

Supreme Court Gets New Clerk

Mrs. Donn Spragg Pegues was sworn in as the new Clerk of the Supreme Court in a formal ceremony Tuesday afternoon in the Alaska Supreme Court chambers in the Alaska Court Building with all members of the Supreme Court attending.

Chief Justice Jay Rabinowitz administered the oath of office while Justices Roger Conner, Robert Erwin, Robert Boochever, and James Fitzgerald looked on.

Mrs. Pegues, wife of Assistant Attorney General Rodger Pegues in Juneau, was appointed as Clerk of the Supreme Court two weeks ago to fill the vacancy created with the death last summer of Mrs. Josephine McPhetres.

Mrs. Pegues, at the time of her appointment as Clerk of the Supreme Court, was also an Assistant Attorney General for the State of Alaska.

She had been with the Department of Law since 1970 and was chief of legislation within the department, responsible for the review and editing of all legislation submitted by the administration and of all bills passed by the legislature and submitted to the governor.

She has previously served as a law clerk with the Supreme Court in Anchorage and has wide experience in governmental research.

Mrs. Pegues is originally from Los Angeles, California, and is a 1951 honors graduate of the University of Redlands with a BA in Government and is a 1952 graduate of the University of Denver

with a MS in Government Management.

She worked briefly in California in government research before coming to Alaska in 1955 as a research assistant with the Legislative Council.

From 1959 to 1965 she served as fiscal analyst for the finance committees of both houses of the state legislature. In 1965 she entered the Hastings College of Law in San Francisco, California, graduating in 1968. She worked as a law clerk for Justice John Molinari of the California Court of Appeals in 1968-69.

She returned to Alaska in 1970, working first with the Supreme Court in Anchorage and then joining the Department of Law in Juneau.

The responsibilities of the Clerk of the Supreme Court have been recently expanded and Mrs. Pegues' responsibilities will include supervision of all matters

filed with the Supreme Court, revision of the rules of procedure and modernization of the processes and procedures of the court.

At the time her appointment was announced, Chief Justice Rabinowitz said, "Mrs. Pegues' background and knowledge of Alaska and her experience with the legislative council and the Department of Law make her uniquely suited to serve the court in this capacity."

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HELP WANTED

City Manager, City of Galena. First Class, General Law City in unorganized borough. Is in earliest stages of growth and development. Desire someone with high self-motivation and a willingness to settle in rural Alaska on a permanent basis. Salary negotiable. Contact City Manager, P.O. Box 12, Galena, AK 99741 or phone 656-1281.

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603 D Street, Anchorage
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ENERGY COORDINATOR required by Rural Alaska Community Action Program. Requires 3 years experience or education in banking or finance with 6 to 18 months experience as a loan officer. Studies methods of financing fuel storage facilities, selects most cost effective method, determines best use of OEO monies in meeting needs, recommends investment policies and establishes loan methods and procedures. Pays \$17,000 for one year grant period. Apply at 1016 E. 4th Ave. or Drawer 412 ECB, Anchorage, Alaska 99501 before 12 noon Dec. 20. Hire date Jan. 2.

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ALASKA METHODIST UNIVERSITY
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER
POSITION AVAILABLE: Business Office Secretary
Duties: Typing reports, statements, etc.; class materials, including mathematical and chemical formulae; regular secretarial duties; assist in handling outgoing mail, xerox machines, AV equipment; fill in as cashier/receptionist as needed; assist in bookkeeping/budgeting processes.
Qualifications: Fifty words per minute with accuracy/consistency, including financial, technical material; knowledge of accounting/business, or ability, desire, motivation to acquire on own time.
Salary Range: DOE
Length of Employment: Date of hire through June 30, 1975.

