

# Tundra Times Statewide Classified

## TUNDRA TIMES CLASSIFIED ADS REACH READERS IN EVERY VILLAGE AND CITY IN ALASKA

**RATES:**  
**CLASSIFIED —**  
1-6 pt. line 55 cents  
3 or more insertions 50 cents  
**LEGAL —**  
1-6 pt. line 60 cents  
Approximately 5 words to each line.  
Minimum — 2 lines

**TO ORDER:**  
Call (907) 452-2244 or 452-5827  
Or Write:  
P.O. Box 1287  
Fairbanks, Alaska 99707

Pre-payment required on all orders received from outside of Alaska.

## 1. EMPLOYMENT

### HELP WANTED

Biology Teacher, Anchorage Community College. Faculty replacement teaching 7.5 units in general biology and lab courses for 78 semester only. Previous college teaching and minimum of M.S. in biology required. Apply to Personnel, Anchorage Community College by July 15.  
ACC IS AN EQUAL OPPORTUNITY EMPLOYER

STATE OF ALASKA  
DEPARTMENT OF FISH AND GAME  
Executive Director, Boards of Fish and Game  
Salary Range — \$3,239 — \$3,893 Per Month  
Position located in Juneau

#### EXAMPLES OF DUTIES:

Coordinates public participation relating to Board action, develops economic impact studies at the direction of the Boards, and assumes other administrative duties which the Boards request.  
Performs liaison functions between the Boards, the Department of Fish and Game, Advisory Committees and other interested persons or agencies through timely and regular contacts that promote an adequate flow of information between such parties.  
Serves the Boards by directing and assisting in the execution of specific assigned tasks related to the Boards' interests. Such duties may involve the development of data and information relating to resource management, utilization, and public relations or other matters.  
Performs administrative duties unique to operations of the Boards including the conduct of public hearings, publication of notices and dissemination of other information as directed by the Boards.  
Meets with advisory committees, State and Federal resource agencies, and Departmental staff representatives to obtain and discuss recommendations to be presented to the Boards of Fish and Game; gathers information of policymaking nature and explains to the Boards in the light of new or revamped regulations and policies; makes specific policy recommendations after consultation with Departmental staff and Commissioner or Deputy Commissioner; formulates tentative Board policies as they relate to the allocation of resources by user groups and attempts to generate increased public input to the Boards through advisory committees.  
Researches methods to increase efficiency of the boards in the conduct of their business and the processing of public input; prepares and presents budget of both Boards and monitors the expenditures of funds used in support of Board activities.  
Solicits and receives proposals for changes to Fish and Game regulations and is responsible for meeting all requirements of the Administrative Procedure Act.

#### MINIMUM QUALIFICATIONS

Bachelor's degree in fisheries, economics, biology, zoology, biometrics, ecology, wildlife management or a closely related field and six years of professional experience in resource management.  
Substitution: Graduate study in an appropriate field may be substituted for the required experience on a year-for-year basis up to two years.  
Position is in the Partially Exempt Service. It is not covered by State Civil Service Protection, but does receive all fringe benefits of State Employees.

Method of Application  
Submit detailed resume or vita directly to:  
Commissioner  
Department of Fish and Game  
Support Building  
Juneau, Alaska 99801

We are an Equal Opportunity Employer  
Preference will be given Alaska Residents  
Deadline for application — August 16 1978

STATE OF ALASKA  
Department of Fish and Game

Director, Division of Game  
Salary Range \$3,617 - \$4,346 per month

Under the administrative direction of the Commissioner of Fish and Game plans, administers, coordinates, and directs activities of the Division of Game. Functions together with other Divisional Directors as immediate staff to the Commissioner in developing Departmental policy, planning, and program management.

#### Examples of Duties

Maintains liaison within the Division and Department and with other State and Federal agencies. Provides planning for the Division, coordinating with plans and efforts of other Divisions and Departments; participates with other Directors in assisting the Commissioner to formulate Departmental policies and programs.  
Represents the Department before government and public organizations and on councils and at conventions; direct the public relations of the Division, and prepares news releases for dissemination.  
Advises, assists, and directs in the preparation of the Department and/or Division budget and other financial reports.  
Makes direct control over all Division operations through section and unit supervisors. Insures all Division policies and activities are in accordance with Department and State policies and regulations.  
Selects and evaluates Division employees subject to the Commissioner's final approval; directs personnel functions through training, counseling, promotions, and performance evaluations.  
Recommends policy through submission to the Commissioner of recommendations concerning all phases of service activities provided by the Department.

#### Recommended Minimum Qualifications

Graduation from an approved college with a major in Biology, Zoology, Ecology, Conservation of Natural Resources, Wildlife Management, or a closely related field and four years of experience as a Resource Manager.  
Position is in the partially exempt service. It is not covered by State Civil Service Protection, but does receive all fringe benefits of State employees.

