

TUNDRA TIMES

Classified/Legal Advertisements

All Advertising Departments can be reached by calling:

(907) 274-2512

or by writing to:

Advertising Department
Tundra Times
P.O. Box 92247
Anchorage, Alaska 99509-2247

GARAGE SALES

New in Town?
Need New/Used Furnishings?
CHARLIE'S GARAGE SALE
For Garage Sales Every Day, Not Twice A Week. We can SAVE YOU MONEY. Come in and see us at 3350 Commercial Drive or call 278-0450.

HELP WANTED

CIRCULATION TECHNICIAN Part-Time

Tundra Times, a bi-weekly tabloid newspaper, seeks mature, self-motivated individual to assume major responsibility for statewide circulation. Duties include data-entry, database maintenance, bulk mailing procedures, promotional efforts and fulfillment of subscriber requests.

This is a part-time position involving 15-25 hours per week. Qualifications include:

- High school diploma or equivalent;
- Demonstrated basic familiarity with IBM and Apple computers and software;
- Demonstrated ability both to work independently, and to follow a variety of critical guidelines and instructions;
- Three positive references from previous employers (within the last five years);
- Previous newspaper circulation experience desired but not required;
- Native hire preferred

Interested applicants should write to: Tundra Times, Attn: Anna Pickett, P.O. Box 92247, Anchorage, AK 99509.
Tundra Times is an EEO employer.

Great Pay! Homeworkers Needed! Rush \$1 & self-addressed stamped envelope to Astroid Co., Dept. 4A 117 Branham Lane #311, San Jose, CA 95118
Publ: 8/11, 25, 9/8/93

ELECTRICAL POWER GENERATION TECHNICIAN Operations & Maintenance

Alaska Village Electric Cooperative is accepting applications for Electrical Power Generation Technician. The applicant selected must be experienced in electric power plant operation and have a minimum of 8,000 hours experience in diesel engine major overhaul, troubleshooting and engine component rebuild, such as heads, fuel injection systems, turbochargers, etc. Applicant also must have minimum of 4,000 hours of electrical experience that is to include knowledge of diesel engine electrical control circuitry, troubleshooting and repair of AC and DC solid state circuitry and components, AC voltage regulation, single phase and three phase generator application. Knowledge of electrical transformation, distribution and service metering desirable but not necessary. Must have willingness to train local people to upgrade their technical skills. This position will require extensive travel in the Alaskan bush villages. Only qualified persons need apply. Submit resumes and letter of application to Alaska Village Electric Cooperative, Inc., 4831 Eagle Street, Anchorage, AK 99503. Application deadline August 27, 1993. EOE.
Publ: 8/11/93

The Dept. of Education is recruiting a permanent, full-time position for a Fine Arts Administrator in Anchorage, AK. The minimum monthly salary is \$3499.

Minimum Qualifications: Training: Bachelor of Arts degree in anthropology, fine arts, sociology, Native and/or women studies which includes or is supplemented by at least 12 credit hours in any combination of the following: folklore, cultural anthropology, ethnomusicology, tribal arts, native studies, or closely related classes; **AND** Experience: Two years of art/folklore field work among cross-cultural groups.

Special Requirement: Frequent travel is required, including that to rural areas by small planes.

Preference will be given for field work experience among Alaskan Native or American Indian groups.

HOW TO APPLY: Application must be made on an official State of Alaska Employment Application form (Form 02-250) available

from most State offices, any Alaska Employment Service office, or Division of Personnel/OEEO office. Recruitment is restricted to Alaska residents. If applicable, be sure to include transcripts with your application. **RESUMES WILL NOT BE ACCEPTED.** For more information, contact Shannon Planschon at 279-1558. Applications must be mailed to the specific address below and received or postmarked no later than **AUGUST 17, 1993.** Department of Administration, Division of Personnel/OEEO, P.O. Box 110201, Juneau, AK 99811-0201.

