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Tundra Times 639 T Street

Anchorage, Alaska 99501

HELP WANTED

POSITION ANNOUNCEMENT DIRECTOR, COORDINATOR

DUTIES: Coordinate comprehensive information and referral program for low income persons in Anchorage. This includes the creation of a central data bank of information pertinent to services and resources available to low income persons in Anchorage. Research, research, advocacy, supervision of project staff and other project-related functions.

DESIRE QUALIFICATIONS: Degree in social science, economics or related field (Two years of relevant experience may be substituted for one year of education); knowledge and empathy for the concerns of low income persons in Anchorage; substantial research and program administration experience; proficiency in written and oral communication.

SALARY: DOE

APPLICATION PROCEDURE: Submit resume, including references, and writing sample to:

COALITION FOR ECONOMIC JUSTICE
204 East Fifth Avenue, Suite 201
Anchorage, Alaska 99501

CLOSING DATE: May 18, 1981, 5:00 p.m.

EQUAL OPPORTUNITY EMPLOYER

POSITION ANNOUNCEMENT
OFFICE MANAGER

DUTIES: Establish and maintain bookkeeping system for new project; assist in the preparation of general typing, filing and reception; other related functions as assigned.

DESIRE QUALIFICATIONS: Office management and bookkeeping experience; ability to type a minimum of 60 wpm; ability and willingness to work with low income persons.

SALARY: DOE

APPLICATION PROCEDURE: Submit resume, including references, and writing sample to:

COALITION FOR ECONOMIC JUSTICE
204 East Fifth Avenue, Suite 201
Anchorage, Alaska 99501

CLOSING DATE: May 18, 1981, 5:00 p.m.

EQUAL OPPORTUNITY EMPLOYER

POSITION ANNOUNCEMENT
EDUCATIONAL COORDINATOR

DUTIES: Work closely with project coordinator for comprehensive information and referral program for low income persons in Anchorage. Actively seek out funding from public and private sectors to address the needs of the project; advocate on

behalf of the project; coordinate operations of a statewide program. This includes program development, administration, and evaluation in concert with local staff and Community Policy Advisory Council, and with the statewide Rural Education program. The Educational Coordinator works with the students to clarify educational goals, design and evaluate degree programs and learning contracts, and identify resources and learning activities within the guidelines of University of Alaska requirements. The incumbent assesses student progress toward a college degree, tutor students within the region and advises students in other regions when own area is pertinent to students' needs. Qualifications: Advanced training and experience in a discipline area and advanced interest in beyond degree preparation. Demonstrated leadership and administrative experience in: fiscal management; education program development (which includes course development and teaching); and working effectively with advisory councils. Demonstrated ability to respond sensitively in a cross-cultural setting. Experience with innovative educational approaches, e.g., distance delivery, and ability to live and work in a cross-cultural, rural Alaska environment. Submit letter of application, comprehensive resume and 3 letters of reference (from persons with specific knowledge or authority to perform job responsibilities) to: Personnel Director, Community Colleges, Rural Education & Extension, 2221 E. Northern Lights Blvd., No. 220, Anchorage, AK 99504. Closing date: May 18, 1981. Recruitment may be reopened. The University of Alaska is an Affirmative Action, Equal Opportunity Employer. Your application may be subject to public disclosure.

Open Date: July 1, 1981. This position is responsible for the regional operations of a statewide, beyond-centered University program. This includes program development, administration, and evaluation in concert with local staff and Community Policy Advisory Council, and with the statewide Rural Education program. The Educational Coordinator works with the students to clarify educational goals, design and evaluate degree programs and learning contracts, and identify resources and learning activities within the guidelines of University of Alaska requirements. The incumbent assesses student progress toward a college degree, tutor students within the region and advises students in other regions when own area is pertinent to students' needs. Qualifications: Advanced training and experience in a discipline area and advanced interest in beyond degree preparation. Demonstrated leadership and administrative experience in: fiscal management; education program development (which includes course development and teaching); and working effectively with advisory councils. Demonstrated ability to respond sensitively in a cross-cultural setting. Experience with innovative educational approaches, e.g., distance delivery, and ability to live and work in a cross-cultural, rural Alaska environment. Submit letter of application, comprehensive resume and 3 letters of reference (from persons with specific knowledge or authority to perform job responsibilities) to: Personnel Director, Community Colleges, Rural Education & Extension, 2221 E. Northern Lights Blvd., No. 220, Anchorage, AK 99504. Closing date: May 18, 1981. Recruitment may be reopened. The University of Alaska is an Affirmative Action, Equal Opportunity Employer. Your application may be subject to public disclosure.

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COALITION FOR ECONOMIC JUSTICE
204 East Fifth Avenue, Suite 201
Anchorage, Alaska 99501

CLOSING DATE: May 18, 1981, 5:00 p.m.

