

# STATEWIDE CLASSIFIED MARKETPLACE

## BEST BARGAIN

At \$15.00 each year, the Tundra Times is still the best statewide newspaper bargain in Alaska. P.O. Box 1287, Fairbanks, Ak. 99707

## BUSINESS OPPORTUNITIES

\$250.00 per week for mailing commission circulars at home-possible. Immediate income. No experience required. For guaranteed details, send \$1.00 and a stamped, self-addressed envelope to:

HOME ENTERPRISE  
P.O. Box 336  
Jonesboro, La 71270

## MAIL ORDER

Authentic Anaktuvik Pass Masks for sale. Variety of sizes, which are: Large — \$50.00; Regular — \$25.00; Small — \$20.00. They are made of caribou, with bear, fox, wolf, or wolverine ruffs. All hand sewn by the Native Craftsmen of Anaktuvik Pass. Send order to Village Corporation Manager Alice Ahgook, Anaktuvik Pass, Alaska 99721.

## OPPORTUNITIES

**NEWSLETTERS' ANNUAL REPORTS** — If your regional or village corporation is interested in contracting for publication of newsletters or annual reports, Eskimo, Indian, Aleut Publishing Company, Inc. would like an opportunity to submit a bid for that work. Eskimo, Indian, Aleut Publishing Company, Inc. is a Native-owned publishing house which owns and publishes the Tundra Times, special quarterly advertising editions and special publications on a project basis. We are owned by nearly 200 predominantly Native individuals and nearly 20 regional Native or village corporations. Eskimo, Indian, Aleut Publishing Company, Inc. has been meeting the information and communication needs of rural Alaskans for 15 years. To inquire about bids for annual reports or newsletters, please submit information about desired publication projects to: Publisher, Eskimo, Indian, Aleut Publishing Company, Inc., Post Office Box 1287, Fairbanks, Alaska 99707

## OPPORTUNITIES

**THE BREAST CANCER DETECTION CENTER IS NOW OPEN**, for appointment call 456-2945, open Monday to Thursday, at 420 4th Avenue, Fairbanks, Alaska

## VILLAGE WRITERS

The Tundra Times likes to use stories about village happenings. If something or someone interests you, write

about it. We will pay if we use your story. \$10.00 to \$20.00 for 200 to 600 words (1 to 2½ typed or legible hand-written pages). We pay for pictures too, glossy black and white or good clean polaroid snapshots. Write: Editor, P.O. Box 1287, Fairbanks, Alaska 99707.

## RECRUITING

NORDSTROM  
603 D Street  
Anchorage, Alaska

Interviewing for part-time positions. Please call or stop by for interview, third floor personnel office. Please mention this advertisement when calling. We are an EQUAL OPPORTUNITY EMPLOYER.

## AVIATION

Register Now for FAA approved Aircraft Maintenance Program at the Hutchison Career Center. 12 months at \$84 per month. 479-2261 or 3750 Geist Road, Fairbanks, Alaska 99701.

## HELP WANTED

**GENERATOR REPAIR:** Super benefits pay and travel with tuition assistance at U of A call your local Alaska Army National Guard Armory.

## HELP WANTED

**TRUCK REPAIR:** Diesel and gas systems school paid plus travel and expenses call your local Alaska Army National Guard Armory.

## HELP WANTED

**RADIO TECHNICIAN:** Palo school plus college tuition assistance with extra dollars for expenses call your local Alaska Army National Guard Armory.

## HELP WANTED

**EXPEDITER** required by Rural Alaska Community Action Program. Position requires Two year's experience in warehouse and inventory control in a supervisory capacity. Two year's of higher education may be substituted for one year's general warehousing experience. Alaska Driver's license. Upon authorization of Child Development Assistant Director does open market purchasing of Child Development groceries.

## STATE OF ALASKA NEW CAPITAL SITE PLANNING COMMISSION INFORMATION OFFICER

Under the general direction of the Executive Director, the Information Officer will perform a high level of public contact work to include:

- 1) Soliciting and receiving advice from the people of Alaska relative to planning for the new Capital; relaying this information to the Commission, staff and consultants; organizing public meetings.
- 2) Developing and implementing a program to explain Commission goals to the public.
- 3) Authoring press releases, speeches and other information packages; speaking at various public gatherings; maintaining open communication with the public and media.

Experience and ability should include organization of citizen participation projects, written and graphic displays, oral communication talents, empathy with the media, and an organizer with attention to detail.

This is an exempt position to terminate June 30, 1978 unless extended by the Legislature. Salary D.O.E.

A detailed resume, to include a draft five-month program for maximizing public input in the planning process, should be received before August 26, 1977, at 310 K Street, Suite 708, Anchorage, Alaska, 99501. Telephone (907) 276-3003.

