

HELP WANTED

TUNDRA TIMES CLASSIFIED ADS GET RESULTS

Charge: 35¢ per line for first time,
25¢ per line for each additional
time ad appears.
(Approximately 5 words
to line.)
Minimum—2 lines.

ANCHORAGE Hotels - Motels

Roosevelt Hotel
539 H. St. 277-5541
Ave. Sgl. with bath \$15

On August 15, 1974, proxy statements were mailed to the following shareholders of Calista Corporation. They were returned to our office because of improper addresses. If you are one of these shareholders, or anyone reading this ad who can tell us the proper current address, it will be very much appreciated.

Please write or telephone the information to:
Thecla Okitkun, 516 Denali Street Anchorage, Alaska 99502, (279-5516 or 274-5274) at the earliest possible time.

This is important because Calista Corporation is holding its first annual shareholder meeting on September 15, 1974, at Bethel, Alaska. These shareholders should be given the opportunity to vote at the election.
Mary S. Abruska, Timothy Ake-tochanuk, Balassa Ann Alexie, Sophia Martha Alfred, Hilda Ann Alstrom, William Francis Alstrom, Titus J. Amos, Larry Ayapan, Elizabeth Clara Aloralea.

Tony Ned Baker, Olga Barry, Barney Beans, Elizabeth Beans, Joseph Beans, Ephraim Belkoff, Fannie Kezek Beltran, Verna Bennett, Dorsey Allen III Benton, William David Boltman, James Jamieson Brown, Lucy Agnes Brown, Walter Peter Brown, Albert Beebe.

Norman Meri Chalmers, Fannie Cooke, Elvira N. Cowack, Annie P. Cutter, Eva Charlie.

Jennie K. Dacy, Andrew P. David, David Ekek David, Sophie Davie, Willie David, James T. Dock, Patricia Harry Dunn, Jennie Katherine Dacy, John Joseph Evan.

William Frank, Adam Fisher, Moses Friendly, Paul Nelson Francis, Tommy Gregory, Patricia Given, William Gary Gough, Louis W. Gregory.

Edward Ernest Hofstet, Theodore Hunter Jr., Eileen Margaret Hunter, Grace Laura Hill, Mary Ruth Hendrickson, Rita Rose Hunter, Charles Kenneth Heckman, Patricia Bertha Harolson, Mark David Harrison.

Bonnie Lee Johnson, Alice Johnson, Ruth Agnes Jimmie, George Williams James, Franklin Lee Jones, Marie Joseph, Alexie Jimmie, Charles E. Jacobsen Jr., Richard Jung, Hilary Jane Jung.

Jako Jacob Katouk, Crim Kameroeff, Anutka M. Kawagley, George Kelly, Martina Kelly, William Kelly, Cecelia Kozineckoff, Elena Kopuk, Agnes Agatha Kameroeff, Stephanie Kay Lovell, Don Yana Lazo, John H. Lamont, Helen Lankford, Christine Mary Lake, Edith Manutoli.

Angela Morgan, Natalie Macar, Shirley J. Moe, Peter Pius Martins, Lucy Ann Mayac, Gabriel Joey Myers, Tim Michaelson, Aloysia Matina McMillan, Elizabeth Mathew, Carl Morgan Jr.

Alexie Kerisk Nicolai, Micheal Nicolai, Roy Dale Nash, Rube Simon Noratuk, Natasia Nick, Nicholas Naneng, Paul Dutchuk Nicolai, William John Nicolai.

Glele Olick, Zaccariah Olick, William Olick.

Harry George Peterson, Julia Ann Peterson, Ruth Parka, Anna Peterson, Fred Kaviak Phillip, Della Mae Panek, Joseph Victor Panuak, Alfred M. Peterson, Minnie K. Phillip, Mary Rose Peterson, Christian W. Pleasant, Dorothy Riffe.

Sussana Anne Stevens, Mary Theresa Sipary, Lillian Shavings, Sally Minnie Snyder, Mary Kate Snyder, Berthan Louise Shaver, Marie Barbara Simeon, Justina Marie Shogukwruk, Oscar Sam, Sr., Alice Sam, Dolores M. Steimach, Edna Bernadette Steed, Mary Agnela Snark, Martha Tosayak, Freda Pauline Troseth, Joseph Amorok Trantham, Clement Tonuckuk, Alfred Tyson, Clara Mary Unok, David Tucker, Teresa Taganakiakia, Nathan David Toots.

