

## HELP WANTED

**POSITION TITLE:** Alaska Native Education Board, Director.  
**RECRUITMENT CLOSING:** June 30, 1974  
**QUALIFICATIONS:** Need experience in rural and bilingual/bicultural education and administration of federal programs.  
**DUTIES:** Administer bilingual programs in rural schools, travel to schools, supervise staff, coordinate program with educational agencies in the state. Also administer activities of Alaska Bilingual Education Center, supervise staff, coordinate bilingual education activities throughout the state, write proposals for grants and write federal reports.  
**JOB LOCATION:** Anchorage  
**SALARY:** \$20,000-\$22,637/yr.  
Send resume to: Alaska Native Education Board, Inc., 2651 Providence Ave., Bldg. H, Anchorage, Alaska 99504, 272-5522, ext. 130 or 126

## HELP WANTED

**POSITION TITLE:** Alaska Native Education Board, Language Arts Specialist  
**RECRUITMENT CLOSING:** June 30, 1974  
**QUALIFICATIONS:** Experience in working with the Native language of Alaska.  
**DUTIES:** Design curriculum for teaching Native languages as second languages, train bilingual instructors in methodology of teaching their language and assist in development of Native language materials.  
**JOB LOCATION:** Anchorage, Alaska  
**SALARY:** \$17,000-\$19,000/yr.  
Send resume to: Alaska Native Education Board, Inc., 2651 Providence Ave., Bldg. H, Anchorage, Alaska 99504, 272-5522, ext. 130 or 126

## HELP WANTED

**POSITION TITLE:** Alaska Native Education Board, Education Specialist  
**RECRUITMENT CLOSING:** June 30, 1974  
**QUALIFICATIONS:** Experience in rural and bilingual education, training teachers, developing bilingual curriculum materials.  
**DUTIES:** Travel to rural schools and train bilingual instructors in teachers train bilingual instructors in teaching methods and techniques; lesson plans, provide scope and sequence for Native language books, coordinate program in each school.  
**JOB LOCATION:** Anchorage or Fairbanks  
**SALARY:** Half-time: \$7500-9500/yr.  
Send resume to: Alaska Native Education Board, Inc., 2651 Providence Ave., Bldg. H, Anchorage, Alaska 99504, 272-5522, ext. 130 or 126

## HELP WANTED

**POSITION TITLE:** Alaska Native Education Board, Information Specialist & Native Studies Developer  
**RECRUITMENT CLOSING:** June 30, 1974  
**QUALIFICATIONS:** Experience in rural education, collecting information, designing curriculum, writing reports and newsletters.  
**DUTIES:** Gather worldwide information on all bilingual education and Native studies programs and disseminate to Alaskan schools. Collect materials about and design culture specific units for teaching of various ethnic groups in Alaska.  
**JOB LOCATION:** Anchorage, Alaska  
**SALARY:** \$15,000-\$17,000/yr.  
Send resume to: Alaska Native Education Board, Inc., 2651 Providence Ave., Bldg. H, Anchorage, Alaska 99504, 272-5522, ext. 130 or 126

## ANCHORAGE Hotels - Motels

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Roosevelt Hotel  
539 H. St. 277-5541  
Ave. Sgl. with bath \$15  
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MR. MICHAEL RAYMOND SHARAR. We wish to contact you in connection with a civil administrative action in Northern California. All expenses paid. Time off compensated. PHONE COLLECT (916) 445-5448. NO HASSLE.

## HELP WANTED

**POSITION VACANCY ANNOUNCEMENT**  
**TITLE:** Full Charge Bookkeeper  
**LOCATION:** Anchorage  
**DUTIES:** Must be able to post to general ledger, prepare financial statements, handle accounts payable, payroll and payroll quarterly reports. This position will require extensive travel throughout outlying villages to work with subcontractors setting up their books.  
**QUALIFICATIONS:** Two years college education or two years equivalent experience. Knowledge of federal grants preferred.  
**SALARY:** Based on experience  
**CLOSING DATE:** 7/2/74  
**APPLICATIONS TO:** John Shively, Executive Vice President, Alaska Federation of Natives, Inc., 1675 C Street, Anchorage, Alaska 99501

