

AUTHENTIC NATIVE HANDICRAFT FROM ALASKA



An intensive campaign on this guarantee of authenticity of Native-made crafts will be launched by the State Division of Economic Enterprise.

Crafts with this seal will be in strong demand in Alaska gift shops and other retail outlets.

Craftsmen are urged to place the stickers or tags on their crafts before selling to wholesalers and retailers.

Craftsmen requiring a supply of stickers or tags bearing the symbol can receive a supply by writing:

Alaska Crafts Identification Program
Division of Economic Enterprises
POUCH EE
JUNEAU, ALASKA 99811

CARRS
QUALITY CENTERS

SERVING
SOUTH CENTRAL
ALASKA

CARRS
PAYLESS

INDIAN SMOKE
TANNED MOOSEHIDE

Black and white calf skins, wolverine, timber wolves, natural Beaver, Hairseals, etc.

GEORGE
"LARRY"
KRITCHEN
Box 387
Cordova, Alaska 99574

Tundra Times Statewide Classified

RATES:

CLASSIFIED -	
1 6 pt. line	55 cents
3 or more insertions	50 cents
LEGAL -	
1 6 pt. line	60 cents

Approximately 5 words to each line
Minimum - 2 lines

TO ORDER:

Call (907) 279-0012 or 279-0335
Or write:
639 "I" Street
Anchorage, Alaska 99501

Prepayment required on all orders received from outside of Alaska.

I. HELP WANTED

POSITION: District Superintendent
The Lower Yukon School District is accepting applications for the position of District Superintendent.

LOCATION & DESCRIPTION OF THE DISTRICT:
The District Central Office is located in Mtn. Village, Alaska on the Yukon River, approximately 80 miles from the mouth of the Yukon. Mtn. Village is approximately 480 air miles west of Anchorage and is accessible only by air, from Anchorage.

Approximately 1159 students will attend school within the District during 1979-80. The District will have 10 Elementary Schools and 11 High Schools during 1979-80. There are currently 73 teachers which will increase to approximately 90 in 1979-80.

Ninety-nine per cent of the students enrolled are Alaska Native (Yupik Eskimo) and 8 members out of nine members of the School Board are Yupik Eskimo.

The operating budget will be approximately \$7,700,000 in 1979-80 and the District receives considerable Federal funding.

SUPERINTENDENT'S QUALIFICATIONS:

Applicants must meet all qualifications for the Alaska Type B Administrative credential, have at least a Masters Degree, preferably in School Administration, and shall have at least 2 years experience as a Superintendent, Deputy Superintendent, Assistant Superintendent, or comparable experience.

Alaska experience is preferred. Experience in working with small isolated rural Alaskan schools is very desirable.

Applicant must be able to adjust to living and working in a small, isolated Eskimo village and must establish and maintain good rapport with the community, teachers and the Board.

SALARY:

Salary negotiable.

DATE OF EMPLOYMENT:

July 1, 1979

APPLICATION PROCEDURES:

Applications will be accepted through January 31, 1979. The final selection will be made at a special meeting following the March board meeting and candidates will be notified by March 30, 1979.

HOW TO APPLY:

Send resume and inquiries to: Laverne E. Etter, Superintendent
Lower Yukon School District
Box 200
Mountain Village, Alaska 99632

HELP WANTED

PURCHASING AGENT
2 to 3 months in Anchorage, move to Chitina for permanent position available immediately.

Responsibilities: to start up and maintain total inventory for resident job corp center. Responsible for purchasing and preparing government and commercial bills of lading and maintaining current file of federal supply schedules. Maintain effective purchasing plan for all departments.

Qualifications: must be familiar with government purchasing procedures and have at least one year experience in large volume purchasing. Must display ability to be decisive and make accurate decisions. Must be eligible for chauffeurs license. Knowledge of accounting methods desirable.

Salary \$17,000 per annum and all AFN fringe benefits

Contact Dorothy Winter
Division of Personnel
AFN, Inc.
550 W. 8th Avenue
Anchorage, AK 99501
Application deadline - Feb. 8

HELP WANTED

HUMAN SERVICES COUNSELOR

DUTIES:

Work as a Team Member in Human Services Program, providing counseling and intervention services to families and individuals with Alcoholism and Mental Health problems.

Counselor will be primarily responsible for Alcoholism and Drug Abuse case load.

QUALIFICATIONS:

Require Counselor training and experience in Individual and Family therapy systems, Behavior Change and Community Organization.

Prefer strong background in Human Development.

Ability and willingness to work as a treatment team member required.

Graduate Degree in Helping Profession preferred.

Position is located in a rural setting serving native and non-native clientele.

SALARY: 20,000 to 25,000 DOE
FRINGE BENEFITS: Fringe benefits include dental and health insurance.