EQUAL OPPORTUNITY EMPLOYER

Publish 5/13/81

JOB OPENING: Research Assistant

Eight-month contractual position. Survey of Native arts programs in Alaska's Native communities. Researcher's responsibilities include development of research plan, implementation of survey through field research, collation and written evaluation of survey results, and preparation of resource file. Location: Anchorage. BA minimum, high level communication skills, especially writing and interviewing; knowledge of and experience with Native cultures and organizations in Alaska, plus familiarity with both areas. Previous research and field experience preferred. Must work out of own home and be able to travel statewide. Salary: DOE. Submit resume and references to: Personnel Supervisor, Lower Kuskwim School District, 691 Warehouse Ave. No. 220, Anchorage, AK 99501. Ph: 279-1558. We are an Equal Opportunity Employer. Position open until filled.

POSITION ANNOUNCEMENT CURRICULUM DIRECTOR

An outstanding professional opportunity exists to develop the curriculum of a large rural school district in rural Alaska. The Lower Kuskwim School District consists of 23 rural communities spread over an area the size of Ohio and it is headquartered in Bethel, which is located 420 air miles west of Anchorage.

Specific duties will be: to develop a core curriculum; supervise the District's testing program; to develop the educational program of the individual schools in conjunction with the local advisory boards. Emphasis in curriculum development will be at the secondary school level (9-12).

Qualifications:

1. Masters degree in curriculum or a master of education with a concentration in curriculum.
2. A minimum of 5 years classroom experience or a combination of classroom/administrative experience with a minimum of 3 years classroom experience.
3. A minimum of 2 years demonstrated successful experience in the field of curriculum development.
4. A valid Alaska Type A teaching certificate with an administrative endorsement preferred.
5. Ability to live and work in a cross-cultural, rural Alaskan environment with the willingness to travel to remote locations.

Reports to: Superintendent

Salary: \$3,691 - \$3,920 per month. DOE

Initial applications may be made by cover letter and appropriate resume. Applications will be received until May 20, 1981. For more information contact:

Personnel Supervisor
Lower Kuskwim School District
Box 305
Bethel, Alaska 99559

For telephone contact: Carl A. Peterson, Superintendent 907-543-3611 ext. 235

Publish: 4/15, 4/22, 4/29, 5/6, 5/13

POSITION OPENING PRINCIPAL

The Lower Kuskwim School District is currently recruiting for several principal positions for small secondary schools within the District.

Qualifications:

1. Valid Alaska Teacher's Certificate with endorsement as Principal.
2. Not less than three years demonstrated substantial experience in educational administration preferred.
3. Ability to live and work in a cross-cultural, rural Alaskan environment.
4. Ability to carry out successfully the duties described below.

Reports to: Superintendent

Duties:

1. Supervise and supervise the school's educational programs, supervision of certified and classified staff, and administrative and financial management.
2. Prepare and administer the school's budget, serving as executive officer of Advisory School Board and as responsible for the implementation and observance of all Board and Advisory School Board policies and administrative regulations by school's staff and students.

Closing Date: May 20, 1981

Salary: DOE

Applications: Send letter of application and resume to:

Personnel Supervisor

Edwin B. Thokmwin
School District
Box 305
Bethel, Alaska 99559

For telephone contact: Carl A. Peterson, Superintendent 907-543-3611, ext. 235.

The Lower Kuskwim School District is an equal opportunity employer.

Publish: 4/15, 4/22, 4/29, 5/6, 5/13

EMPLOYMENT EMPORIUM

Cook Inlet Native Association
670 W. Fireweed Lane
Anchorage, AK 99503
278-4641 ext. 113

POSITIONS

Clerk Typist - Typing reports and correspondence, maintain files, xeroxing, sorting and distributing mail, incoming and outgoing mail. GS-23

Youth Worker - Working with emotionally disturbed youth. Some college education can be substituted. \$5.45 - \$6.01

Painting Worker - Temp position. Prepares surfaces by such methods as sanding, scraping, and wire brushing. Stirs, stirs, and mixes various coating materials. WG-7

Summer Playground Leaders - HS diploma or GED plus some experience in conducting recreational programs, i.e., handicrafts, music programs, ADL required. \$6.91/hr.

PROGRAMS

Having trouble finding that special job you want? If you're currently unemployed, check with CINA Employment Division for assistance in finding employment. You'll work with a Placement Specialist who is skilled in job matching and will counsel and refer you to job openings.

The Employment Emporium is exclusive for Alaska Natives, Aleuts, Eskimos, and Hawaiians under PL 95-542, 302.

