

Statewide Classified Marketplace

OPPORTUNITIES

THE BREAST CANCER DETECTION CENTER IS NOW OPEN, for appointment call 456-2945, open Monday to Thursday, at 420 4th Avenue, Fairbanks, Alaska

BUSINESS OPPORTUNITIES

\$250.00 per week for mailing commission circulars at home-possible. Immediate income. No experience required. For guaranteed details, send \$1.00 and a stamped, self-addressed envelope to:

HOME ENTERPRISE
P.O. Box 336
Jonesboro, La 71270

ROBERTS & REDFIELD

All makes cars and trucks
For Price List: P.O. Box 10507
Portland, Oregon 97210

ACREAGE FOR SALE

10.25 ACRE-STOCK FARM FARM
9995 FULL PRICE
195 DOWN PAYMENT
\$88 PER MONTH

Lake of the Ozarks Missouri. Meadow. Lots of grass. Giant oaks, Hickory and cedar trees in a park like setting. Good high Ground. Part of a working farm for over 60 years. Much wild game. Deer, wild turkey, quail, fox, raccoon. Very scenic. Excellent location. Detailed survey map by licensed engineer. 9% interest. Tax shelter. Inflation hedge. Invest in America. This transaction can be handled completely by mail. Write trustee. General acceptance Box 329. Osage Beach, Missouri 65065 or call collect (314) 392-3743 Nights (314) 392-3722.

OPPORTUNITIES

NEWSLETTERS' ANNUAL REPORTS — If your regional or village

corporation is interested in contracting for publication of newsletters or annual reports, Eskimo, Indian, Aleut Publishing Company, Inc. would like an opportunity to submit a bid for that work. Eskimo, Indian, Aleut Publishing Company, Inc. is a Native-owned publishing house which owns and publishes the Tundra Times, special quarterly advertising editions and special publications on a project basis. We are owned by nearly 200

predominantly Native individuals and nearly 20 regional Native or village corporations. Eskimo, Indian, Aleut Publishing Company, Inc. has been meeting the information and communication needs of rural Alaskans for 15 years. To inquire about bids for annual reports or newsletters, please submit information about desired publication projects to: Publisher, Eskimo, Indian, Aleut Publishing Company, Inc., Post Office Box 1287, Fairbanks, Alaska 99707.

HELP WANTED

DIRECTOR OF MAINTENANCE AND CONSTRUCTION

Job Description: Supervise all district maintenance activities and construction. Develop a district preventive maintenance plan. Prepare reports necessary for funding. Ordering of custodial and maintenance supplies and equipment. Keep records of all custodial and maintenance activities. Meet with district and local groups in planning maintenance proposals. Develop training program to upgrade skill of maintenance men and custodians.

Qualifications: College degree, except that experience may be substituted on a year for year basis if in a similar position. Must have experience in supervision of maintenance and custodial operations, in construction and/or supervision of construction, in a supervisory capacity and in planning new buildings, working with contractors, and architects, ability to read blueprints.

Salaries and Benefits: \$37,080 for a 260-day contract. Paid annual leave, sick leave and health-hospital-life insurance. 11 paid holidays and paid air fare to and from Anchorage to Kotzebue.

Applications should include resume (including references), transcripts and letters of reference. Finalists must be willing to come to Kotzebue, Alaska for an interview at their cost.

Application deadline is Aug. 19, 1977. Applications should be sent to Fred Lau, Associate Superintendent, Northwest Arctic School District, Box 51 Kotzebue AK 99752

AN EQUAL OPPORTUNITY EMPLOYER

Publish Aug. 10 & 17

HELP WANTED

IDITAROD AREA SCHOOL DISTRICT

POSITION: Accounting Clerk/Secretary

LOCATION: McGrath, Alaska

CLOSING DATE: Aug. 15, 1977

The Iditarod Area School District has an opening in its central office for an Accounting/Clerk Secretary. The position is supervised by the Business Officer and the Vocational Education Director/Assistant Superintendent. The position serves as secretary to those offices and as first assistant to the Business Officer. The person hired must be able to accurately perform standard bookkeeping, accounting, and secretarial duties and have a broad knowledge of office procedures.

Specific Duties are to maintain the files and records of the business office and the Assistant Superintendent and Vocational Education Office; to perform routine accounting functions such as posting, maintaining journals and registers of disbursements, receipts, invoices, and inventories, and other financial data such as bank reconciliations, fund distributions, and payroll and personnel records; to maintain and code input for a computerized accounting system; and to type detailed financial and educational statistical reports as well as general correspondence.

Minimum Qualifications are a bachelors' degree in business, accounting, or business education and at least a years' experience in work with payroll, taxes, office management, and administrative procedures. Typing of a minimum 45-50 WPM is required and applicants must be able to operate calculators and other standard office machines. Three to five years experience may be considered substitutable for the education requirement depending on other qualifications as determined.

THE IDITAROD AREA SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.

PREFERENCE WILL BE GIVEN APPLICANTS FROM WITHIN THE DISTRICT AND TO THOSE WITH EXPERIENCE IN BUSH LIVING AND BUSINESS CONDITIONS.