AN EQUAL OPPORTUNITY EMPLOYER

supplies, equipment and other items with purchase orders or cash. Responsible for proper warehousing of office supplies, USDA dry, canned and frozen foods, office furniture, nonactive files, and moving and storage of Child Development supplies and equipment. Supervises Supply Clerk. Starts at \$5.88 per hour; \$470.40 biweekly; \$12,230.40 per year. No travel required. Send application or complete resume to Personnel, Rural CAP, Box 3-3909, Anchorage, AK 99501 before August 20, 1977.

## EQUAL OPPORTUNITY EMPLOYER M/F TRAINING

Graduate Assistantships Available

Ten UA graduate assistantships are available for work and training in rural communities on small high school program development. Stipend of approximately \$8,000 & travel expenses will be provided for period Oct. 1, 1977 to July 31, 1978. Applicants must be qualified for admission to the MAT or M.Ed. programs of the Cross-Cultural Educational Development Program with an emphasis on small high schools. Inquiries should be addressed to Ray Barnhardt, Cross-Cultural Education Development Program, University of Alaska, Fairbanks, Alaska 99701 (479-7694). Deadline for application is Sept. 1, 1977. The University of Alaska is an Equal Opportunity Employer.

## HELP WANTED

IDITAROD AREA  
SCHOOL DISTRICT

POSITION: Accounting Clerk/  
Secretary

LOCATION: McGrath, Alaska

CLOSING DATE: Aug. 15, 1977

The Iditarod Area School District has an opening in its central office for an Accounting/Clerk-Secretary. The position is supervised by the Business Officer and the Vocational Education Director/Assistant Superintendent. The position serves as secretary to those offices and as first assistant to the Business Officer. The person

hired must be able to accurately perform standard bookkeeping, accounting, and secretarial duties and have a broad knowledge of office procedures.

Specific Duties are to maintain the files and records of the business office and the Assistant Superintendent and Vocational Education Office? to perform routine accounting functions such as posting, maintaining journals and registers of disbursements, receipts, invoices, and inventories, and other financial data such as bank reconciliations, fund distributions, and payroll and personnel records; to maintain and code input for a computerized accounting system; and to type detailed financial and educational statistical reports as well as general correspondence.

Minimum Qualifications are a bachelors' degree in business, accounting, or business education and at least a years' experience in work with payroll, taxes, office management, and administrative procedures. Typing of a minimum 45-50 WPM is required and applicants must be able to operate calculators and other standard office machines. Three to five years experience may be considered substitutable for the education requirement depending on other qualifications as determined.

THE IDITAROD AREA SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.

PREFERENCE WILL BE GIVEN APPLICANTS FROM WITHIN THE DISTRICT AND TO THOSE WITH EXPERIENCE IN BUSH LIVING AND BUSINESS CONDITIONS.

REPLY TO: Business Office  
Iditarod Area School  
District  
Box 105  
McGrath, Alaska 99627

## HELP WANTED

POSITION OPENING:

Director of Education Department, Aleutian/Pribilof Islands Association, Inc.

Duty Station: Anchorage, Alaska

Starting Date: September 1, 1977

Qualifications and Experience: College degree in Education or related field. Four years experience in Federal programs and Native educational services and programs, or equal amount of post-graduate education. Teaching experience helpful. Must be willing to travel to remote villages in Aleutian Chain and Pribilof Islands.

Primary Responsibilities: Technical assistance to Johnson O'Malley subcontractors and village JOM Parent Committees in developing educational plans, submitting proposals, and implementing programs in accordance with P.L. 93-638 and BIA contracting requirements. Assistance in developing local Native Education committees, JOM workshops, career guidance, and Adult Basic Education. Independent research for funding sources, identification and compilation of resource materials applicable to JOM programs and educational support services.

Salary: DOE

Apply to Executive Director, Aleutian/Pribilof Islands Association, Inc. 430 C Street, Suite 303, Anchorage, Alaska 99501. For additional information

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## The University of Alaska, Fairbanks seeks a

## Director of Public Affairs

The University of Alaska, Fairbanks, seeks a Director of Public Affairs to give direction to the total public relations effort of its residential campus. The director will coordinate internal and external public relations activities and is responsible for press service, publications, and special events. The director is responsible for maintaining a positive image of the university within the community. This position reports directly to the Chancellor, University of Alaska, Fairbanks.

**Qualifications:** BA in journalism, communications, or related field.

**Experience:** Minimum of three to five years in publications, publicity, and/or public relations. Previous experience in a college/university setting. Background in news-media work, writing, design, and promotion desirable. Knowledge of and experience with the Alaskan community preferred.

**Salary:** \$25,000 to \$31,000, depending upon background and experience.

**To apply:** Please send resume and work samples to:

Personnel Services  
University of Alaska, Fairbanks  
110 Bunnell Building  
Fairbanks, Alaska 99701

Closing date: Open until September 9, 1977 (possibility of extension).

The University of Alaska, Fairbanks, is an equal opportunity, affirmative action employer.