

WANTED

MISCELLANEOUS

We pay highest prices for antique Indian, Eskimo, Aleut carvings or ceremonial objects. 2320 Dyke Road, Richmond, B.C. Canada.

HELP WANTED

Tanana Chiefs Conference is now accepting applications for the position of Chief Accountant. Requirements for the position are a knowledge of budgetary and cash flow systems; skill in auditing and reporting procedures of governmental contracts. Experience in the preparation of financial statements and computer entry and reporting is also necessary. Closing date for applications is Aug. 30. Salary D.O.E., contact Mr. Chris Anderson, 102 Lacey St., Fairbanks in person or by phone at 452-1746.

HELP WANTED

POSITION ANNOUNCEMENT

The Tanana Chiefs Conference is now accepting applications for the position of Secretary for the Tanana Chiefs Health Authority. Minimum qualifications include 50-60 wpm typing skills, transcribing skills and knowledge of basic filing systems. Knowledge of Interior Alaska helpful but not necessary. Job responsibilities will include but are not limited to the updating and management of the Tanana Chiefs Health Authority filing system, typing of various forms of correspondence, grants, proposals, occasional travel to rural areas for the recording of regional health board minutes, and assisting health authority staff in any administrative function so requested by the health authority. Starting salary will be \$750/mo. and fringe benefits including medical, life and dental insurance. For further information or application please contact Claude Demientieff, Director, Tanana Chiefs Health Authority, 102 Lacey Street, Fairbanks, phone 452-1746. Deadline for accepting applications is August 30, 1974.

HELP WANTED

TITLE: Recreation Co-ordinator
WHERE: Nome, Alaska
AVAILABLE: September 1, 1974 till May 31, 1975.
RESPONSIBILITY: To co-ordinate recreation and social activities, for high school students in the city of Nome, along with other agencies and interest groups. To initiate and schedule indoor and outdoor activities during the school year for the high school students. To make full use of available recreation equipment.
QUALIFICATION DESIRED: Familiar with the Nome area and the villages, Public relation experience, experienced in outdoor and indoor recreation activities, ability to work with high school students. Also counseling experience with youth groups.
CONTACT: Kawerak Boarding Home Program, Box 1067, Nome, Alaska 99762. Phone contact: 443-5231.
SALARY: \$1,000.00 per month.

HELP WANTED

The North Slope Borough Steering Committee on Post Secondary Education announces the following job opportunities in Barrow. Please send your application and resume to Ms. Brenda Itta, P. O. Box 546, Barrow, Alaska 99723. Deadline for submitting applications is: September 2, 1974.

DIRECTOR

Must have respect of and skill to conduct a non-traditional and individualized degree program; competence in teaching Business Management and Public Administration; ability to work closely with the Steering Committee on Post Secondary Education; Antioch College and Sheldon Jackson.

Specific duties include:
Identifying and contracting with the necessary learning resources;
Prepare for the Steering Committee and Colleges an annual operating budget;

Managing the operating budget and oversee staff;
Maintaining and safekeeping of students records;

Overseeing and participating in the Degree and Admissions Committees.

Serving occasionally as an instructor or internship supervisor.

SALARY: \$36,000 annually.

STAFF LEARNING ADVISORS

Two positions: One Advisor should have strong background in the Inupiat Language and culture; have the ability to design the Inupiat Language and cultural curriculum, and be competent to teach occasionally.

The other advisor must have: strong background in education; must work closely with a teacher aide degree program, and competent to teach occasionally.

Both Advisors duties include:
Assists students in preparing evaluation of transcripts from other post secondary institutions;

Assist students in preparing an evaluation and documentation of learning occurring outside an institution;

Assist students in constructing degree plans to be submitted to the Degree Committee;

Develop degree plan with each student;

Assist or provide the instructional/supervisory staff;

Serve on the Degree Committee;

Prepare reports for the Director and Dean;

Conduct at least one learning activity each quarter;

Is responsible to the Director,

SALARY: \$29,000 maximum each annually.