Method of Application  
Submit detailed resume or vita directly to:  
Commissioner  
Department of Fish and Game  
Support Building  
Juneau, Alaska 99801

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Deadline for application - July 31, 1978

## HELP WANTED

**POSITION ANNOUNCEMENT:**  
**EDUCATION COORDINATOR**  
Cooperative Extension Service,  
University of Alaska  
From Aug. 1, 1978 to March 31, 1979.  
**LOCATION:** Anchorage, AK.  
Lead Local Government Education Program for Rural Alaska — coordinate with other agencies.  
Must know rural Alaskan local governments; have successful intercultural education experience; speak and write effectively with ability to communicate in Alaska Native dialect preferred.  
**CONTACT:** Peter Probasco, Associate Director, Cooperative Extension Service, 3211 Providence Ave., Anchorage, AK 99504. Phone: 276-0598.

THE UNIVERSITY OF ALASKA IS AN EQUAL OPPORTUNITY EMPLOYER

## HELP WANTED

**YUKON FLATS SCHOOL DISTRICT**  
P.O. BOX 359  
FORT YUKON, ALASKA 99740

NOTICE OF POSITION OPEN FOR THE 1978-79 SCHOOL YEAR

**TITLE:** Coordinator, Federal Programs  
**LOCATION:** Yukon Flats School District. The Coordinator will reside in Fort Yukon, but provide services to schools in the district.  
**DUTIES:** 1. Provide all the services described below to regional schools all qualifying for approved programs with the distribution of coordinator's time for each program as follows:  
a. Indian Education - 30%  
b. Bilingual Education - 30%  
c. Johnson O'Malley - 30%  
d. All other Federal Programs - 10%

2. Assist the Superintendent in providing administrative and coordination support for Indian Education, Bilingual Education, Johnson O'Malley and other federal programs within the district.  
3. Assist principal-teachers, target teachers and paraprofessionals with successful implementation and coordination of federal programs at the local sites.  
4. Assist local school advisory boards, local school staff, and parent committee members in the conducting of needs assessments, program planning, proposal writing, program implementation, in-service education, evaluation, and materials selection or development.  
5. Establish and supervise the accounting system for the district programs consistent with state, federal and district guidelines.  
6. Perform other related duties, as determined by the Superintendent.

**QUALIFICATIONS:**  
1. State of Alaska Teaching Certificate.  
2. Minimum of three years' teaching experience at the elementary level (K-8).  
3. Graduate level training in education, master's degree preferred.  
4. Skills and ability to conduct in-service training programs for professional and paraprofessional staff, both as a participant and on school sites on a one-to-one basis.  
5. Ability to work with Native communities, parent committees, and school personnel.

**SALARY:** Open.  
**TO APPLY:** Contact the Superintendent's Office, Yukon Flats School District, P.O. Box 359, Fort Yukon, Alaska for application form.

**APPLICATION DEADLINE:** July 19, 1978

THE YUKON FLATS SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

## HELP WANTED

**MAGISTRATE/LAW CLERK**  
The Alaska Court System is presently recruiting for a magistrate/law clerk. Salary: \$2,243/mo. in Bethel. Under general direction of the Superior Court Judge, trains and supervises magistrates in the Bethel Service Area; performs full range of magistrate duties; and performs legal research. The minimum qualification is graduation from an accredited law school with an L.L.B. or J.D. degree. Applicants should send a resume and/or a curriculum vitae to: Application to the Bethel Superior Court, Box 130, Bethel, AK 99559. Applications are available at the local courthouse. The last day applications will be received is July 14, 1978.

An Equal Opportunity Employer  
Applications from Minorities Are Encouraged

## HELP WANTED

**ALASKA STATE COMMISSION FOR HUMAN RIGHTS**  
Human Rights Field Representative

\$1983 - \$2296 3/mo. D.O.E.  
This middle management position requires practical application of Civil Rights Law and legal theory to complaints of discrimination in a systematic manner. Minimum qualifications: Demonstrated ability for staff supervision. 1 year of program development experience preferred, knowledge of Federal and Alaska Civil Rights Laws, essential. Demonstrated superior analytical and technical writing skills.  
Applications should be submitted to:  
Alaska State Commission for Human Rights  
204 E. 5th Avenue, Room 213  
Anchorage, Alaska 99501  
Application deadline is July 21, 1978.  
This is a partially exempt agency.

## LIBRARIAN

The Alaska Court System is recruiting for a librarian in Anchorage. Starting salary is \$20,016 per year. Incumbent serves as reference librarian in the Alaska State Law Library; develops a basic collection of reference books and materials, evaluates present collection, prepares bibliographies and user guides, travels to branch libraries, supervises and trains library clerks, may give lectures and tours, etc. Minimum qualifications are a Masters Degree in Library Science plus one year of professional library experience, preferably in a law library; or a M.L.S. plus a J.D. or L.L.B. Send resume and Alaska Court System application to the Personnel Office, 303 K Street, Anchorage, AK 99501. Applications must be received in Anchorage no later than July 28, 1978.