**ANNOUNCEMENT**  
The City of St. Mary's is soliciting proposals for an operation and management agreement covering the St. Mary's Kumeliulik facilities. The Kumeliulik is a multipurpose building. It contains a 5 room hotel, restaurant, city clinic, auditorium, Calista office, Post Office, cold storage freezing, processing, storage facilities. The agreement shall provide for operation and management of the building and grounds meeting the needs of tenants and lease of the 5 room hotel and restaurant facilities. Inclusion of the auditorium as part of the leased facilities is optional. Tenants are the City Clinic, Calista area office, U.S. Post Office and King Island Fisheries. The St. Mary's School District may want to continue serving its hot lunch program through the Kumeliulik until new area high school facilities are available, about February, 1975.  
Proposals in writing should be sent to the St. Mary's City Council, St. Mary's, Alaska 99658 before 7:30 p.m. July 18, 1974.  
Further information may be obtained from Mayor Moses Paukan or City Clerk-Treasurer Mary Travers at St. Mary's through RCA KXA 27, or by contacting Paul T. Dixon & Associates, 426 East 1st Street, Suite 2, Anchorage, Alaska 99501, telephone 277-8415.  
Moses Paukan, Mayor  
City of St. Mary's, Alaska 99658

## SUBSCRIBE !!

### TUNDRA TIMES CLASSIFIED ADS GET RESULTS

Charge: 35¢ per line for first line, 25¢ per line for each additional line ad appears. (Approximately 5 words to line.)  
Minimum—2 lines.

**YUPIKTA BISTA**  
**TITLE:** Director, Cultural Heritage Program  
**WHERE:** Bethel  
**AVAILABLE:** July 1, 1974  
**RESPONSIBILITY:** Person will be responsible for the Administration and coordination of Cultural Heritage Program. The writing of monthly, quarterly and other periodic reports as required by the contractor; direct supervision of 5 permanent staff members and approximately 200 village staff personnel.  
**QUALIFICATIONS:** Applicant must be bi-lingual with prior experience in counseling or teaching high school students in the Lower Yukon Kuskokwim Delta. Must be thoroughly acquainted with the cultural heritage and traditions of the AVCP/Calista Region.  
**SALARY:** D.O.E. Fringe  
**CONTACT:** Harold Napoleon, Box 219  
**APPLICATION DEADLINE:** June 30, 1974.

## HELP WANTED

We often have vacancies for elementary teachers and teacher-aids; clerk-typists, social workers, engineers, and maintenance workers; as well as technical and administrative openings. For information on how to apply, write: Personnel Officer, Bureau of Indian Affairs, Box 3-8000, Juneau, Alaska.

## FOR SALE

Billiard Supplies: Bed Cloth, Spray Glue, Cues, Slip-on Cue Tips, Chalk, etc. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

## HELP WANTED

Now accepting applications for Apprenticeship Cement Masons. Apprenticeship Outreach, 315 5th Ave., Fairbanks, Alaska. AN EQUAL OPPORTUNITY EMPLOYER.

**MECHANICAL ENGINEER** — Degree in mechanical engineering required. Prefer advanced work in engineering management, licensed mechanical engineer. Minimum five years responsible design experience of mechanical systems or the equivalent with a mechanical contractor. Must be familiar with contract documents, contract procedures, construction inspection of mechanical systems, heating and air handling systems and controls. Send complete resume to: D. M. Graves, Director of Construction, University of Alaska, Box 4-2540, Anchorage, Alaska, 99509. AN EQUAL OPPORTUNITY EMPLOYER.

## FOR SALE

Nicro Pour Over Automatic Coffee Brewers by Cory in stock. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

## HELP WANTED

**Position Available:** Executive Director, Alaska Educational Broadcasting Commission. Desirable background: Graduation from college with a degree in education, broadcasting or closely related field and six years progressively responsible professional experience in the field of education, commercial or educational broadcasting. \$2,053 monthly. Send State of Alaska application to Chairman, Alaska Educational Broadcasting Commission, 308 C Street, Anchorage, Alaska 99501. An Equal Employment Opportunity Employer.

## HELP WANTED

**POSITION VACANCY ANNOUNCEMENT**  
**TITLE:** Program Planner  
**WHERE:** Dillingham (Bristol Bay Region)  
**AVAILABLE:** Immediately  
**RESPONSIBILITY:** Person will be required to implement a diagnostic program to assist rural Alaskan Natives in formulating, designing and implementing programs to fulfill unmet needs in rural Alaska; coordinate with all State, Federal, and private programs to insure there is a maximization of benefits to the consumers (rural Alaskan Natives); be capable of writing grants and seek funding for new programs. Responsible Executive Director. Be able to travel as the need arises.  
**QUALIFICATIONS:** Knowledge of State, Federal, and private funding sources; ability to coordinate with rural Alaskan Natives; governmental program development. Relate well to rural Alaskan Natives. Ability to work effectively as part of a team.  
**SALARY AND FRINGE BENEFITS:** Salary commensurate with experience. Fringe benefits.  
**CONTACT:** Donald F. Nielson, Executive Director, Bristol Bay Area Health Corporation, P.O. Box 237, Dillingham, Alaska 99576, Phone: 842-3230, 3322, 3753  
**APPLICATION DEADLINE:** June 26, 1974

