

## TUNDRA TIMES CLASSIFIED ADS GET RESULTS

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line ad appears.  
(Approximately 5 words  
to line.)  
Minimum—2 lines.

## HELP WANTED

### HELP WANTED

**POSITION TITLE:** Curriculum Specialist, Legal Education Project.  
**QUALIFICATIONS:** Experience in rural, and bilingual education, training teachers, developing bilingual curriculum materials.  
**RESPONSIBILITY:** In cooperation with attorney, to design, produce and deliver basic legal educational materials for Alaska Native students from kindergarten through the twelfth grade in Bethel, Selawik and Ft. Yukon schools.  
**JOB LOCATION:** Anchorage or Fairbanks.  
**AVAILABLE:** August 1, 1974 (subject to final BIA approval of project)  
**SALARY:** \$17,000/year  
**CONTACT:** Frank Flavin, Executive Director, Alaska Legal Services Corporation, 524 West Sixth Avenue, Anchorage, Alaska. An equal opportunity employer.

### HELP WANTED

**NOTICE OF POSITION VACANCY**  
**POSITION:** Secretary, Health Department, Aleut League  
**SALARY RANGE:** \$12,000-\$16,000 D.O.E.  
**DUTY STATION:** Anchorage, Alaska  
**STARTING DATE:** Aug. 1, 1974  
**QUALIFICATIONS:** High school diploma or equivalent. College experience desirable. Experience in or working knowledge of health affairs and activities within state. Extensive travel.  
**RESPONSIBILITIES:** Complete comprehensive regional survey on current health status of Aleutian Chain residents, including analysis of needs and priorities toward development of health delivery plan for the Aleut region. Program terminates June 30, 1975.  
**APPLY:** The Aleut League, Jan Malone, 425 G Street, Anchorage, 274-1506

### HELP WANTED

**POSITION VACANCY**  
**ANNOUNCEMENT**  
**TITLE:** Deputy Director, Johnson-O'Malley Program  
**WHERE:** Anchorage  
**AVAILABLE:** July 23, 1974  
**RESPONSIBILITY:** Compiles information on sources of funding available to schools from local, state, and federal agencies; review existing and proposed federal legislation that affects or may affect JOM programs and the education of Alaskan Natives; Develops standard operating procedures manual for JOM administration; Represents the JOM program at meetings that the JOM Director cannot attend; Assists Director in administration of JOM; Provides technical assistance to villages wishing to prepare JOM programs.  
**QUALIFICATIONS:** Four years experience. Post-secondary education may be substituted for experience on a year basis. Experience in federal program administration desired. Must be willing to travel.  
**SALARY:** Negotiable, depends on experience and/or education.  
**CONTACT:** Ralph L. Eluska, JOM Director, Alaska Federation of Natives, Inc., 1675 C Street, Anchorage, Alaska 99501 (907) 274-3611  
**APPLICATION DEADLINE:** July 31, 1974

### HELP WANTED

**POSITION VACANCY**  
**ANNOUNCEMENT**  
**TITLE:** Education Specialist  
**WHERE:** Anchorage  
**AVAILABLE:** July 31, 1974  
**RESPONSIBILITY:** Perform long term, on site evaluations of JOM programs; Assist JOM subcontractors in implementing their programs; Evaluate subcontract objectives and activities to determine whether such will lead to achievement of stated goals; Review subcontractor and evaluator reports and follow up on problems identified in the reports; Provide day to day supervision to evaluators; develop evaluation instruments to be used in evaluation of JOM programs; Write reports as required by JOM Director.  
**QUALIFICATIONS:** Must be willing to travel; have masters degree in education preferably in program evaluation; extensive knowledge of Alaska School Systems and educational problems experienced by Alaskan Natives required. Experience may be substituted for education requirements on a year for year basis.  
**SALARY AND FRINGE BENEFITS:** Negotiable, depends on experience and/or education.  
**CONTACT:** Ralph L. Eluska, Director, Johnson-O'Malley Program, Alaska Federation of Natives, Inc., 1675 C Street, Anchorage, Alaska  
**APPLICATION DEADLINE:** July 23, 1974

### HELP WANTED

**POSITION OPEN FOR**  
**FAIRBANKS NATIVE ASSN.**  
**JOB DEVELOPER**  
Under the supervision of the Employment Specialist, the Job Developer interviews job applicants and provides counseling. Should have a working knowledge of native employment problems; knowledge of employers and availability of training agencies in Fairbanks area helpful. Must have adequate communication skills to convey employment programs to both prospective employers and employees.  
**Qualifications:** Applicant must have some experience in employment and work training agencies.  
**Salary:** \$12,000  
Submit qualifications to Jerry Ford, FNCC Employment Office, 102 Lacey St., Fairbanks.