The State of Alaska complies with Title I of the Americans with Disabilities Act (ADA). Individuals with disabilities who require special accommodations, auxiliary aides or services, or alternative communication formats call (907) 465-4430 V/465-2461 TTY or correspond with the Juneau Division of Personnel/OEEO office at the address above. Please provide sufficient notice in order for the Department of Administration to accommodate your needs by the closing date. THE STATE OF ALASKA IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY.
Publ: 8/11/93

EXECUTIVE DIRECTOR Legislative Affairs Agency Location: Juneau

The Alaska State Legislature is seeking an executive level administrator to serve as Executive Director of the Legislative Affairs Agency.

The Executive Director is responsible for management and support of 300+ employees in three major divisions - Administrative Services, Legal Services, and Public Services - in addition to 60 legislators and their staffs. Responsible for all management functions including budget preparation, contracting, and oversight of data processing, print shop and general services for the legislature.

The position is totally exempt and serves at the direction and pleasure of the Legislative Council. Salary range 72k to 86k DOE plus benefits.

Resumes and statements of interest must be received or postmarked by August 27, 1993. Send to: Senator Tim Kelly, 718 W. 4th, Suite 400, Anchorage, AK 99501-2133

AN EQUAL OPPORTUNITY EMPLOYER

VICE PRESIDENT FOR ACADEMIC PROGRAMS SHELDON JACKSON COLLEGE ALASKA

Sheldon Jackson College, Alaska, invites nominations and applications for the position of Vice President for Academic Programs at Sheldon Jackson College - the oldest educational institution in Alaska. To trace its history from 1878 is to tell the story of the emergence of the "last frontier". At its

inception, the school's purpose, as established by the Presbyterian Church, was to serve as a boarding school for the Natives where initially a grade school, then a high school education could be obtained. From there, it evolved into a junior college offering a two-year degree, again principally serving the Native population.

For more than a decade, Sheldon Jackson has been a fully-accredited, Presbyterian-related, four-year Liberal Arts college offering bachelor degrees in seven areas of study including Elementary Education, Secondary Education, Business Administration, Liberal Arts, Aquatic Resources, Natural Resource Management and Development, and Interdisciplinary Studies.

Sheldon Jackson College and the City of Sitka, Alaska, rest on the western shore of Baranof Island, facing the warm North Pacific Ocean. The nation's largest national forest, the Tongass, surrounds the college and the city. This spectacular natural environment provides the faculty and students with extraordinary resources as sanctuaries and laboratories for learning.

The Board seeks a talented academic leader who possesses the following attributes:

Earned Ph.D. or equivalent

Academic administrative experience in higher education.

Special commitment to develop the college's relationship with the Alaska Native people with sensitivity to ethnic and cultural uniqueness.

Knowledge of the beliefs and tenets of the Presbyterian Church and a strong commitment to nurture and promote the college's relationship with the church.

Keen sense of collegiality and strong interpersonal skills.

Strong commitment to academic freedom and search for truth.

Understanding of environmental issues with an ability to visualize the global dimensions of contemporary education.

Nominations and applications should be sent to:

Mr. John Smith, Director of Personnel
Sheldon Jackson College
801 Lincoln Street
Sitka, Alaska 99835

Applications should include: (1) a current resume, (2) a letter discussing the candidate's qualifications in terms of the stated criteria, and (3) the names, addresses and phone numbers of three references (references will not be contacted without the applicant's prior permission).

Position available December 1, 1993 and not later than January 1, 1994. Review of applications will begin when received and

will continued until the position is filled.

Sheldon Jackson College is an AA/EEO employer.
Publ: 8/11/93

POLICE OFFICER

The North Slope Borough (NSB) Department of Public Safety (DPS) is seeking qualified applicants for employment in Arctic Alaska. Applications will be accepted from August 16 through September 1, 1993. The DPS serves 8 communities and Prudhoe Bay.

Applications accepted on NSB application form only. Will require travel to Anchorage for testing. Testing is set for October 11 thru 15, 1993. More info. sent to those whose applications accepted.