INSTRUCTOR

Must be competent to teach natural science, social studies, and communication skills, is responsible to the Director.

SALARY: \$26,000 maximum annually.

HELP WANTED

TITLE: BOARDING HOME PAR-
ENTS

WHERE: City of Nome

AVAILABLE: Immediately

RESPONSIBILITY: To provide a foster home for village high school students from September 1, 1974 till May 31, 1975. Must fill out a State Foster Home application and comply to the requirements in regards to TB tests (or x-ray) for each of the family, inspection of home, etc. If you or spouse are related to a village high school student, you do not have to fill out a Foster Home application. This area has been declared a Mandatory Attendance area, which means that the students will have to attend high school within the Region. Kawerak BHP would appreciate a prompt response from interested Nome parents.

STIPEND PAYMENTS: For each of the first two students, \$220.00 will be paid per month. (Payments will be handled out of Nome.) For each additional student, after the first two, will be \$175.00 per month.

CONTACT: Kawerak BHP office, staff at the Kawerak Inc. office until further notice. Phone: 443-5231

HELP WANTED

Wanted Director for newly-formed Health Corporation. (North Slope Borough Health Corp.) Requires a person experienced in planning and organization, management, community and Arctic health problems. Corporation is Alaska Native-owned and controlled.

Salary: \$21,600/annual
Moving expenses paid.

Fringe Benefits numerous
Send resume to: Loretta Kenton
Human Resource Specialist
North Slope Borough
Box 546
Barrow, Alaska 99723

HELP WANTED

POSITION VACANCY

ANNOUNCEMENT

TITLE: Johnson-O'Malley Program Evaluator

WHERE: Anchorage, Alaska

AVAILABLE: ASAP

RESPONSIBILITY: Responsible to: Project Director, JOM. (1) Assists in the development and improvement of criteria used to evaluate JOM programs. (2) On site visitation of JOM Programs in rural Alaska for program evaluation purposes. (3) Prepares necessary reports and documents on Program Evaluations for JOM Program Director. (4) Other duties as assigned by JOM Program Director.

QUALIFICATIONS: Knowledge of Native education programs. Four years experience in education of related field. Post secondary education may be substituted for experience on a year for year basis.

SALARY & FRINGE BENEFITS: Negotiable, depends on experience and/or education.

CONTACT:

Mr. Ralph Eluska, Director
Johnson-O'Malley Program
Alaska Federation of Natives, Inc.
1675 "C" Street

Anchorage, Alaska 99501
APPLICATION DEADLINE: September 15, 1974

HELP WANTED

AN EQUAL OPPORTUNITY
AFFIRMATIVE ACTION
EMPLOYER

ALASKA METHODIST
UNIVERSITY

POSITION: PROJECT ASSISTANT,
Continuing Education in the Health Sciences

EDUCATION: B. S. or B. A. degree required

SKILLS: Ability to assist program director to facilitate communication and coordination of program efforts; assist in preparation of correspondence, basic planning, data (collection and evaluation) and documents (university reports, narratives for grant support requests, news releases, etc.). Office managerial and organizational skills desired.

SALARY: \$788.00/Mo.

AVAILABLE: Immediately.

CONTACT: Pennee Thronson, 272-4401 ext. 275.

HELP WANTED

POSITION OPENING

The Tanana Chiefs Conference is now accepting applications for the position of Sub-Regional Director, Health Administration.

Job Location is in the Tok Sub-Regional office, Tok, Alaska.

Emphasis will be placed on applications from residents of the Tok sub-region. Knowledge of the sub-region and the people will be essential for the position in order to become an effective advocate of that Native population. Administrative work experience helpful. Salary will depend on experience.

Job duties will include but are not limited to:

A) Establishing a complete liaison between the villages of the sub-region and the Fairbanks office of the Tanana Chiefs Conference, Inc.