## Buy U.S. Savings Bonds & Freedom Shares

**YUPIKTA BISTA**  
**TITLE:** Student Housing Nurse  
**WHERE:** Bethel  
**AVAILABLE:** August 1, 1974  
**RESPONSIBILITY:** Under the supervision of the Housing Director, person will be responsible for developing and maintaining a health program involving all students in Bethel housing program including boarding homes.  
**QUALIFICATIONS:** Applicant must be a registered nurse licensed by the State of Alaska.  
**SALARY:** D.O.E. Fringe  
**CONTACT:** Harold Napoleon, Box 219  
**APPLICATION DEADLINE:** June 30, 1974.

## HELP WANTED

**POSITION VACANCY ANNOUNCEMENT**  
**TITLE:** Media Specialist  
**WHERE:** Dillingham (Bristol Bay Region)  
**AVAILABLE:** Immediately  
**RESPONSIBILITY:** Design, develop, and implement the nucleus of a regionwide video-tape communications/informational system in a programmatic method consistent to Native life styles and to assist these communities in learning to identify, evaluate, and obtain these resources for specific purposes. Conduct needed training sessions in villages (extensive travel). Responsible to Executive Director. Monthly evaluation and final evaluation of program.  
**QUALIFICATIONS:** Background and experience to design, develop and implement a regionwide video-tape communications/informational system. Be able to relate and communicate with rural Native Alaskans. Train village representatives to use and maintain video-tape equipment. Ability to work effectively as part of a team.  
**SALARY AND FRINGE BENEFITS:** Salary commensurate with experience. Fringe benefits.  
**CONTACT:** Donald F. Nielson, Executive Director, Bristol Bay Area Health Corporation, P.O. Box 237, Dillingham, Alaska 99576, Phone: 842-3230, 3322, 3753  
**APPLICATION DEADLINE:** July 1, 1974

Community Enterprise Development Corporation, a private, not-profit corporation funded by the Office of Economic Opportunity, has the following positions open:  
1. Director of Enterprise Development  
Incumbent provides and coordinates services related to rural enterprise development including community organization, contract negotiations, financing, feasibility studies, etc.  
Qualifications Desired: Degree in Business Administration or Accounting. Three years of professional accounting experience.  
2. Supervisor of Rural Field Accounts  
Incumbent has a responsibility of coordinating and supervising a staff of accountants that provide accounting and auditing services to thirty rural community-owned enterprises.  
Qualifications Desired: Degree in Business Administration or Accounting. Three years of professional accounting experience.  
3. Rural Field Accountant  
Incumbent is responsible for implementing and administering effective accounting systems for rural community owned enterprises. Incumbent will visit rural enterprises on a quarterly basis and prepare and evaluate the following statements: Balance Sheets, Income Statements, Retained Earnings Statements, Cost of Goods Sold Schedules, Ratios, and Comparative Income Statements.  
Qualifications Desired: College degree with a major in Accounting. Two years of professional experience in Accounting.  
4. Fisheries Specialist  
Incumbent is responsible for implementing, coordinating and administering technical assistance to fishery and food processing cooperatives throughout the State of Alaska. Incumbent should have the ability to complete feasibility studies, make recommendations concerning facilities, equipment, labor, plus a skilled negotiator.  
Qualifications Desired: Applicant should have extensive knowledge of sanitation regulations and State fishing regulations and policies.  
All applicants should be familiar with rural Alaska and sympathetic to rural community owned enterprise development.  
All positions require extensive travel throughout Alaska.  
Persons wishing to be interviewed for these positions should send their resume and a cover letter to: Director of Personnel, CEDC, 503 West Northern Lights Blvd., Anchorage Alaska 99503

**PROJECT PLANNER (JUNIOR) I** — Project Planner will work under supervision and in coordination with Director of Facilities Planning in coordination of Facilities Advisory Committees during development of facility use programs; development of project master schedules with Process Planner; in the monitoring of Project Architects and Consultants during design phase of facility development; provide facility data to Process Planner; assist in review of building design and documents prior to bid. Graduate architect or the equivalent training required. Three years' architectural planning experience required. Send complete resume to: Donald C. Moyer, Executive Director Facilities Development, University of Alaska, Fairbanks. AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

## HELP WANTED

Law Enforcement Officer needed by City of Galena. One person force. Responsible for enforcement of laws, organization of department, administration of all departmental activities. Salary \$12,000. Housing available. For particulars contact City Manager, P.O. Box 12, Galena, AK. 99741; or phone 656-1281.