North Slope Borough
Department of Personnel
P.O. Box 69
Barrow, Alaska 99723
(907) 852-0384 (Diane) or
(907) 852-0311 (DPS)

EQUAL OPPORTUNITY EMPLOYER
Publ: 8/11/93

EXECUTIVE DIRECTOR - Mat-Su Council on Alcoholism, Inc. seeks individual experienced in business management, grants writing and management, with strong administrative skills. Experienced in substance abuse treatment desired. Five years experience as a competent administrator, BA or BS degree in social services or alcoholism required. Master's preferred. Annual budget \$800,000 and staff of 20. Reports to Board of Directors. Salary DOE: \$42,000 - \$50,000. Applications accepted on NSB application form only. Will require travel to Anchorage for testing. Testing is set for October 11 thru 15, 1993. More info. sent to those whose applications accepted.

can submit resumes to Search Committee, Box 872341, Wasilla, Alaska 99687 (907) 378-4000. Closing: 8/31/93
Publ: 8/11, 25/93

LEGAL ADS

State of Alaska
Alaska Energy Authority
ITB AEA-93-R-013
Village Electric Utility Circuit Rider/
Emergency Response Services

Notice is hereby given that the Alaska Energy Authority will receive sealed bids for Village Electric Utility Circuit Rider/Emergency Response Services until 2:00 p.m., August 20, 1993. The work generally consists of: (1) assisting village electric utilities in the routine operation and maintenance of their electrical systems through on-site visits, (2) training local power plant operators, and (3) responding to minor emergencies resulting from interruptions in electrical service.

Interested parties should contact Edgar P. Van Cleave, Procurement Manager, for copies of the Invitation to Bid (ITB) and bidding documents, at (907) 561-7877 or (800) 478-7877, or at the following address:

Alaska Energy Authority
P.O. Box 190889
701 East Tudor Road, 2nd Floor
Anchorage, AK 99519-0889

Bidding documents will be available for mailing or pick-up at the Alaska Energy Authority on or about July 28, 1993.
Publ: 8/11/93

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES CENTRAL REGION

NOTICE OF AVAILABILITY

PURSUANT TO CEQ 1506.6, a finding of no significant impact for the Kasigluk Airport Improvements Project is available. Copies of this document may be obtained from:

Alaska Department of Transportation
and Public Facilities
Preliminary Design and Environmental
P.O. Box 196900
Anchorage, Alaska 99519-6900

Copies may also be obtained by calling Dan Golden, Environmental Analyst, at 266-1761.

OWNER FINANCED TERMS AVAILABLE ONLY \$22.50 CLOSING COSTS

The Bureau of Indian Affairs, in behalf of the Native landowner, is offering the following tract of land for sale by sealed bid:

143+ acres North Kenai. Paved road, power, phone. Wood frame cabin. Approx. 20 miles from Kenai. \$125,000 cash or terms.

For more information on property, bid procedures, and terms of sale, call or write:

Rose M. Brady, Realty Specialist
Bureau of Indian Affairs
Anchorage Agency - Realty
1675 "C" Street
Anchorage, Alaska 99501-5198
(907) 271-4104

Title to land sold as a result of this advertisement will be conveyed in fee simple status by approved deed. Award will be made to the highest bidder who meets or exceeds the minimum bid, subject to approval of the Native owner. **BID OPENING - AUGUST 13, 1993, AT 3:00 P.M. Anchorage Alaska. P.O. #PS33E0100214.**
Publ: 7/14, 28, 8/11/93

OWNER FINANCED TERMS AVAILABLE ONLY \$22.50 CLOSING COSTS

The Bureau of Indian Affairs, in behalf of the Native landowner, is offering the following tract of land for sale by sealed bid:

Nondalton townsite lot. 0.30 acre lot within city limits. Beautiful view of Sixmile Lake. Utilities available to parcel. \$10,000 cash.

For more information on property, bid procedures, and terms of sale, call or write:

Rose M. Brady, Realty Specialist
Bureau of Indian Affairs
Anchorage Agency - Realty
1675 "C" Street
Anchorage, Alaska 99501-5198

Title to land sold as a result of this advertisement will be conveyed in fee simple status by approved deed. Award will be made to the highest bidder who meets or exceeds the minimum bid, subject to approval of the Native owner. **BID OPENING - September 17, 1993, at 3:00 PM, Anchorage Alaska. PO. #PS33E0100260.**
Publ: 8/11, 25, 9/8/93