B) Sub-regional program planning and budgeting.

C) Administrative functions of the Tanana Chiefs Conference and their represented villages in the Tok sub-region.

D) Coordinate all program implementation for the Tok sub-region.

E) Attend Village Council meetings to insure effective village liaison.

F) Must be responsive and respectful of the needs of the village as an advocate of the people of the Tok sub-region.

Send application and/or resume to:

Melvin Charlie, President
Tanana Chiefs Conference, Inc.
102 Lacey Street

Fairbanks, Alaska 99701

Deadline for submitting applications is Friday, August 30, 1974.

HELP WANTED

APARTMENT PARENTS
POSITIONS

TITLE: APARTMENT PARENTS

WHERE: Nome, Alaska
RESPONSIBILITY: To provide a foster home for an average of 4 students, so that they will be able to attend school in Nome. Must care for the apartment and supervise the students on a day to day basis. Parents must have a recommendation from the Kawerak (BSNA) board member in their village. They must fill out a Foster Home application. QUALIFICATION DESIRED: Preferable parents who have no children, but will consider parents who have up to two children of their own. Also that the parents have lived or are living in a village. Must be able to supervise and counsel students as parents should.

SALARY: \$410 per month plus room and board. "If accepted" from the village, both parents will have their way paid into Nome through authorization only. September 1, 1974 till May 31, 1975.

CONTACT: Kawerak BHP Staff, Box 1067, Nome, Alaska 99762. Phone 443-5231.

HELP WANTED

TITLE: Co-ordinator

WHERE: Nome, Alaska

AVAILABLE: IMMEDIATELY

RESPONSIBILITY: To assist the BHP director in the Apartment Program by living at the apartments, supervising high school students and the apartment parents, managing the apartments. Entails "Public relations" and administrative duties. Responsible to the BHP director.

QUALIFICATION DESIRED: FAMILIAR with the villages around Nome area, Ability to travel when necessary.

SALARY: \$1200 per month for 10 months.

CONTACT: Kawerak Boarding Home Program, Perry Mendenhall, Box 1067, Nome, Alaska 99762. Phone 443-5231.

HELP WANTED

Assistant Director
Salary Range: \$12,600-\$14,400

Start Date: Oct. 15
Resumes Due: Sept. 6

Location: Anchorage

Youth Services Center is a young, innovative program offering advocacy, crisis intervention, outreach, shelter and "halfway house" services to teen-aged young people in the Greater Anchorage area.

Requirements:
demonstrated administrative and clinical skills

demonstrated ability in community educational and public relations

2 years experience working with adolescents

2 years experience with group care residential services for youth

2 years experience in crisis intervention

Ability to understand children as people who can assume responsibility for their own behavior

Qualified applicants will be called
Send resumes to:

Kathryn Evans
Youth Services Center
901 E. 24th Ave.
Anchorage, Alaska 99504

HELP WANTED

We often have vacancies for elementary teachers and teacher-aides; clerk-typists, social workers, engineers, and maintenance workers; as well as technical and administrative openings. For information on how to apply, write: Personnel Officer, Bureau of Indian Affairs, Box 3-8000, Juneau, Alaska.

FOR SALE

Nicro Pour Over Automatic Coffee
Brewers by Cory in stock. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

HELP WANTED

Now accepting applications for Apprenticeship Cement Masons. Apprenticeship Outreach, 315 5th Ave., Fairbanks, Alaska. AN EQUAL OPPORTUNITY EMPLOYER.

FOR SALE

Billiard Supplies: Bed Cloth, Spray Glue, Cues, Slip-on Cue Tips, Chalk, etc. Mayfair Sales, 1595 College Rd., Fairbanks, Alaska 456-4651.

HELP WANTED

Position: Assistant Director, Alaska Educational Broadcasting Commission. Under general direction, be responsible for the planning and design of statewide non-commercial broadcasting facilities. Will assist the director with development and non-commercial educational broadcasting.

