

Classified

Wanted DECKHAND

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Publish: 6/2,9/86 (10082)c

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Information

Deadlines

Deadline for advertisements submitted for publication is Wednesday no later than 5:00 p.m. to reserve space. We need camera ready copy no later than Friday 5:00 p.m. If we are to construct your ad for you then we would need ad material no later than Wednesday 5:00 p.m. prior to each Monday's publication.

Director needed for Advocates for Victims of Violence Incorporated. Valdez seeks director to administer women's shelter and sexual assault program. Must have experience in counseling and DV/SA program, grantwriting, fund raising and administration. M.S.W. preferred. Salary \$32,000 to \$34,000 DOE. For more information call (907) 835-2980, or send resume to A.V.V. Box 524, Valdez, Alaska 99686. Closing date June 20, 1986. EOE.

Publish: 6/2,9/86 (10080)c

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Publish: 5/19/86 6/2/86 (11142)c

New Business

Wanted: Wholesale dealers in Eskimo arts and crafts — leather, fur, ivory, bone and bayleens. Contact: K & E Enterprises, P.O. Box 5596, Ketchikan, Alaska 99901 Phone: (907) 225-6369.

Publish: 6/2,9/86 (10609)c

Education Program Director for the Kuskokwim Native Association in Aniak. Responsible directly for planning and implementing of Johnson O'Malley Supplemental Education program, Adult Vocational Training, Higher Education and Direct Employment in nine villages along the middle part of the Kuskokwim River. Responsible for working with local Johnson O'Malley Native Education Committees. Will develop and submit annual program proposals, necessary modification, reports and evaluations to and as required by the Bureau of Indian Affairs. Must be able to travel to the villages. Previous experience with educational programs, grant writing and administration, counseling and career guidance required. Must be able to work effectively with local committees, design, plan and coordinate programs, budget management and

related activities. Must be imaginative, responsible and have the ability to work with students, school district personnel and other organizations. Salary range \$18,000 plus depending on experience. To apply send application or resume to: Executive Director, Kuskokwim Native Association, P.O. Box 106, Aniak, Alaska 99557. Closing Date: July 20, 1986.

Publish: 6/2,9/86 (10081)c

Professional Help Wanted

POSITION: Coordinator, Full time, Permanent, PCN No. 72352

LOCATION: Adult Learning Center, Anchorage Community College Anchorage, Alaska

SALARY: Range 80 \$37,273 to \$49,690 annually

JOB SUMMARY: Administer and evaluate Anchorage Community College's Adult Learning Center programs: Adult Basic Education/GED, English as a Second Language, Handicapped ABE, ABE Corrections, and Job Training Partnership Act programs. Plan and provide staff development and training for professional staff of thirty full and part-time employees. Prepare and manage all budgets. Write and manage multiple grant proposals. Hire and supervise staff. Promote all Adult Learning Center programs. Insure the security and maintenance of the Adult Learning Center.

QUALIFICATIONS:

KNOWLEDGE/SKILLS/ABILITIES: The applicant must submit documentation of experiences and/or professional preparation that clearly addresses the following abilities:

- 1) Successfully administer ABE/GED/ESL programs;
- 2) Prepare and manage budgets exceeding \$250,000;
- 3) Supervise and evaluate faculty;
- 4) Conduct staff development activities;
- 5) Publicize and promote educational programs;
- 6) Conduct program evaluation and planning;
- 7) Integrate use of computers in management and education;
- 8) Successfully write and have operated grant projects.

APPLICATION PROCEDURE: Applicants must submit documentation of experiences and/or professional preparation of the eight (8) areas of knowledge, skills, and abilities listed above. This documentation must be formatted and categorized by the eight (8) areas. In addition applicants must submit a comprehensive resume, let-

ter of application, a list of three (3) professional references with current telephone numbers, and a philosophy statement of the applicant's ABE philosophy as it relates to a comprehensive community college to Office of Human Resource Development, Anchorage Community College, 2533 Providence Avenue, Anchorage, Alaska, 99508.

CLOSING DATE: All applications must be received by Anchorage Community college by June 13, 1986.

Anchorage Community College is an EO/AA employer and educational institution.

Publish: 5/19/26/86 6/2/86 (10056)c

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Publish: 5/19/26/86 6/2,9,16,23/86 (10052)c

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Publish: 5/19/26/86 6/2/86 (11141)c

EMERGENCY MEDICAL SERVICES, DIRECTOR
CLOSES: JUNE 6, 1986
QUALIFICATIONS: BACHELORS DEGREE IN

HEALTH SCIENCES PREFERRED WITH ONE YEAR ACTIVE EXPERIENCE IN EMERGENCY MEDICAL SERVICES. ONE YEAR ACTIVE SUPERVISORY EXPERIENCE. CURRENT ALASKA INSTRUCTOR CERTIFICATION IN EMT-A, C.P.R., FIRST AID AND PERSONAL SAFETY. KNOWLEDGE OF REGIONAL CULTURE IS DESIRABLE. FOR MORE INFORMATION CONTACT: NORTON SOUND HEALTH CORPORATION, PERSONNEL SERVICES, P.O. BOX 966, NOME, AK. 99762

Publish: 6/2/86 (10065)c

Wanted to trade

Cars, pooltable or clothes for Ivory, or anything else of value. 272-6826

Publish: 5/19,26/86 6/2,9/86 (10053)c

Director of Native American Programs Dartmouth College

Dartmouth College invites applications for the position of Director of the Native American Programs. The Director reports to the Dean of Upperclassmen and has administrative responsibility for all Native American programs, including cultural awareness. The Director is also responsible for preparing and monitoring annual program plans and budgets in concert with the Native American Council. Program activities will be designed to enhance the Dartmouth academic experience, educate the Dartmouth community regarding issues confronting Native Americans, and to encourage self-identification of Native American students. In addition, the Director will advise students with regard to personal, social, and/or disciplinary matters and, when warranted, work with the Class Deans in rendering assistance with academic advising. Finally, the Director will work in conjunction with the Admissions Officer responsible for Native American recruitment to attract qualified prospective students.

Preferred qualifications include a Masters Degree with specific coursework in student personnel administration or counseling, and experience with advising or counseling Native Americans. The position is available on July 1, 1986, salary commensurate with experience.

Application materials will be reviewed beginning on 30 May. A letter of application, a current resume, and the names of three references should be submitted to: Native American Program Director Search Committee, 111 Parkhurst Hall, Dartmouth College, Hanover, NH 03755.

BUSINESS DIRECTORY



Tundra Times
Great Give

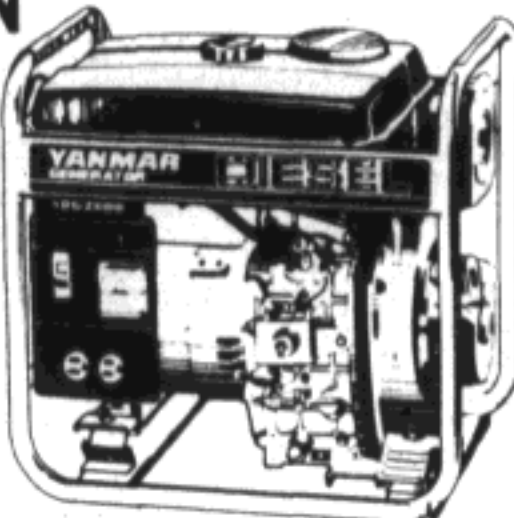
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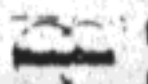
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