### HELP WANTED

**POSITION VACANCY**  
**ANNOUNCEMENT**  
**TITLE:** Contract Compliance Officer  
**WHERE:** Anchorage  
**AVAILABLE:** July 31, 1974  
**RESPONSIBILITY:** Maintain capital equipment inventory on all JOM subcontractors reimbursement requests against their proposals to insure that expenditures are within the scope and budget of their programs; see that subcontractors submit financial reports as required by JOM central office; develop format for, and check subcontractors budget revisions and program modifications for action by JOM Director.  
**QUALIFICATIONS:** Two years of college in education or business field, should be familiar with federal grants accounting, contracts, and knowledge in fundamentals of budgets.  
**SALARY AND FRINGE BENEFITS:** Negotiable, depends on experience and/or education.  
**CONTACT:** Ralph L. Eluska, Director, Johnson-O'Malley Program, Alaska Federation of Natives, Inc., 1675 C Street, Anchorage, Alaska 99501  
**APPLICATION DEADLINE:** July 23, 1974

### HELP WANTED

**POSITION VACANCY**  
**ANNOUNCEMENT**  
**Director/Land Claims College**  
A Director is required for the recently established Tanana Chiefs Conference Land Claims College. The position will entail establishing the goals of the college, determining the funding requirements, obtaining the necessary funding and carrying out the programs of the college. The development of course outlines and teaching college-level courses will be necessary in a variety of subjects. The person selected must have had prior experience in University administration and college-level teaching. A doctorate degree or its equivalent is a firm requirement. Preference will be shown to persons with proficiency in business administration, law and/or economics. Salary will be dependent upon experience.  
**Closing Date:** July 31, 1974  
Send applications to:  
President, Tanana Chiefs Conference,  
102 Lacey Street  
Fairbanks, Alaska 99701

### HELP WANTED

**POSITION:** Program Planner — Trainee  
**LOCATION:** Artic Slope Native Association Ltd. Barrow  
**SALARY:** \$15,000 per year  
**CLOSING DATE:** July 29, 1974  
**DUTIES:**  
Under the supervision of the Board of Directors of the Artic Slope Native Association Ltd., the Program Planner will be in charge of the Program Planning Office, supervise staff of one and perform the following duties:  
1. Working with the community and utilizing all information available, he will work with both State and Federal Agencies and contractors in preparing plans and projects that will include: general and specific goals, development projects, land use plans, highway and transportation facilities, location of plants, capital improvement plans and resource management.  
2. Will serve as principle staff member determining the needs and wants of the members of the Artic Slope Native Association Ltd.  
3. Will serve as principle staff member determining potential of available capital and other suitable qualities of the area's environment for economic development.  
4. Will assist the Tribe and other area interests dealing with investors and other developers considering business in the area. Also will assist the Tribe and other area interests in arranging financing to aid in attracting investors and developers.  
5. Will attend periodic conferences, seminars and exhibitions aimed at improving local and state status with the objectives of the Economic Development Program.  
6. Will plan, coordinate, implement and follow-up projects to rebuild, diversify and maintain the local economy in accordance with the changing conditions.  
7. Administer and Grant funds as directed by Board of Directors of Artic Slope Native Association Ltd. in accordance with approved budget.  
All applications must show enough detail on the applicants education and experience to evaluate their qualifications to perform the duties described above. Qualifications of applicant selected must be approved by the Executive Director and by EDA.

**FOR APPLICATIONS CONTACT**  
**THE OFFICE OF ECONOMIC OPPORTUNITY.**

### HELP WANTED

**POSITION OPEN FOR**  
**FAIRBANKS NATIVE ASSN.**  
**ELIGIBILITY WORKER**  
Under the supervision of Supervisory Social Worker, the Eligibility Worker is responsible for interviewing and determining eligibility of Alaska Natives in need of financial assistance. In addition, provides counseling to clients in both office and home settings, and provides local transportation for clients.  
**Qualifications:** Graduation from high school plus two years experience preferred. A clean and a drivers license. Salary dependent on experience. Send resumes to Jerry Ford, Fairbanks Native Center Employment Office, 102 Lacey St., Fairbanks.