Must have complete and comprehensive knowledge of current trends in radio and television, rules and regulations of the Federal Communications Commission. Minimum qualifications: Graduation from college with a degree in communications, radio and television broadcasting, speech arts or a related field, plus five years of progressive experience in the fields of radio and television, including experience in production and teaching. Substitution: Additional applicable experience may be substituted for required education on a year for year basis. A third class radio-telephone license with broadcast endorsement is required. Salary: \$1,797.00 per month. Send State of Alaska employment Application to:

Marvin R. Weatherly, Executive Director, Alaska Educational Broadcasting Commission, 308 G Street, Anchorage, Alaska 99501. Closing date is 15 September 1974. An equal opportunity employer.

Sign up for U.S. SAVINGS BONDS, FREEDOM SHARES

TUNDRA TIMES CLASSIFIED ADS GET RESULTS

Charge: 35¢ per line for first time,
25¢ per line for each additional time ad appears.
(Approximately 5 words to a line.)
Minimum—2 lines.

ANCHORAGE Hotels - Motels

Roosevelt Hotel
539 H. St. 277-5541
Ave. Sgl. with bath \$15

HELP WANTED

STATE OF ALASKA
HIGHWAY REVIEW SPECIALIST

\$1,736 in Juneau

Need three years of progressively responsible professional administrative or auditing experience in a highway construction program and labor relations organizations OR a combination of education and experience with a four year college degree and at least two years in a transportation related administrative position as a program head, which should provide experience in financial audit or a Certified Public Accountant Certificate with at least one year experience in the field.

For details contact Tom Farnan, Personnel Officer, Department of Highways, P. O. Box 1467, Juneau, 99811
AN EQUAL OPPORTUNITY
EMPLOYER

HELP WANTED

POSITION VACANCY
ANNOUNCEMENT

TITLE: Administrative Assistant

AFN, Inc. Health Affairs

WHERE: 1675 C Street

Anchorage, Alaska 99501

AVAILABLE: Immediately

RESPONSIBILITY: Prepare, record, and transcribe minutes of meetings are required. This may entail travel to attend the meetings. May supervise other assistants, receives callers, arranges for appointments, timekeeping for staff. Responsible to the Director and Assistant Director of the Health Affairs Division.

QUALIFICATIONS: Experienced with typing and shorthand skills. Able to transcribe from the dictaphone.

SALARY AND FRINGE BENEFITS: Commensurate with experience. Fully paid medical and dental insurance.

CONTACT: Carl Jack, Director
AFN, Inc. Health Affairs
1675 C Street

CONTACT: Anchorage, Alaska 99501

APPLICATION DEADLINE: August 30, 1974

HELP WANTED

PROGRAM DIRECTOR

Fairbanks Native Association-Fairbanks Native Community Center is now accepting applications for a Program Director. Applicants must be knowledgeable of federal grants and administration and responsible for activities of 70 employees. Must have experience in fiscal management. Directly responsible to Executive Director of Fairbanks Native Association/Fairbanks Native Community Center for program development. Salary up to \$16,000 per year. Applications accepted through September 6 by Rose Bowie at Fairbanks Community Center, 102 Lacey St., Fairbanks, Alaska.

CONTACT: Carl Jack, Director
AFN, Inc. Health Affairs
1675 C Street

CONTACT: Anchorage, Alaska 99501

APPLICATION DEADLINE: August 30, 1974

HELP WANTED

AQUACULTURE SPECIALIST

Immediate opening for responsible individual to work on construction, operation and maintenance of private salmon hatchery. Duties include participation in development of aquaculture training program designed for Native groups. Construction skills required, hatchery experience not necessary. Should have knowledge of Alaska Native groups. Apply: Director, Sheldon Jackson College, Box 179, Sitka, Alaska 99835, Equal Opportunity Employer.