Lillian Rose Venes, Anthony Nicholas Vaska.

Eliza Jane Wassili, Fritz John Willie, Helen Esther Edna Williams, Linda Mae Watson, John T. Willie, Jessie Young.

HELP WANTED

AQUACULTURE SPECIALIST Immediate opening for responsible individual to work on construction, operation and maintenance of private salmon hatchery. Duties include participation in development of aquaculture training program designed for Native groups. Construction skills required, hatchery experience not necessary. Should have knowledge of Alaska Native groups. Apply: Director, Sheldon Jackson College, Box 479, Sitka, Alaska 99835, Equal Opportunity Employer.

WANTED MISCELLANEOUS

We pay highest prices for antique Indian, Eskimo, Aleut carvings or ceremonial objects. 2320 Dyke Road, Richmond, B.C. Canada.

HELP WANTED

POSITION VACANCY ANNOUNCEMENT
TITLE: Johnson-O'Malley Program Evaluator.
WHERE: Anchorage, Alaska
AVAILABLE: ASAP
RESPONSIBILITY: Responsible to: Project Director, JOM. (1) Assists in the development and improvement of criteria used to evaluate JOM programs. (2) On site visitation of JOM Programs in rural Alaska for program evaluation purposes. (3) Prepares necessary reports and documents on Program Evaluations for JOM Program Director. (4) Other duties as assigned by JOM Program Director.
QUALIFICATIONS: Knowledge of Native education programs. Four years experience in education of related field. Post secondary education may be substituted for experience on a year for year basis.
SALARY & FRINGE BENEFITS: Negotiable, depends on experience and/or education.
CONTACT:
Mr. Ralph Eluska, Director
Johnson-O'Malley Program
Alaska Federation of Natives, Inc.
1675 "C" Street
Anchorage, Alaska 99501
APPLICATION DEADLINE: September 15, 1974

HELP WANTED

POSITION ANNOUNCEMENT
The Tanana Chiefs Conference is now accepting applications for the position of Secretary for the Tanana Chiefs Health Authority. Minimum qualifications include 50-60 wpm typing skills, transcribing skills and knowledge of basic filing systems. Knowledge of interior Alaska helpful but not necessary. Job responsibilities will include but are not limited to the updating and management of the Tanana Chiefs Health Authority filing system, typing of various forms of correspondence, grants, proposals, occasional travel to rural areas for the recording of regional health board minutes, and assisting health authority staff in any administrative function so requested by the health authority. Starting salary will be \$750/mo. and fringe benefits including medical, life and dental insurance. For further information or applications please contact Claude Demientieff, Director, Tanana Chiefs Health Authority, 102 Lacey Street, Fairbanks, phone 452-1746. Deadline for accepting applications is August 30, 1974.

HELP WANTED

TITLE: Administrative Assistant
WHERE: AFN, Inc. Health Affairs 1675 C St., Anchorage, Alaska 99501
AVAILABLE: Immediately
RESPONSIBILITY: Schedule appointments and organize conferences for the Program Director using own judgement of priorities in his absence. Prepare director's correspondence from dictation, rough copy, or verbal instructions; routine distribution of information to project component staff. Screening incoming correspondence according to priorities, answering routine inquiries, etc., without referral to the Program Director; retrieving necessary information from office files and elsewhere on own initiative to facilitate the Program Director's response to correspondence. Establish and maintain information files compatible with the general organizational structure, subcomponent systems characteristics and methodologies of the project. Editing and preparing final drafts of staff papers and reports from rough copy. Arranging for travel and accommodations for Program Director, visiting consultants and VIPs. Administrative processing of financial reports and requests for payment from contractors and vendors. Serving as recording secretary for project director's meeting with component staffs. Maintaining an open door policy to all associated or served by the project to facilitate collaborative working relationships and assure input and feedback from those serviced. Other duties as assigned.
QUALIFICATIONS: General knowledge of health and education fields and the various institutions, agencies, and individuals on the Alaska scene which are involved in the health careers project. This individual will have an ability to maintain efficient and continuous functioning of office routines in a close working relationship with the program director with only general supervision of routine work. Must be able to assume broad responsibility in the absence of the director. The desire to work in a rapidly changing developmental program and the ability to smoothly respond to day to day problems is essential. Educational background should include some formal training or relevant experience in the social and political sciences. An ability to relate and respond to and assist and accommodate persons widely differing backgrounds is required. An ability to rapidly develop a thorough understanding of project objectives, organizational relationships and component programs is necessary. Ability to relate to and knowledge of rural Alaskan people is required.
SALARY & FRINGE BENEFITS: Commensurate with experience. Fully paid medical and dental insurance.
CONTACT:
Donald Bantz, Program Director, AFN, Inc. Health Affairs 1675 C. St., Anchorage, Alaska 99501
APPLICATION DEADLINE: Friday, September 13, 1974.