EXPERIENCE COMPUTER PROGRAMMER
5 years COBAL
David J. Peterson
11335 Westwind Dr., Apt. E
Eden Prairie, MN 55344
(612) 944-1833

Publish: 5/06, 5/13/81

MISCELLANEOUS

JOHN & CONNIE KIMMONS, WE'RE ARE YOU'RE COMING HOME! CALL PETE MUNCK - COLLECT: (518) 644-2171.

Publish: 5/06, 5/13, 5/20, 5/27/81

PUBLIC NOTICES

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

PUBLIC NOTICE
PREQUALIFICATION SUBMITTALS FOR PLANNING, DESIGN & CONSTRUCTION RELATED SERVICES

The Department of Transportation and Public Facilities is conducting an annual solicitation to obtain Prequalification Submittals for providing planning and specialty services specifically related to the Planning, Design and Construction of capital projects, to include highway, transit, airport and harbor facilities, marine vessels and buildings.

Prequalification consists of general evaluation of capabilities to provide broadly defined types of services. General evaluations are used in the selection of Contractors (individuals or Firms) for negotiation of specific contracts, in accordance with standard policies and procedures.

All firms desiring to contract to planning, design or other construction related services during fiscal year 1982 must be prequalified (prequalified means executed term contracts excluded). Existing prequalification information will be reviewed. New submittals are required from all interested firms.

Copies of the Departments Prequalification Submittal form may be obtained by mail or in person from:

Jerry Hanel
411 Aviation Avenue
Anchorage, Alaska 99502
Telephone: (907) 266-1589

Questions may be addressed to Edwin B. Thokmwin, Chief, Technical Design Services, Telephone (907) 266-1580.

Submittals, in four complete copies, must be received by 3:00 p.m., Friday May 29, 1981, at the above address.

The Department reserves the right to reject any and all submittals.

Robert W. Ward
Commissioner
DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES

Publish 5/13/81

REVENUE SHARING
PUBLIC NOTICE
PROPOSED USE HEARING

On May 19, at 2:00 p.m., Assembly Room at North Slope Borough Building, Barrow, Alaska, The Mayor will hold a revenue sharing proposed use hearing. All interested parties are invited to provide the Mayor with written and oral comments on possible uses for \$250,000 in revenue. The revenue sharing trust fund for its 1981 fiscal year and \$250,000.00 of revenue sharing funds are available to the Borough during its 1981 fiscal year.

Publish 5/13/81

LEGAL NOTICES

INVITATION FOR BIDS
STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
DIVISION OF HIGHWAY DESIGN AND CONSTRUCTION

Sealed bids in single copy for furnishing all labor, materials and equipment, and performing all work on Project X-20161 Freeman Road, described herein, will be received until 2:00 p.m., prevailing time, June 11, 1981, in the Highway Director's Office, Division of Highway Design and Construction, 1st Floor, Douglas Building, Douglas, Alaska.

This project will consist of grading, drainage and crushed aggregate surface for the Fairbanks area.

Principal items of work consist of the following: 16,000 tons of borrow, type A; 6,500 tons of crushed aggregate base course.

All work shall be completed by September 8, 1981.

The following provisions are made a part of all advertisements for highway construction contracts:

"Bidders must submit certifications stating whether or not they are a minority business enterprise of the work and, if so, that they have taken affirmative action to seek out and contract with minority business enterprises as potential subcontractors. Each bidder intending to submit a bid on the contract work shall make contact with potential minority business enterprise subcontractors to affirmatively solicit their interest, capability, and prices, and shall include the results of such contact. A bidder's failure to submit this certification or submission of a false certification shall render his bid nonresponsive."

Certification Form 25A330 will be included with the bidding documents.

One set of plans and specifications may be obtained by all who have a bona fide need for them for bidding purposes from the Chief of Engineering Services, P.O. Box 1467, Juneau, Alaska 99802. All mailings shall be by first class mail. Plans may be examined at the Highway Office of the Regional Department of Transportation and Public Facilities in Anchorage, Fairbanks, Valdez.

Robert W. Ward
Commissioner
Department of Transportation and Public Facilities

Publish: 5/13, 5/20, 5/27/81

INVITATION FOR BIDS

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
DIVISION OF HIGHWAY DESIGN AND CONSTRUCTION

Sealed bids in single copy for furnishing all labor, materials and equipment, and performing all work on Project SRSR041 Sitka Harbor Terminal Modification, described herein, will be received until 2:00 p.m., prevailing time, July 15, 1981 in the Highway Director's Office, Division of Highway Design and Construction, 1st Floor, Douglas Building, Douglas, Alaska.

This project will consist of reconstruction of the dock, catwalks and dolphins at the Sitka Ferry Terminal.

Principal items of work consist of the following: 956 linear feet of pile piles (14-inch x 3/8-inch wall thickness); furnished; 1,288 linear feet of pile piles (18-inch x 3/8-inch wall