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The Tundra Times
P.O. Box 104480
Anchorage, Alaska
99510-4480

Classified

The Department of Administration is recruiting for an Executive Director position in Anchorage. This is a new partially-exempt position for the recently organized Citizens' Review Panel for Permanency Planning Board. The program deals with children in long-term foster care.

Under general direction of the Deputy Commissioner for Services to the Public, the Executive Director manages a statewide program of placement review for children in the custody of the Department of Health and Social Services and who have been in out-of-home placement for six months or longer.

Duties include supervision and direction of social work staff providing professional support services to local citizen review panels. Secures the information from the Division of Family and Youth Services on children in out-of-home placement, reviews and synthesizes the material and prepares presentation of the material to local review panels. Recruits and recommends members for the local review panels, conducts the local review panel meetings, acting as staff resource to the members and prepares the panel's comments and recommendations; plans, develops and presents train-

ing training to the local panel members.

The Executive Director also provides support in a statewide panel. These duties include: plans agency, prepares summary reports of the local panel activities, presents findings and recommendations regarding child welfare placements for panel review and approval. Prepares an annual report to the governor and legislature for the panel's review and approval.

Prepares and administers the agency administrative budget. Represents the agency to the public, courts, Department of Health and Social Services, foster care providers and other agencies and groups involved in child welfare, and acts as liaison between the statewide panel and local panels.

This applicant should possess a bachelor's degree with emphasis in the social sciences and four years of increasingly responsible experience in child welfare practice and/or administration with at least one year of supervisory responsibilities.

If you are interested, please send a letter of interest and a resume to: James J. Fox, Deputy Commissioner, Department of Administration, P.O. Box 3, Juneau, Alaska 99801.

Resumes submitted in person must be received no later than November 3, 1990.

Mailed resumes must be postmarked on later than November 2, 1990, and received no later than November 9, 1990.

Publish: 10/15/22,29/90(338)j

Rd Ex. Water Treatment Plant, Grand View, Large enough for small villages. Call 235-8781

Publish: 10/29/90* 11/5, 12, 19/90(341)j

STATE OF ALASKA VACANCY ANNOUNCEMENT Executive Director Position Alaska Tourism Marketing Council

The Alaska Tourism Marketing Council, a division of the State of Alaska Department of Commerce and Economic Development, is recruiting for the position of Executive Director. This is a Range 24 position with an annual salary from \$58K to \$67K. Qualifications may lead to a higher salary. Located in Anchorage, the position of Executive Director reports to the Alaska Tourism Marketing Council, and supervises a staff of two.

The Council is composed of 21 members; ten members appointed by the Governor, ten members appointed by the trade association (Alaska Visitors Association), and the director of the Alaska Division of Tourism who presides as chair.

The Alaska Tourism Marketing Council is responsible for Alaska's cooperative tourism marketing program, a public/private partnership. Through advertising and public relations the program seeks to create a positive image of Alaska depicting it as a diverse and rewarding travel destination.

Duties and responsibilities include administration of public and private funds and all contracts involving Council funds as accepted by the council, enforcement of the marketing council's policies, and implementation of the budget as provided by the Legislature and the Governor. The Executive Director is also responsible for the preparation of reports documenting council activities for inspection of the Governor, the Legislature, Council members, and the public.

Minimum Qualifications include five years marketing management or equivalent experience; must include professional management experience in advertising, collateral, and public relations. Two years tourism marketing preferred. Bachelor's degree required/Masters preferred. Other qualifications include strong organization/leadership skills, excellent communication skills both written and oral.

To apply, submit a professional resume, cover letter, and writing samples to Search Committee, c/o Alaska Tourism Marketing Council, 3801 C Street, Suite 700, Anchorage, Alaska 99503.

Applications must be received no later than November 16, 1990.

THE STATE OF ALASKA IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

Publish: 10/29/90* 11/5/90(348)j

NURSE Clinic Administrator.
Native American Out-Patient Clinic
In San Francisco. Post 2 yrs admin &
40 hrs/week. Call Martin 415/281-0524
Resume to: Native American Health Center
3124 E. 14 St., San Francisco, CA 94601
Indian Preference

Publish: 10/29/90(348)j

Kawerak Inc. is recruiting for a Director of Social Services. The individual selected will oversee and provide direction to the Kawerak Social Services program, department staff and services. Salary: \$36,000/year plus DOE. Closing date for receipt of applications: November 2, 1990 or until filled. For additional information and an application, contact:
Kawerak Incorporated
P.O. Box 948
Nome, AK 99762
907-443-5231

Publish: 10/15,22,29/90(341)j

PRODUCTION ASSISTANT

KAKM TV has an immediate opening for a part-time production assistant. Familiarity with broadcasting equipment required. Duties include camera, audio and Chyron. Knowledge of computers helpful. Television experience preferred. Valid AK drivers license required. Send resume to KAKM TV, 2877 Providence Drive, Anchorage, AK 99508, PERSONNEL DT-2. KAKM is an EOE.

