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1. HELP WANTED

STATE OF ALASKA

The Division of Budget and Managene Division or Budget and Manage-ment, Office of the Governor, is recruiting for a Program Budget Analyst. This is a full-time, partially exempt position, with a salary of approximately \$2,000 per month a current pay schedules, located in Juneau.

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George "Larry" Kritchen

Box 387

Cordova, Alaska 99574

program budget analyst is principally responsible for the development of both the operating and of the executive budget and the implementation of this plan as amended by the Legislature.

Specific duties include the review and the evaluation of budget information for: technical completeness; compfor: technical completeness; comp-liance with statutory regulations and executive policies, efficiency of re-source allocation, and effectiveness of program operations. The analyst makes recommendations on the al-location of resources over the prog-ram objectives within the assigned budget category. This position also conducts special studies on various budgetary and/or management prob-lems with a focus on innovative solutions to increase administrative efficiency and the quality of state services to Alaskans. The candidate should be able to independently research and analyze such problems and effectively communicate recom-mendations to decision makers in the mendations to decision makers in the executive and legislative branches.

Prefer candidates with graduate degrees in Business Administration, Public Administration, Economics, Planning or related fields. Equivalent work experience may be substituted for the education requirement.

Please send resume to the Division of Budget and Management, Office of the Governor, Pouch AM, Juneau,

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DEADLINE for submission of resume is September 1, 1979. The Office of the Gayernor is an equal opportunity employer.

HELP WANTED

POSITION ANNOUNCEMENT

Position: Johnson-O'Malley Program Director Location: Kuskokwim Native Association, Aniak, Alaska

Responsible for the planning and implementation of Johnson-O'Mailey supplemental education programs in nine villages along the middle part of the Kuskokwim River. Responsible for working with local Johnson-O'Malley/Native Education Commit-tees in developing programs for tees in developing programs for the respective village. Will submit proposals, required reports, and evaluations to the Bureau of Indian Affairs. Responsible to the Executive Director of the Association. Requires travel to the outlying villages on a frequent

Education and Experience:

High School Diploma required and previous experience with High School Diploma required and previous experience with educational programs desirable. Must be able to effectively work with local committees, must be able to design, plan, and coordinate programs. Must be imagniative and have the ability to work with students and school district officials

Salary: Depending upon experience

To Apply: Send resume to:

> Executive Director Kuskokwim Native Association P.O. Box 106 Anlak, Alaska 99557 675-4384

HELP WANTED

HELP WANTED

CITY CLERK: City of Barrow Immediate opening for city clerk. Duties include: Preparing for and attending city council meetings, preparing of minutes and other materials necessary to the orderly conduct of city council business. City clerk acts as the treasurer for city funds, and will be responsible for the up-keep and maintenance of financial records and disbursement of funds. The city clerk will be responsible for keeping employee records and fringe benefits up-to-date and current, and preparing and submitting financial reports that may be required by state and federal agencies. The city clerk will also be expected to coordinate and supervise city council elections and to vise city council elections and to keep the council up to date on keep the council up to date on.
their conflict of interest statements.
Qualifications: Past experience as
city clerk or in a related field of
municipal government. Strong background in bookkeeping. Typing ground in bookkeeping. Typing skills of 50+ words per minute and shorthand capabilities preferred. Must be able to deal with the public Must be able to deal with the public in a friendly manner, on a day to day basis. Salary DOE. Housing available. Interested applicants send resume to: City Manager, City of Barrow, P.O. Box 629, Barrow, Alaska 99723. Position will be filled as soon as possible.

HELP WANTED

WATER RESOURCES PLANNER

DUTY: Research present water resource information on the Tanana and Upper Yukon Rivers. Analyze data and develop recommendations for a policy on water resources in the interior. Areas of concern will be land use planning, watershed manage-ment, transportation requirements, fish and wildlife concerns, and social and economic factors. Frequent travel to urban and rural areas.

QUALIFICATIONS: Minimum BA, and three years experience in a water resources field.

SALARY: \$1,700/month, DOE. SALARY: \$1,700/month, DOE. CONTACT: Jack Utton, Natural Re-sources Department, Tanana Chiefs Conference, Inc., First and Hall Street, Fairbanks, Alaska 99701. Telephone: 452-8251, extension 52.

HELP WANTED

CENTRAL COUNCIL TLINGIT AND HAIDA INDIAN TRIBES OF ALASKA

JOB VACANCY

POSITION TITLE: Clinical Social

SALARY: \$21,112 - \$25,641 (DOE) plus fringe benefits APPLICATION PERIOD: Applications accepted through August 24, 1979

QUALFICATIONS: MSW with clini-cal emphasis required.

DUTIES SHALL INCLUDE:

Providing individual marriage and family therapy to Native adults and children in Southeast Alaska; and children in Southeast Alaska; consultation to Native agencies and organizations. Providing ongoing in-service staff training, as well as some staff supervision. as well as some start supervision.

Knowledge of Indian Child Welfare Act of 1978 preferred.

Travel to out-lying villages by
light aircraft required.

SEND OR BRING APPLICATION Joseph Wilson Native Agency Director

Central Council, Tlingit & Haida Indian Tribes of Alaska One Sealaska Píaza, Suite 200 Juneau, Alaska 99801

Phone (907) 586-1432, ext. 240

HELP WANTED

Public Affairs Director

The University of Alaska, Fair banks, is seeking a public affairs director, who will be responsible for coordinating news releases, feature stories, radio and television coverage and who will work with a staff ur persons (writer/editor, photo-photo-ward writer, public affairs assis-and publications manager). Applicants should have at least a

er Applicants should have at least a BA in journalism, communications or related field plus a minimum of six years of experience in public rela-tions, publication and/or publicity fields: or, a minimum of ten years of experience in publicity, public rela-tions, or publications. An MA in tons, or publications. journalism communications or related field is preferred.

Applicants should have demonstrated the ability to supervise a staff, to determine public relations needs, to coordinate public relations to coordinate the production of informational materials, to plan and direct a public relations program through written materials, illustra-

through written materials, illustra-tions, photographs, etc. Knowledge of and experience with the Alaskan community and the state's media is highly desirable. Familiarity with a university setting

Salary up to \$32,407, depending upon background and experience. Send resume and work samples

Personnel Services University of Alaska, Fairbanks 110 Bunnel Building Fairbanks, Alaska 99701

The University of Alaska, Fairbanks, is an equal opportunity, affirmative action employer.

(See CLASSIFIEDS, Page 12)