### HELP WANTED

**POSITION VACANCY**  
**ANNOUNCEMENT**  
**TITLE:** Residential Counselor — female  
**WHERE:** Anchorage  
**AVAILABLE:** September 1, 1974.  
**RESPONSIBILITY:** Work with teenagers on individual and group basis in residential setting. Live-in 4 days on, 4 days off. Emphasis on culturally diverse staff to work with culturally diverse clientele.  
**QUALIFICATIONS:** Some college or social service experience and Alaska driver's license required. Ability to work under pressure with persons in crisis.  
**SALARY:** \$700 per month plus Blue Cross and good vacation benefits.  
**CONTACT:** Gregg Breisford, Supervisor, Emergency Shelter Program, Youth Services Center, 1901 E. 24th Ave., Anchorage, Alaska 99504. Phone 907-279-9544.  
**APPLICATION DEADLINE:** August 20, 1974

### HELP WANTED

**POSITION OPENING**  
**COMPTROLLER**  
**RESPONSIBILITIES**  
Incumbent has the responsibility of implementing, administering, and coordinating corporation's internal accounting and financial control. Interpret and assure compliance with guidelines and conditions established by CEO, Board of Directors, and corporate management.  
**REQUIREMENTS**  
College graduate with degree in accounting, finance, or business administration plus at least two years of job experience in accounting on related capacity. Knowledge of investment management helpful.  
Send resume and cover letter to:  
Director of Personnel  
Community Enterprise Development Corporation  
503 W. Northern Lights Blvd.  
Anchorage, Alaska 99503  
**EQUAL OPPORTUNITY**  
**EMPLOYER**

### HELP WANTED

**POSITION VACANCY**  
**ANNOUNCEMENT**  
**Assistant Director — Land Claims College**  
A person is required to evaluate and assess the educational needs of rural Alaska; to develop programs and courses to meet those needs; and to teach some of the college-level courses on occasion. Prior teaching experiences at the post-secondary level is required, plus an appropriate degree. A masters or doctorate degree is preferred. Preference will be given to persons with proficiency in business administration, economics and/or political science. Must have had extensive administrative experience and be familiar with education in Tanana Chiefs region.  
Salary is dependent upon experience.  
**Closing Date:** July 31, 1974  
Send applications to:  
President, Tanana Chiefs Conference  
102 Lacey Street  
Fairbanks, Alaska 99701

### HELP WANTED

**POSITION OPEN FOR**  
**ALCOHOLISM SUBJECT**  
**DIRECTOR**  
Will be responsible to FNA Program Director for overseeing the comprehensive alcoholism program with monthly reports including financial reports given to the FNA Board of Directors with a copy forwarded to the City Council and Community Alcohol Advisory Council. In addition, he/she will comply with city and state specifications. Salary depends on qualifications.  
Submit applications to Jerry Ford at the Native Center, Employment Office, 102 Lacey Street, Fairbanks, Alaska 99701.

### HELP WANTED

We often have vacancies for elementary teachers and teacher-aides; clerk-typists, social workers, engineers, maintenance workers; as well as technical and administrative openings. For information on how to apply, write: Personnel Officer, Bureau of Indian Affairs, Box 3-8000, Juneau, Alaska.

### HELP WANTED

**Male/female LAND SPECIALIST.**  
Applications will be accepted until July 22, 1974, for professional-level position on land staff. Applicants should be experienced in land descriptions, public land records, principles of land and resource management. Compensation comparable to positions elsewhere of similar responsibility and experience. Fringe benefits. Doyon, Ltd., 527 Third Ave., Fairbanks; 452-4755.