Publish: 10/29/90(342)j

LOCAL POTATOES:

WHITE, RED, & GOLD VARIETIES:

10LB., 20-25LB., 50LB. SACKS:

25' TO 40' Lb.:

Maltsters — Add .10' Lb.

Golden River Ranch
P.O. Box 73588
Fairbanks, AK 99707
PHONE (907) 456-8878

Publish: 10/22,29* 11/5, 12/90(347)j

State of Alaska
ALASKA PUBLIC UTILITIES COMMISSION
DEPUTY DIRECTOR
Salary: \$54,268 annual D.O.E.

The Deputy Director assists in administering agency functions and in directing staff activities in support of the Commission's regulation of public utilities and pipelines throughout Alaska.

EXAMPLE OF DUTIES

The duties of the Deputy Director may include:

- Oversight of fiscal, personnel, facilities, records, and contractual matters under State rules.
- Supervision of assigned staff sections; e.g., tariffs, consumer protection, data processing, etc.
- Participation in the development and implementation of internal policies and practices.
- Assumption of Executive Director duties in the absence of the Executive Director.

QUALIFICATIONS

The Deputy Director should possess strong administrative talents, an ability to determine State policy, and an understanding of and desire to promote the public interest in the regulation of utilities and pipeline carriers. Experience in management, business, law, accounting, economics, finance, engineering or an allied field is desirable.

Submit state of Alaska employment application, resume, personal references and writing sample to:

Ted Munro
Executive Director
Alaska Public Utilities Commission
1015 W. 6th Ave., Suite 400
Anchorage, Alaska 99501

Closing date for applications is November 5, 1990. This position is in the partially exempt service and is eligible for State of Alaska employment benefits.

EQUAL OPPORTUNITY EMPLOYER

Publish: 10/15,22,29/90* 11/5, 12, 19, 26/90* 12/3, 10, 17/90(337)j

The Department of Administration is currently recruiting for members for a number of local citizens out-of-home care review panels each composed of five members and two alternates.

Effective July 1, 1990, there was created in the Department of Administration the Citizen's Review Panel for Permanency Planning. The purpose of this panel is to review cases of children in State custody who are in either foster care or other out-of-home placement.

Applicants should have training, experience, special knowledge, or a demonstrated interest in the welfare of children. An out-of-home care provider or a person employed by the court system the Department of Health and Social Services, the Office of Public Advocacy, the Public Defender Agency, or the Department of Law may not serve as a member or alternate member of a local panel. Also those persons who have committed a felony or have contributed to the delinquency of a minor or violated a law with substantially similar elements may not be appointed.

Panel review the case plan of children in the custody of the State and in all out-of-home placement. The panel determines whether the child has an adequate care plan and if it is being followed. Panels also determine whether there has been compliance with applicable provisions of the Indian Child Welfare Act, other applicable State and federal laws, and court review requirements. Panels submit reports which make advisory recommendations based on the best interest of the child. We anticipate that the volunteer panels will meet approximately one day per month.

If you are interested in being considered for panel membership, please submit a resume to: James

J. Fox, Deputy Commissioner, Department of Administration, P.O. Box 3, Juneau, Alaska 99801. Members of minority groups, especially Alaska Natives, are encouraged to apply.

Resumes submitted in person must be received no later than November 2, 1990.

Mailed resumes must be postmarked no later than November 2, 1990, and received no later than November 9, 1990.

Publish: 10/15,22,29/90(342)j

OFFICE ASSISTANT

Social Service agency needs Office Assistant 20 hrs/week (M-F 12-4 p.m.) to handle insurance claims, act as recording secretary to the Board of Directors, perform bookkeeping and secretarial functions. Must be proficient on WordPerfect 5.1. To apply, send resume to: Anchorage Center for Families, 3748 Community Park Loop, No. 102, Anchorage, AK 99508 EOE.

Publish: 10/22,29/90(347)j

PHYSICIAN ASSISTANT OR NURSE PRACTITIONER

St. George Traditional Council in St. George, Alaska is now advertising for a NCCPA certified PA or Nurse Practitioner. Applicant must be certified or eligible for certification in the State of Alaska.