Send resume to or contact directly:

COPPER RIVER NATIVE ASSOC.
DRAWER H
COPPER CENTER, ALASKA 99573
ATTENTION: Executive Director

HELP WANTED

CLERK OF COURT

The Alaska Court System is currently recruiting for a Clerk of Court I in Fairbanks. Starting salary is \$28,932/year. The incumbent supervises an office with over 25 employees and is responsible for all functions of the Clerk's office including civil, criminal and traffic sections. The Clerk of Court develops work procedures and systems to improve case processing. The Clerk also provides technical support and budgetary recommendations to the Area Court Administrator and accomplishes other duties as required by statute or assigned. Minimum qualifications are graduation from an accredited college or university, preferably with a major in judicial administration, public administration, or business administration, two years of professional managerial or supervisory experience of which at least one year must have been in a multi-judge court of general jurisdiction. Progressively responsible court clerk experience at a minimum level of Court Clerk III may be substituted for the required education on a year for year basis. Applicants should submit an Alaska Court System application and/or personal resume to the Personnel Office, Room 421, 303 K St., Anchorage, Alaska 99501. Application forms are available at the local court building or the above address. The last day applications will be accepted is Friday, February 23, 1979.

**AN EQUAL OPPORTUNITY EMPLOYER
APPLICATIONS FROM
MINORITIES ARE ENCOURAGED**

HELP WANTED

PSYCHOLOGIST/CLINICAL DIRECTOR

DUTIES:

Psychological testing and evaluation. Diagnosis of emotional disorders and recommendations for treatment.

Develop and maintain a working relationship with schools in the region for consultation and early identification of persons needing psychological services.

Provide individual and group counseling. Provide referrals to other agencies. Provide emergency services in conjunction with Faith Hospital and other local agencies.

Researching and report needs and services.

QUALIFICATIONS:
Ph.D. in Psychology and two years relevant experience.

Knowledge of and willingness to work with Alaska Natives.

Willingness to work in a position of authority and supervision.

Native American preferred.

Must be licensed to practice in

the State of Alaska.
SALARY: DOE
SEND RESUME TO OR CONTACT DIRECTLY:
COPPER RIVER NATIVE ASSOC.
DRAWER H
COPPER CENTER, ALASKA 99573
ATTENTION: Executive Director

HELP WANTED

The TUNDRA TIMES is seeking advertising sales representatives in Ft. Yukon, Ketchikan, Barrow, Juneau and Nome. Qualified applicants should be bright, energetic and self-motivated. We are a growing organization offering top-notch incentives. For further information, contact:

Elaine Wurster
Advertising Manager
Tundra Times
639 "I" Street
Anchorage, Alaska 99501
or phone 279-0012 or 279-0335.

HELP WANTED

ADMINISTRATIVE SECRETARY
Supervision: Reports to and receives supervision from the Executive Director

RESPONSIBILITIES:
Maintain administrative files, Personnel files, and keep current job description information, along with a "job openings" file.

Type all administrative correspondence, reports and contracts.

Purchase and maintain administrative supplies. Develop and Administrative Inventory.

Act as Administrative receptionist and coordinate mail pickup and delivery with other secretaries.

REQUIRED KNOWLEDGE AND SKILLS:

Minimum of two (2) years general office experience.
Ability to compose draft correspondence, minutes and reports.

Typing skill of 55 words per minute.

Ability to take responsibility for specific tasks with minimal supervision.

Good telephone skills and ability to deal with the public in a congenial and responsible manner.

SALARY: DOE
SEND RESUME TO OR CONTACT DIRECTLY:

COPPER RIVER NATIVE ASSOC.
DRAWER H
COPPER CENTER, ALASKA 99573
ATTENTION: Executive Director

HELP WANTED

Counselor Coordinator/
Youth Department

B.A. or B.S. in Psychology or social work plus 1-2 years experience in counseling and one year supervisory experience. Salary is \$1630/month. Native preference will be exercised under PL93-638. The closing date is 2/8/79. Send resumes to Personnel Department, Cook Inlet Native Association, 1057 W. Fireweed, Anchorage, 99503. 265-1208.

HELP WANTED

VILLAGE/TRAINING COORDINATOR

DUTIES:

Provide liaison between villages and C.R.N.A.
Assist villages in needs assessments and process for meeting these needs.

Establish and maintain village data bank in central file.

Arrange for and implement Board of Directors meetings to be held monthly in alternate villages.

Provide administrative direction for village/CRNA Newsletter.

Provide training and orientation for village people in techniques of planning.

Provide for extra-agency and/or coordination with C.R.N.A. Controller to train village council in accounting and reporting procedures.

Technical assistance to village councils for grants and revenue sharing (finding availability and grant writing).

Establish and maintain training material and resource bank.

QUALIFICATIONS:

Must be high school graduate.

Knowledge of and experience in administration, supervision and grant procedures.

Ability to work independently and to interpret policy and procedures.

Knowledge of and interest in Native lifestyle and culture.

Native preference.

SALARY: DOE

SEND RESUME TO OR CONTACT DIRECTLY:

COPPER RIVER NATIVE ASSOC.
DRAWER H
COPPER CENTER, ALASKA 99573
ATTENTION: Executive Director

HELP WANTED

Position Available:

Regional Coordinator

Cross-Cultural Education

Development Program

Location: Kotzebue Field Center

The Cross-Cultural Education Development Program (X-CED) is anxious to recruit a staff member with a genuine academic and personal commitment to cross-cultural teacher education in rural Alaska. Specific responsibilities include:

1. Develop region-wide program activities in coordination with local higher education and public school officials.

2. Assist in the development of an instructional program for delivery within the region.

3. Prepare field-centered university courses within individual areas of expertise for delivery within the region.

4. Serve as travelling tutor-resource person for undergraduate students in the region on a regularly scheduled basis.

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