REPLY TO: Business Office
Iditarod Area School District
Box 105
McGrath, Alaska 99627

ENGINEERING, ARCHITECTURE, BIOLOGY

Kramer, Chin & Mayo, Inc. a Seattle based multi-disciplined consulting

firm is interested in receiving applications from Native Alaskans (Aleuts, Eskimos & Indians) to work with our firm in our Alaska office with the possibility of training at our Seattle office. The fields in which we are specifically interested are engineering, architecture and biology with an AA or BA degree. Equivalent experience may be substituted. Make application to: PERSONNEL, 1917 1st. Ave., Seattle, Wa. 98101. KCM is an Equal Opportunity and Affirmative Action Employer by choice.

HELP WANTED

NSHC VILLAGE HEALTH SERVICES Job Advertisement

Coordinator/Instructor to village health aide program in Bering Statts Region, Alaska. Applicants considered must be physician assistants or nurse practitioners with clinical experience, interest and willingness to teach in classroom, & in field and to administer clinic programs through resident health aide. Administrative experience, preferably Alaskan rural, is highly desirable. Travel regularly (about 1/3 to 1/2 time) to five or six rural clinics in region. 22,000 annually with ample benefits. Transportation to Nome paid if hired. Send vita to:

Village Health Services Director
Norton Sound Health Corp.
P. O. Box 966
Nome, Alaska 99762

HELP WANTED

CONTRACT MANAGER

Location: University of Alaska, Anchorage - Planning and Construction.

DESCRIPTION: (a) Represent the University and ensure that the project meets University requirements as specified in the contract documents. (b) Monitor shop drawing submittals and supervise review. (c) Prepare and maintain modification proposals and monitor cost estimates. (d) Maintain project schedules and monitor progress with regard to architects' and consultants' work as well as work in the field. Keep informed on the progress and quality of the work. Assist in review and approval of progress payments requested by the contractor. Review test procedures and monitor performances of all tests. EDUCATION: Required; High School Diploma. Preferred; Degree in Civil Engineering or Engineering Management. EXPERIENCE: A minimum of five years exp. in design, construction or other construction related activity. SALARY: \$23,218.73 - \$26,945.20 depending on experience. CLOSING DATE: September 5, 1977.

SEND RESUME TO: William L. Ulich, Anchorage Construction Office, P.O. Box 4-41540, Anchorage, Alaska 99509; or call 907-279-2482. THE UNIVERSITY IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER.

HELP WANTED

CITTAGE HOME DIRECTOR

DUTIES: Oversee houseparent in carrying out their duties. Hold staff meetings as needed. Coordinate recreational and extra curricular activities. Be responsible for all high school boarding student discipline and attendance. Make housing arrangements for boarding students as needed. Work closely with high school counselor and teachers. Be available at all times to assist and counsel students with academic and social problems. The Cottage Home Director will be directly responsible to the Executive Director of the Kodiak Area Native Association. Reside at Cottage Home.

QUALIFICATIONS: High School graduate or equivalent. Be familiar with Native life in the villages. Two years experience working with Alaska Native students in an academic and social environment.

Position available August 15, 1977.

Contact the Kodiak Area Native Association, Box 172, Kodiak, 486-5725.

HELP WANTED

LIBRARIAN III

\$2,247.44 per month in Fairbanks. Requires: 1) Possession of a fifth year degree in library science (MLS preferred) AND three years professional Librarian experience including one year at the first supervisory level. OR 2) A bachelor's degree with major course emphasis in library science AND four years professional Librarian experience. Substitution: In option (2), progressively responsible library experience, research or writing may substitute for the required education.

For details contact: Recruitment Coordinator, Division of Personnel & Labor Relations, Pouch C., Juneau, Alaska 99801.

RECRUITING

NORDSTROM
603 D Street
Anchorage, Alaska

Interviewing for part-time positions. Please call or stop by for interview, third floor principal office. Please mention this advertisement when calling. We are an EQUAL OPPORTUNITY EMPLOYER.

VILLAGE WRITERS

The Tundra Times likes to use stories about village happenings. If something or someone interests you, write about it. We will pay if we use your story. \$10.00 to \$20.00 for 200 to 600 words (1 to 2 1/2 typed or legible hand-written pages). We pay for pictures too, glossy black and white or good clean polaroid snapshots. Write: Editor, P.O. Box 1287, Fairbanks, Alaska 99707.

SUBSCRIBE!

HELP WANTED

The Cook Inlet Native Association's Johnson-O'Malley Program will be hiring people who have had experience working with Native youth. These jobs will be primarily concerned with Recreation, Counseling and Tutoring programs. Salaries and responsibilities will vary. If you are interested, please send resume or application to Cook Inlet Native Association, 670 West Fireweed Lane, Anchorage, Alaska, 99503; Attention Ned Locke, Personnel Director. Applications/resumes should be submitted by August 12, 1977.

Long Distance Calling Problems? TELE-HELP

8 AM - 5 PM, MON-FRI

ZENITH 5100

In Anchorage call 272-3922



We hope it never happens. But, if you ever have a long distance calling problem, Tele-Help is here. Just dial the long distance operator and ask for RCA Alascom's new TELE-HELP number: Zenith 5100. It's free. It's fast. And it means help is on the way.

RCA

Alaska
Communications

We listen.

If you prefer, drop us a line. Write TELE-HELP, RCA Alaska Communications, Inc., 629 E Street, Anchorage, Alaska 99501.