Those interested must be able to work under remote conditions and be experienced under these conditions. Salary \$40,000 - 60,000 DOE, with other benefits such as 3 weeks paid leave per year, CME, paid one week per year and moving expenses. Submit resumes to MARTHA MALAVANSKY, St. George Traditional Council P.O. Box 940, St. George Island, AK 99591. Call 858-2205.

Publish: 10/15, 15, 22, 29/90(337)j

POSITION VACANCY

POSITION: Chief Finance Officer

IMMEDIATE SUPERVISOR: Director of OMB

POSITIONS SUPERVISED: Five

Qualifications:

1. Must have high school diploma or GED.
2. Bachelor's degree in Accounting or equivalent with minimum four years experience in government accounting.
3. Additional experience may be substituted for education or a few years for one basic.
4. Demonstrated ability to supervise accounting staff and to direct the operation of the City's financial services.
5. Data Processing experience preferred.

Duties:

Under the immediate supervision of the Director of OMB, the Chief Finance Officer shall:

1. Provide direct supervision of the Accounting and Finance staff and the City's financial services.
2. Maintain financial records of the City in a manner prescribed by City, State and Federal ordinance, procedure or requirement.
3. Assure full compliance with City ordinance and procedures regarding payroll and employee entitlements, hourly City investments, purchasing, grant reports and contract administration: cash receipts and cash disbursements.
4. Coordinate with City, State and Federal auditors and act as liaison for City.
5. Provide City Manager with a comprehensive monthly report for the City Council including budget control analysis.
6. Assist City Manager with annual budget.
7. Provide direction and guidance to the City's Data processing function.
8. Handle any and all insurance correspondence. Make sure the City has insurance coverage for all liabilities.
9. Provide billing and accounting services for the Municipal utility system.
10. Provide financial information on an accurate and timely basis as may be required by the City Manager or City Council.
11. Provide support for the administration, collection and analysis of the City's Sales Tax Program.
12. Other duties as assigned.

SALARY: \$45,000.00 to \$50,000.00/year DOE/DOQ Permanent/Full time.

CLOSING DATE: Open until filled.

THE CITY OF KOTZEBUE IS AN EQUAL OPPORTUNITY EMPLOYER

Publish: 10/29/90* 11/5/90(349)j

Wanted to Buy

Masterdon Ivory call 300-475-0025

Publish: 3/17,24/90* 10/1, 15, 22, 29/90 11/5/90(312)j

WANTED: YUP'IK TRANSLATORS

ARE YOU YUP'IK? TIRED OF CITY LIFE? READY TO MOVE BACK TO THE Y-K DELTA? IF YOU HAVE A SOLID COMMAND OF BOTH YUP'IK AND ENGLISH, KYUK-AMTV WANTS TO HELP YOU COME HOME.

WE HAVE TWO POSITIONS IN OUR NEWS DEPARTMENT. THE JOB PRIMARILY INVOLVES TRANSLATING AND INTERPRETING ON OUR PUBLIC RADIO AND T.V. AIRWAVES. KYUK WILL PROVIDE ON-THE-JOB TRAINING. ALL WE REQUIRE IS STRONG BI-LINGUAL SKILLS, DEDICATION AND A DESIRE TO KEEP YOUR FELLOW YUP'IKS INFORMED ABOUT THE ISSUES THAT AFFECT THEM.

SALARY DEPENDS ON EXPERIENCE.

CONTACT: ALEXIE ISAAC OR JOHN McDONALD, 548-3131

Publish: 9/24/90* 10/1, 15, 22, 29/90 11/5, 12, 19, 26/90* 12/3, 11, 17, 24, 31/90 1/7, 14, 21, 28/90(309)j

Seaplane For Sale

\$1.15 per sq. ft. Call Black's Alaska Heritage Arts 409 W. 4th Ave., Anchorage AK 99501 or call 278-4787.

Publish: 10/8, 15, 22, 29/90* 11/5, 12, 19, 26/90* 12/3, 10, 17, 24, 31/90(338)j

FAIRBANKS ALASKA AREA PLUMBERS AND PIPEFITTERS JOINT APPRENTICESHIP TRAINING COMMITTEE WILL BE ACCEPTING APPLICATIONS FOR APPRENTICE PLUMBERS AND PIPEFITTERS FROM NOV. 26, 1990 TO DEC. 7, 1990. APPLICANTS MUST APPLY IN PERSON AT 1979 BURGESS AVENUE, FAIRBANKS, ALASKA. OFFICE HOURS: 8 A.M. TO 12 P.M., 1 P.M. TO 5 P.M., MON-FRI TELEPHONE: (907) 456-5899.