## HELP WANTED

**STATE OF ALASKA**  
**CADASTRAL SURVEYOR I, II, III**

\$2,242 - \$2,794 per month in Anchorage and Juneau.  
\$2,794 - \$3,329 per month in Fairbanks.  
Positions will be responsible for contracting for cadastral surveying, writing survey specifications and monitoring field surveys for disposal of lands programs. Requires registration as a professional land surveyor. In addition: Higher levels require a minimum of one or two years experience as a registered professional land surveyor or civil engineer.

**CADASTRAL SURVEYING ASSISTANT I, II, III**  
\$1,551 - \$2,082 per month in Anchorage and Juneau.  
\$1,798 - \$2,411 per month in Fairbanks.

Approximately fifteen new positions are anticipated which will perform cadastral surveying duties in site planning, survey instruction writing, and review of control and boundary surveys of various contract

cadastal survey projects. **REQUIREMENTS:** Associate degree or the equivalent in Surveying Technology AND two years cadastral or land surveying experience. In addition, higher levels require one and two years respectively of additional appropriate experience. Substitutions: Either of the following will substitute for the AA degree and two years experience: a) Appropriate bachelors degree; OR b) progressively responsible cadastral or land surveying experience including at least six months at the Party Chief level.

**LAND MANAGEMENT OFFICERS I, II, III, IV**  
\$1,551 - \$2,082 per month in Anchorage and Juneau.  
\$1,798 to \$2,794 per month in Fairbanks.

This recruitment is for current vacancies and anticipated new positions. **MINIMUM QUALIFICATIONS:** Graduation with a major in public land management, law, business administration, geology, forestry, geography, cartography or related field. The higher levels require one to three years of progressively responsible professional land management experience. Substitutions: Additional appropriate education/experience will substitute for the required experience/education.  
Mail a completed State of Alaska application (02-250) to:  
Recruitment Coordinator  
Division of Personnel & Labor Relations  
Pouch C  
Juneau, Alaska 99811

Applications may be obtained from the Recruitment Coordinator, the local State Employment Office, or most State offices.

AN EQUAL OPPORTUNITY EMPLOYER

## HELP WANTED

**Position:** Homemaker support manager. **Location:** Anchorage. **Responsibilities:** Administer a statewide homemaker program, hire key staff, and insure contract compliance. **Expertise:** must be familiar with program management, gov't contracting, and homemaker services. **Deadlines:** July 14 for resumes. Hire by July 21. Salary: DOE.

**Position:** Personnel officer. **Location:** Anchorage. **Responsibilities:** hires regional supervisors, assist homemaker and assist standardized care. **Expertise:** must be familiar with personnel management, program administration and homemaker care. **Deadlines:** July 14 for resumes. Hire by July 28. Salary: DOE.

**Position:** Secretary. **Location:** Anchorage. **Responsibilities:** typing, filing and general office management. **Expertise:** must be familiar with the above areas. **Salary:** D.O.E.  
Send resumes to Cliff Black, Executive V.P. Alaska Federation of Natives, 550 West 8th Avenue, Anchorage, Alaska 99501.

AFN IS AN EQUAL OPPORTUNITY EMPLOYER

## HELP WANTED

**WORK EXPERIENCE COORDINATOR**

Established statewide Rural Student Vocational Program needs regional coordinator to bring rural high school students to Anchorage for two-week work experience during school year. Extensive travel and some weekend and evening work. **Location:** Anchorage.  
Min. Qual: Alaska State Teaching Certificate w/Vocational Endorsement. Other Qual: sought include training and experience in: cooperative school/work programs, rural schools, vocational student leadership organizations, meeting needs of exceptional children, and program management. Ten-month contract Aug-June. Salary range \$20,000-\$27,000 DOE. Closing date: July 21, 1978.  
Contract will be with a local education agency (yet to be determined). Resumes accepted by RSVP Program Manager, Dept. of Education, Pouch C-ASOE, Juneau, AK 99811. Need more details? We'd like you to call (907) 465-2980.  
Equal Opportunity Employer

## HELP WANTED

Native High School Counseling position available for the 78-79 school year at the Kodiak High School, Kodiak, Alaska. Alaska State Counseling Certification desirable, but not mandatory. Kodiak High School salary scale will be used in determining salary. Native preference will be used in hiring. Direct inquiries to Jane Petrich at the Kodiak Area Native Association, Box 172, Kodiak, Alaska 99615.

