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### EXECUTIVE DIRECTOR

EXECUTIVE DIRECTOR

Salary: \$18,000.00

Job Summary
Administer Health Corporation activities according to the Board of Directors and funding source audelines; research and identify health needs and develop overall strategies to meet same; supervise and direct the Kotzebue Health staff; propose and recommend health affairs policies to the AHC Board of Directors; supervise preparation of grant application funding requests; plan new programs and perform related duties as assigned by the Board of Directors. Special Qualifications
Knowledge of health administration; awareness of the Kotzebue regions; ability to plan and develop health systems; knowledge of the Horolems; ability to plan and develop health systems; knowledge of funding sources and guidelines; ability to communicate with Stafe and Federal agencies; ability to think creatively and communicate with Stafe and Federal agencies; ability to the willing to travel up to 40-61 time, often over weekends, willingness to travel to virlages in the Region and share life style of villagers, must have strong sense with complex situations.

to: otzebue Area Health Corporation

Kotzebue Area Health Corporation P.O. Box 49 Kotzebue, Alaska 99752 Applications will be accepted until November 14, 1973

### ASSISTANT-DIRECTOR

ASSITANT-DIRECTOR
Job Summary
This position is a fraining position
to esentially assume the Director's
position. The Deputy Director of the
Kotzebue, Area Health Corporation
will participate in the administration
of the corporation according to the
board of directors and funding source
guidelines. The Deputy (Assistant)
Director will be directly responsible
to the Executive Director of KAHC,
will work with the Executive Director to research and identify health
needs and to develop regional state
guidelines and implement programs
to meet these needs.
Special Qualifications
Require general knowledge of program administration, program planning, accounting and must be able to
analyze programs related to problem
areas in health. Must be able to releate
well with village people in order to
neight the Secutive Director in providing
administrative and technical support to village health and social services programs.

Applicants should send complete re-sume to:
Kotzebue Area Health Corporation P.O. Box 49 Kotzebue, Alaska 99752 Applications will be accepted until 14, 1973.

14, 1973.

COMMUNITY DEVELOPMENT
COORDINATOR

Salary \$13,000.00

Job Summary
The Kotzebue Area Health Corporation is now accepting applications for
a Community Development Coordinator. The applicants should have a general knowledge of the Kotzebue region and its special needs. Ability the
eral knowledge of the Kotzebue region and its special needs. Ability the
wide special needs ability to the control of the
total properties of the Kotzebue region.
Must be able to work effectively with
other health related agencies, State,
Federal and private. Require knowledge of existing health programs and
their objectives.
Applicants should send complete resume to:
Kotzebue Area Health Corporation
P.O. Box 49

Kotzebue, Alaska 99752
Applications will be accepted until
November 14, 1973.

HEALTH SECRETARY

November 14, 1973.

HEALTH SECRETARY
Job Summary
Types, files, takes messages, knowledge of accounting system. Substitute
in projects/programs due to absenteeism or other causes as appointed by
the Executive Director.
Special Qualifications
Ability to type 60 w.p.m. and use
adding machine.
Special Demands
Must be willing to do some travel.
Must do inner city errands. Ability to
be attentive in detail in invoices and
billing.

Salary \$9,000-9,600 depending on expe Applicants should send complete re-

Applicants strong strong some to:
Kotzebue Area Health Corporation P.O. Box 49
Kotzebue, Alaska 99752
Applications will be accepted until November 14, 1973.

### State of Alaska ADMINISTRATIVE **OFFICER III**

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required education on year-for-year
basis. Appropriate graduate study
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experience on a year-for-year basis.
For details contact Lois Benzel, Division of Personnel, Pouch C, Juneau
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EXECUTIVE DIRECTOR required by the ALASKA NATIVE COMMISSION ON ALCOHOLISM AND DRUG ABUSE. Salary negotiable depending on experience. Duty station negotiable. Anchorage, Juneau or Fairbanks areas will be considered. Must be familiar with Native problems and environment, Preferably bilingual in Native language. Four years experience desirable in the field of project development and administration with a working knowledge off State and Federal agencies. Will carry on duties as assigned by the President and governed by the By-laws of the ANCADA Board of Directors, Extensive travel required within Alaska. Recruitment closes November 16. Hire date November 27. Send applications to ANCADA, Drawer 412 ECB, Anchorage, Alaska 99501.

BILLIARD SUPPLIES: Rubber back bed cloth, Cue Tips, Spray cement, Cues, Chaik, Balls, Tally balls, MAYFAIR SALES, 1595 College Road, Fairbanks, Alaska 99701

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Alaska 9500.

Applications are now being accepted for the following Apprenticeship openings. Carpenters, cement may opening the following Apprenticeship openings. Carpenters, cement may be accepted the control of the control of the Apprenticeship Outreach Program, 315 5th Avenue, Fairbanks, Alaska, or Russell Anderson, Apprenticeship Outreach Program, 238 Earl Sth Ave., Anchorage, Alaska 9501 (Equal Opportunity Employer)

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We often have vacancies for elementary teachers and teacher-aids; clerk-typists, social workers, engineers, and maintenance workers; as well as technical and administrative openings. For information on how to apply, write: Personnel Officer, Bureau of Indian Affairs, Box 3-8000, Juneau, Alaska.

Juneau, Alaska.

The Norton Sound Health Corporation is seeking applicants for the position of Family Services Coordinator Familiarity with the Nome area and ability to relate to village people as well as professionals necessary. Applicant should have some education and/or experience in individual and family counseling, community organization, program planning/administration, program planning/administration and the ability to work independently. Travel is required, Bilingual capabilities desirable, Salary \$12,000-\$15,000. Send resume to Norton Sound Health Corporation, Box 966 Nome, Alaska 99762 or call 443-2261 for additional information.

HELP WANTED
PROGRAM ANALYST
To research health needs, assess
Federal, State and private health programs to determine their effect in rural areas. To provide technical asstance for delegate agency curporations as required and Native associations.

tions.

Knowledge of rural Alaska and its special needs desired. Ability to think creatively and to work effectively with other agencies desired. Position to require occasional travel to rural areas (Native regional headquarters).

Salary commensurates with experience. Submit resume or application to:

Director, Health Affairs Division Alaska Federation of Natives, Inc 1675 C Street Anchorage, Alaska 99501 osing date: November 15, 1973

HELP WANTED
HEALTH PLANNING SPECIALIST
POSITION OPENING
Applicants required to have knowledge of health planning and general administrative practices for administering Federal, State, and privage health programs.
Dutes and responsibilities to involve providing organizational and technical assistance to regional organizations and deligate agency health corporations in health planning and systems and program development. Position to reduce travel and delial assignments to different Native regional headquarters.
Salary commensurates with experience, Submit resume or application

to:
Director, Health Affairs Division
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