REQUIREMENTS UPON MAKING APPLICATION:

- A. YEARS OF AGE: A MINIMUM OF 18, MAXIMUM OF 27.
- B. PROVIDE THE FOLLOWING DOCUMENTS:
 - BIRTH CERTIFICATE
 - HIGH SCHOOL DIPLOMA & TRANSCRIPT OR G.E.D. CERTIFICATE AND REPORT OF TEST RESULTS.
 - MILITARY TRANSFER OR DISCHARGE FORM DD-214, IF APPLICABLE.
- C. DRUG FREE

APPLICANTS WILL BE REQUIRED TO:

- A. SUCCESSFULLY COMPLETE APTITUDE TEST (GATB) AT ALASKA STATE DEPARTMENT OF LABOR, JOB SERVICES.
- B. APPEAR FOR INTERVIEW WHEN SCHEDULED.

FAIRBANKS ALASKA AREA JOINT APPRENTICESHIP TRAINING COMMITTEE IS AN EQUAL OPPORTUNITY EMPLOYER PROVIDING EQUAL EMPLOYMENT OPPORTUNITY WITHOUT REGARD TO RACE, CREED, SEX, OR NATIONAL ORIGIN.

Publish: 10/22,29* 11/5, 12, 19, 26* 12/3(348)j

Legal

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND
PUBLIC FACILITIES
CENTRAL REGION DESIGN AND
CONSTRUCTION

INVITATION FOR BIDS

Sealed bids in single copy for furnishing all labor, materials and equipment, and performing all work on Lake Otis Parkway and Deberry Road Channelization, Project No. HES-86-0638(1)88031 described herein, will be received until 2:00 p.m. prevailing time, November 14, 1990, by the Contracts Administration office, 4111 Aviation Avenue, Anchorage, Alaska.

This federally funded project will consist of the following improvements to the intersection: 1) Elimination of both existing right turn ramps on the south side of the intersection; 2) Installation of dual left turn lanes for westbound traffic turning south; 3) Installation of dual right turn lanes for northbound traffic turning east; 4) Grading and resurfacing of three legs of the intersection; and 5) Improvements to the signal, lighting, signing, and drainage systems.

The principal quantities of work are Unclassified Excavation, 5,300 C.Y.; Borrow, Type A, 7,000 Tons; Crushed Aggregate Base Course, 36,116 Tons; Asphalt Concrete, Type II A, 1,140 Tons; Curb and Gutter, Type I, 3,699 L.F.; Flagging, 700 hours; and Traffic Signal System, 1,5.

The Engineer's Estimate is between \$500,000 and \$1,000,000.

All work shall be completed in 150 calendar days.

The Department of Transportation and Public Facilities (DOT&PF) hereby notifies all bidders that it will affirmatively assure that in any contract entered into pursuant to this invitation, Disadvantaged Business Enterprise (DBE) and Women Business Enterprise (WBE) will be afforded full opportunity to submit bids and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

The DBE goal for this project is 14.5 percent.

PLANS, SPECIFICATIONS AND BIDDING INFORMATION MAY BE OBTAINED BETWEEN THE HOURS OF 8:30 TO 11:30 A.M. AND 12:30 TO 4:00 P.M. by all who have a bona fide need for them for bidding purposes from plans room of the Review and Contracts Section, 4111 Aviation Avenue, Anchorage, Alaska, (907) 265-1874 (mailing address: P.O. Box 198900, Anchorage, Alaska 99519-8900).

Documents are available for INSPECTION at: AGC offices in Anchorage, Fairbanks, Seldovia, Seattle and Tacoma; Alaska Business Development Center, Anchorage; Dodge-Starr, Seattle; Construction Data News, Seattle; Associated Subcontractors, Tacoma; Daily Journal of Commerce, Portland; Regional DOT&PF, Anchorage, Douglas and Fairbanks.

Publish: 10/29/90(347)j

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES
NORTHERN REGION DESIGN
AND CONSTRUCTION
INVITATION FOR BIDS

Sealed bids in single copy for furnishing all labor, materials, equipment and performing all work on Project No. 705-0022(0950)02, Holmes Extension described herein, will be received until 2:00 p.m. prevailing time, November 27, 1990 in the Office of the Contracts Coordinator, Mileage Building, Room 3, 2201Pager Road, Fairbanks, Alaska.

The project will consist of construction of 3,400 feet of new roadway embankment, extending Holmes Road from Dennis Road to Badger Road.

Engineer's Estimate is between \$250,000 and \$500,000.

Principal items of work include the following: All Required, Clearing and Grubbing; All Required, Unclassified Excavation; and All Required, Borrow.

All work shall be completed in 45 calendar days.

continued on page thirty-one