## ANCHORAGE Hotels - Motels

Roosevelt Hotel  
539 H. St. 277-5541  
Ave. Sgl. with bath \$15

## ANNOUNCEMENT

The City of St. Mary's is soliciting proposals for an operation and management agreement covering the St. Mary's Kumeliuk facilities. The Kumeliuk is a multipurpose building. It contains a 5 room hotel, restaurant, city clinic, auditorium, Calista office, Post Office, cold storage freezing, processing, storage facilities. The agreement shall provide for operation and management of the building and grounds, including the needs of tenants and lease of the 5 room hotel and restaurant facilities. Inclusion of the auditorium as part of the leased facilities is optional. Tenants are the City Clinic, Calista area office, U.S. Post Office and King Island Fisheries. The St. Mary's School District may want to continue serving its hot lunch program through the Kumeliuk until new area high school facilities are available, about February, 1975.  
Proposals in writing should be sent to the St. Mary's City Council, St. Mary's, Alaska 99558 before 7:30 p.m., July 18, 1974.  
Further information may be obtained from Mayor Moses Paukan or City Clerk-Treasurer Mary Travers at St. Mary's through RCA KXA 27, or by contacting Paul T. Dixon & Associates, 426 Eagle Street, Suite 2, Anchorage, Alaska 99501, telephone 277-8415.  
Moses Paukan, Mayor  
City of St. Mary's, Alaska 99558

## FOR SALE

Nicro Pour Over Automatic Coffee Brewers by Cory in stock. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

## FOR SALE

Billiard Supplies: Bed Cloth, Spray Glue, Cues, Slip-on Cue Tips, Chalk, etc. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

## HELP WANTED

Now accepting applications for Apprenticeship Cement Masons. Apprenticeship Outreach, 315 5th Ave., Fairbanks, Alaska. AN EQUAL OPPORTUNITY EMPLOYER.

## WANTED

The Tanana Chiefs Boarding Home Program is now accepting applications for homes for the 1974-75 school year.  
Anyone sincerely interested in accepting a rural high school student into the family for the school term please phone 452-1746 or come into the office at 102 Lacey.

## HELP WANTED

**POSITION TITLE:** Attorney, Legal Education Project.  
**QUALIFICATIONS:** Experience and interest in rural Native legal problems or similar experience.  
**RESPONSIBILITIES:** In cooperation with curriculum specialists, to design, produce and deliver basic legal education materials for Alaska Native students from kindergarten through the twelfth grade in Bethel, Selawik and Ft. Yukon schools.  
**JOB LOCATION:** Anchorage or Fairbanks.  
**AVAILABLE:** August 1, 1974 (subject to final BIA approval of project)  
**SALARY:** \$18,000/year.  
**CONTACT:** Frank Flavin, Executive Director, Alaska Legal Services Corporation, 542 West Sixth Avenue, Room 204, Anchorage, Alaska 99501. An equal opportunity employer.

## HELP WANTED

**POSITION VACANCY**  
**ANNOUNCEMENT**  
**TITLE:** Technical Assistant  
**WHERE:** Anchorage  
**AVAILABLE:** July 31, 1974  
**RESPONSIBILITY:** Assisting Johnson-O'Malley staff in the following areas: typing and proof-reading of letters, memos, reports; receiving and answering, as appropriate, requests for assistance, including drafting of letters and replies; explaining JOM projects; purchasing supplies as needed; making travel arrangements and preparing per diem requests; receiving visitors to the office; planning and organizing conferences and work shops; maintaining correspondence log; organizing and arranging basic information about JOM program including preparation of charts, diagrams, log sheets.  
**QUALIFICATIONS:** Typing skills of at least 45 w.p.m.; ability to operate standard office machinery such as postage meter, copy machine, dictaphone; short attention span.  
**SALARY AND FRINGE BENEFITS:** Negotiable, depends on experience and/or education.  
**CONTACT:** Ralph L. Eluska, Director, Johnson-O'Malley Program, Alaska Federation of Natives, Inc., 1675 C Street, Anchorage, Alaska 99501  
**APPLICATION DEADLINE:** July 23, 1974

## HELP WANTED

### HELP WANTED

**NOTICE OF POSITION VACANCY**  
**POSITION:** Secretary, Health Department, Aleut League  
**SALARY RANGE:** \$600-\$800 month D.O.E.  
**DUTY STATION:** Anchorage, Alaska  
**STARTING DATE:** Aug. 1, 1974  
**QUALIFICATIONS:** High school diploma or equivalent. Business school desirable. Two years previous secretarial experience. Type 60 words per minute. Short hand desirable.  
**RESPONSIBILITIES:** Reception and secretarial duties. Assist in collection of informational material. Assist in drafting of communications and reports. Manage office in absence of Director. Program terminates June 30, 1965.  
**APPLY:** The Aleut League, Jan Malone, 425 G Street, Anchorage, 274-1506