POSITION AVAILABLE: Bookkeeper
Duties: Assume responsibility for handling current transactions in payroll, payables, receivables, assist in preparing financial archives for storage.
Qualifications: At least two years experience in payroll, payables or receivables or as a full-charge bookkeeper or as a junior accountant; knowledge of accounting/business.
Salary Range: DOE
Length of Employment: Date of hire through June 30, 1975 or until completion of audit.
Contact: Russell Lee, Controller, Alaska Methodist University, Anchorage, Alaska 99504. Telephone 272-4401.

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HELP WANTED

The Woody Island ANCSA village corporation, Leisel, Inc., is now accepting applicants for the position of general manager. Application forms are available at the Koniag, Inc. office in the Chertier, King and Chertier, Building or mailing address: P.O. Box 746, Kodiak, Alaska 99615. Applicants should be conversant with ANCSA and the formation and management of second class cities. The position pays \$25,000 per year. Applications will be received until January 1, 1975.

HELP WANTED

PROGRAM DEVELOPMENT AID
Galena, Alaska, Available immediately. The Koyukon Development Corporation is looking for someone to aid in the development of new projects for villages in the Koyukon region. SALARY: \$800 - \$900 per month CONTACT: Koyukon Regional Corporation Box 26 Galena, Alaska 99741 Phone: 656-1238

HELP WANTED

POSITION VACANCY ANNOUNCEMENT
TITLE: Administrative Assistant
WHERE: Alaska Federation of Natives, Inc.
AVAILABLE: December 30, 1974
RESPONSIBILITY: Prepare Executive Vice President's correspondence per instructions and/or dictaphone; routine distribution of information; arrange for travel and accommodations; serve as secretary for new projects and maintain working & reading files. In addition, the Administrative Assistant will be required to assist the Executive Assistant and other personnel at times and will maintain a tactful and cooperative attitude.
QUALIFICATIONS: Transcribe from dictaphone; type 60 wpm, shorthand desired but not mandatory; working knowledge of general office procedures and filing systems. Knowledge of Alaska Native Land Claims Settlement Act and/or Alaska Natives desired but not mandatory.
SALARY & FRINGE BENEFITS: DOE
CONTACT: John Shively, Executive Vice President
Alaska Federation of Natives, Inc. 1675 C Street
Anchorage, Alaska 99501
APPLICATION DEADLINE: December 24th, 1974.

HELP WANTED

The Tanana Region of ASOSS is recruiting for the position of Title I Coordinator.
This position involves assisting the Regional Superintendent in providing administrative and coordination support for Title I Project.
Duty Station is Tanana. Must be able to furnish own housing.
Qualifications: Minimum of BA in education, Elementary degree preferred, willing to travel extensively, ability to work in rural Alaska, be familiar with federal programs and available to start work immediately.
Closing Date: December 18, 1974
Send Resume To: Joe B. Cooper Regional Superintendent
Tanana Region Schools
Tanana, Alaska 99777
Phone: 366-7145
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HELP WANTED

BP Alaska Inc. has immediate openings in its Alaska offices for the following:
TRAINING AND DEVELOPMENT SUPERVISOR (Anchorage)
Qualifications: Bachelor Degree in Management, Personnel, Psychology with 5-10 years experience in training and development in an industrial setting including experience working with minority groups.
Duties: Develop, Recommend, coordinate and supervise employee training including approved apprentice programs. Conduct supervisory conferences and participate in new employee orientation and indoctrination programs. Recommend and conduct programs to develop existing personnel through established performance activities relating to training needs and results.

EXPEDITER (Fairbanks)
Qualifications: High school graduate or equivalent with some experience in storage and material handling. A general knowledge of Oilfield Operations will be a distinct advantage.
Duties: Will assist the Expediter Transshipment in the maintenance of stock record cards and required posting of movements as well as the physical handling of receipts and dispatches and organizing the loading and unloading of air/sea/surface transports.
Salary commensurate with educational background and experience. Please reply in confidence with resume and salary requirements to:
Employment and Training Supervisor
BP Alaska Inc.
P.O. Box 4-1379
Anchorage, Alaska 99509
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