SUBSCRIBE !!

HELP WANTED

PROGRAM DIRECTOR
Fairbanks Native Association-Fairbanks Native Community Center is now accepting applications for a Program Director. Applicants must be knowledgeable of federal grants and administration and responsible for activities of 70 employees. Must have experience in fiscal management. Directly responsible to Executive Director of Fairbanks Native Association/Fairbanks Native Community Center for program development. Salary up to \$16,000 per year. Applications accepted through September 6 by Rose Bowle at Fairbanks Community Center, 102 Lacey St., Fairbanks, Alaska.

HELP WANTED

ACCOUNTING TECHNICIAN I — Responsible for typing and sending checks to vendors, posting data to cash disbursements journal, reviews and reconciles cancelled checks, prepares payroll of corporation of 30 staff members, plus filing for internal accounting department and some typing.
Send resume to Joli Morgan, Director of Administration and Personnel, Community Enterprise Development Corporation, 503 W. Northern Lights Blvd., Anchorage, Alaska 99503. Phone 279-4551

AN EQUAL OPPORTUNITY EMPLOYER

HELP WANTED

We often have vacancies for elementary teachers and teacher-aides; clerk-typists, social workers, engineers, and maintenance workers; as well as technical and administrative openings. For information on how to apply, write: Personnel Officer, Bureau of Indian Affairs, Box 3-8000, Juneau, Alaska.

FOR SALE

Nicro Pour Over Automatic Coffee Brewers by Cory in stock. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

HELP WANTED

Now accepting applications for Apprenticeship Cement Masons. Apprenticeship Outreach, 315 5th Ave., Fairbanks, Alaska. AN EQUAL OPPORTUNITY EMPLOYER.

FOR SALE

Billiard Supplies: Bed Cloth, Spray Glue, Cues, Slip-on Cue Tips, Chalk, etc. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

HELP WANTED

Position: Assistant Director, Alaska Educational Broadcasting Commission. Under general direction, be responsible for the planning and design of statewide non-commercial broadcasting facilities. Will assist the director with development and non-commercial educational broadcasting. Must have complete and comprehensive knowledge of current trends in radio and television, rules and regulations of the Federal Communications Commission. Minimum qualifications: Graduation from college with a degree in communications, radio and television broadcasting, speech arts or a related field, plus five years of progressive experience in the fields of broadcasting, radio and television, including experience in production and teaching. Substitution: Additional applicable experience may be substituted for required education on a year for year basis. A third class radio-telephone license with broadcast endorsement is required. Salary: \$1,797.00 per month. Send State of Alaska Employment Application to: Marvin R. Weatherly, Executive Director, Alaska Educational Broadcasting Commission, 308 G Street, Anchorage, Alaska 99501. Closing date is 15 September 1974. An equal opportunity employer.

HELP WANTED

POSITION OPENING
The Tanana Chiefs Conference is now accepting applications for the position of Sub-Regional Director, Health Administration.
Job Location is in the Tok Sub-Regional office, Tok, Alaska.
Emphasis will be placed on applications from residents of the Tok sub-region. Knowledge of the sub-region and the people will be essential for the position in order to become an effective advocate of that Native population. Administrative work experience helpful. Salary will depend on experience.
Job duties will include but are not limited to:
A) Establishing a complete liaison between the villages of the sub-region and the Fairbanks office of the Tanana Chiefs Conference, Inc.
B) Sub-regional program planning and budgeting.
C) Administrative functions of the Tanana Chiefs Conference and their represented villages in the Tok sub-region.
D) Coordinate all program implementation for the Tok sub-region.
E) Attend Village Council meetings to insure effective village liaison.
F) Must be responsive and respectful of the needs of the village as an advocate of the people of the Tok sub-region.
Send application and/or resume to:
Melvin Charlie, President
Tanana Chiefs Conference, Inc.
102 Lacey Street
Fairbanks, Alaska 99701
Deadline for submitting applications is Friday, August 30, 1974.