## 2. FOR SALE

### FOR SALE

PA 14, 150 H/P 500 SMOH, seaplane door, float kit, curb gear, new annual, \$18,000. Call 694-3581.

### FOR SALE

FUEL TANKS  
Used 25,000 gallon fuel storage tanks. Phone 783-4562 or write Becke Construction, General Delivery, Girdwood, Alaska.

## 3. ITEMS WANTED

We Buy Eskimo Artifacts  
Pre-historic to turn of century engraved and carved ivory bone, wood, mask, dentists, charms, clothing — anything of interest. We pay postage both ways if we do not buy. Marty Eilman, R.D. 2 River Rd., Montgomery, N.V. 12549.

## 4. PUBLIC NOTICES

Buy the Tundra Times at Mallott's Store in Yakutat.

## 5. LEGAL NOTICES

### LEGAL NOTICE

**INVITATION FOR BIDS**  
**STATE OF ALASKA**  
**DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES**  
**DIVISION OF HIGHWAY DESIGN AND CONSTRUCTION**

Sealed bids in single copy for furnishing all labor, materials, and equipment, and performing all work on Project RS-020021, Mountain Village to St. Mary's described herein, will be received until 3:00 p.m. prevailing time, July 27, 1978 in the Deputy Commissioner's Office, Division of Highway Design and Construction, Island Center Building, Douglas, Alaska.

This project will consist of grading and drainage on 17.6 miles of single-lane road.  
Principal items of work consist of the following: 14.6 acres of hand clearing; 416,500 cubic yards of borrow; 80,000 cubic yards of pit stripping; 600 linear feet of 24 inch and 36 inch pipe conduit; 133 square feet of road's signs; furnishing 4 Engineer Vehicles.

All work shall be completed in 400 Calendar Days.  
In accordance with requirements set forth in the "Federal Highway Administration," the following provisions are made a part of all advertisements for highway construction contracts.

"Bidders must submit certifications stating whether or not they intend to subcontract a portion of the work and, if so, that they have taken affirmative action to seek out and consider minority business enterprises as potential subcontractors. Each bidder intending to subcontract part of the contract work shall make contact with potential minority business enterprises to affirmatively solicit their interest, capability, and prices, and shall document the results of such contact. A bidder's failure to submit this certification or submission of a false certification shall render his bid nonresponsive."

Certification form 25A320 will be included with the bidding documents.  
Plans and specifications may be obtained at the State of Alaska Department of Transportation and Public Facilities. Plans may be examined at Regional Department of Transportation and Public Facilities offices in Anchorage, Fairbanks, Valdez.  
Donald Harris  
Commissioner  
Department of Transportation and Public Facilities

Publish June 28 and July 5 and 12, 1978

## LEGAL NOTICE

**INVITATION FOR BIDS**  
**STATE OF ALASKA**  
**DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES**  
**DIVISION OF HIGHWAY DESIGN AND CONSTRUCTION**

Sealed bids in single copy for furnishing all labor, materials and equipment, and performing all work on Project RS-0646(6), Ballaine Road, Musk Ox to Goldstream Road described herein, will be received until 3:00 p.m. prevailing time, August 3, 1978 in the Deputy Commissioner's Office, Division of Highway Design and Construction, Island Center Building, Douglas, Alaska.

This project will consist of grading and asphalt surface treatment of 2.367 miles of roadway and installation of guardrails.

Principal items of work consist of the following: 10,500 tons of crushed aggregate base course; 124 stations of reconstruction; 2,100 tons of subbase; 13 tons of RC-900 liquid asphalt for surface treatment; 14 tons of cover coat material grading B; and 460 tons of cover coat material grading E.  
All work shall be completed in 45 Calendar Days.

In accordance with requirements set forth by the "Federal Highway Administration," the following provisions are made a part of all advertisements for highway construction contracts:

"Bidders must submit certifications stating whether or not they intend to subcontract a portion of the work and, if so, that they have taken affirmative action to seek out and consider minority business enterprises as potential subcontractors. Each bidder intending to subcontract part of the contract work shall make contact with potential minority business enterprises to affirmatively solicit their interest, capability, and prices, and shall document the results of such contact. A bidder's failure to submit this certification or submission of a false certification shall render his bid nonresponsive."

Certification Form 24A320 will be included with the bidding documents.  
Plans and specifications may be obtained by all who have a bona fide need for them for bidding purposes from the Chief Road Design Engineer, P.O. Box 147, Juneau, Alaska 99802, at a charge of \$10.00 (non-refundable) for each assembly. Checks or money orders should be made payable to the State of Alaska, Department of Transportation and Public Facilities. Plans may be examined at Regional Department of Transportation and Public Facilities offices in Anchorage, Fairbanks, Valdez.

Donald Harris  
Commissioner  
Department of Transportation and Public Facilities

Publish July 12, 19 and 26.  
(Continued on Page 10)