## WANTED

The Tanana Chiefs Boarding Home Program is now accepting applications for homes for the 1974-75 school year.  
Anyone sincerely interested in accepting a rural high school student into the family for the school term please phone 452-1746 or come into the office at 102 Lacey.

**YUPIKTA BISTA**  
**TITLE:** Student Housing Director  
**WHERE:** Bethel  
**AVAILABLE:** July 1, 1974  
**RESPONSIBILITY:** Person will be responsible for the management and coordination of the dormitory and boarding home programs in the AVCP/Calista Region. Responsible for budget control; recruitment of housing personnel; supervision of staff.  
**QUALIFICATIONS:** Person must have training for or have experience in working with students away from home. Teaching, counseling or administration experience desirable. Applicant must be bi-lingual and thoroughly acquainted with the culture and problems faced by the people at the AVCP/Calista Region.  
**SALARY:** D.O.E. Fringe  
**CONTACT:** Harold Napoleon, Yupikta Bista, Box 219, Bethel, Alaska.  
**APPLICATION DEADLINE:** June 30, 1974.

**YUPIKTA BISTA**  
**TITLE:** Student Activities Director  
**WHERE:** Bethel  
**AVAILABLE:** July 1, 1974  
**RESPONSIBILITY:** Person will be responsible for coordinating athletic, recreational and culturally relevant activities for dorm and boarding home students; recruitment and supervision of staff, directly responsible to the executive director of Yupikta Bista.  
**QUALIFICATIONS:** Applicant must be bi-lingual and background in or training for organizing recreational activities for high school students. Must be thoroughly acquainted with the Yupik and Athabaskan cultures and AVCP/Calista Region. Some planning, budgeting and accounting experience preferred.  
**SALARY:** D.O.E. Fringe 10 month  
**CONTACT:** Harold Napoleon, Box 219  
**APPLICATION DEADLINE:** June 30, 1974.

## HELP WANTED

**PROJECT PLANNER II** (two positions, located in Anchorage and Juneau). Successful applicants will be responsible for the coordination of planning design and programming of physical facilities within the Southeastern Region (projects in Juneau, Sitka, and Ketchikan) and the Southcentral Region (projects in Anchorage, Kenai, Kodiak, Homer, Palmer, Seward, and Bethel) of the University of Alaska. Required: three years' academic training in architecture, five years' experience including the project manager level in the office of a registered architect, working knowledge of Uniform Building Code, National Electric Code, Uniform Plumbing Code, and National Fire Prevention Association regulations. Candidates should be registered, or eligible for examination, as registered professional architects through NCARB; working knowledge of project scheduling, performance specifications, and component-subsystems design, and contract techniques. Send complete resume to: Dr. Donald C. Moyer, Executive Director Physical Facilities Development, University of Alaska, Fairbanks, Alaska, 99701.  
AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

## HELP WANTED

The Tanana Chiefs Conference is now accepting applications for four positions of sub-regional directors. Job locations will be in Ft. Yukon, Tok, Galena and McGrath. Emphasis will be placed on applications from residents of the respective sub-regions. Knowledge of the sub-region and the people will be essential for the position in order to become an effective advocate of the Native population. Administrative work experience helpful. Salary will depend upon experience.  
Job duties will include but are not limited to:  
A) Providing the administrative function of the Land Claims College in the assigned region.  
B) Informing the population as to the purposes, goals, objectives, and opportunities of the Land Claims College.  
C) Assisting the population who enroll in the preparation and writing of their degree program.  
D) Assisting the population in the documentation of their degree program.  
E) Identify and plan for other educational programs as required for that particular sub-region or village.  
F) Develop and coordinate ongoing Indian educational programs with the educational programs of the Land Claims College.  
Send application and/or resume to:  
President  
Tanana Chiefs Conference, Inc.  
102 Lacey Street  
Fairbanks, Alaska 99701  
(907) 452-1746  
Deadline for submitting applications is June 28, 1974.