

dividual and team activities, swimming, and elementary Teacher Education PE methods. Instruct Outdoor Education classes and conduct Outdoor Education programs. Manage gymnasium and pool operations. Send papers. Apply to William Caven, Academic Dean by 7/25/83; notification by 8/1/83. Publish: 7/20,27/83.(6108)

JOB OPENING

Immediate opening for a Personnel Assistant. This position is responsible for the maintaining of the Association's personnel records and employee benefits programs. Previous experience required in a related position with emphasis on maintenance of computerized personnel records and the processing of employee insurance claims. CRT and word equipment process require excellent typing skills. Please send resume to Mary Lou Briggs, Personnel Manager, Matanuska Telephone Association, Inc. P.O. Box 1388, Palmer, Alaska 99645.

AN EQUAL OPPORTUNITY EMPLOYER/MF
Publish: 7/27/83.(6142)

POSITION OPEN

CONTROLLER
\$40,800 - \$44,128 DOE.
Closing Date for Applications: August 12, 1983
Well established, consumer-controlled comprehensive rural health delivery system is seeking a chief financial officer for hospital and health corporation, serving Nome and 15 surrounding villages. Currently in process of implementing automated patient bill system - IBM 34. The position is responsible for all financial activities including financial analysis and planning, third-party reimbursement, physical productivity pool, rate analysis, State and Federal grants and budget management. Supervises finance office, and reports to the Executive Director.

The successful candidate will hold a degree in accounting and shall have a minimum of two (2) years experience with at least one (1) year in hospital accounting, strong

management skills are essential. Contact: Norton Sound Health Corporation, Employment Services P.O. Box 966 Nome, Alaska 99762 Or call (907) 443-5411 ext. 201

Alaskan Native/American Indian Preference - EEO-VET
Publish: 7/27/83.(6133)

POSITION AVAILABLE CHIEF ENGINEER

Duties: Maintenance of Harris 5 KW AM transmitter, ensuring that it operates within legal parameters and on the air. Scheduled maintenance of studio and transmitter equipment, STL, remote equipment and satellite equipment. Remote production and on air announcing desirable but not necessary. Qualifications: Current FCC General class license. Ability to conduct RF and audio proof of performance and engineering portion of FCC license renewal. Ability to maintain studio, transmitter, STL and remote equipment. On air announcing and remote production ability preferred. Must be able to adapt to rural lifestyle. Ability to work with Alaska Natives preferred. Salary: \$30,000 to \$31,800 E.O.E.

Contact: BRAD REEVE
General Manager
Kotzebue Broadcasting, Inc.
P.O. Box 78
Kotzebue, Alaska 99752
Publish: 7/27 8/3/83.(6124)

JOB OPENING

Position: Realty Clerk
Qualifications: Ability to type 45 wpm or faster, to work with individual Native landowners, and to speak Yupik. Must be familiar with AVCP Region and should have knowledge about most Alaska-related land issues important to today's times. Duties: Works under the supervision of the Realty Officer. Responsible for maintenance of Realty files. Assists Officer and Specialists in processing transactional (sales, leases, swaps, gift-deeds... etc.), legal (trespass and rights protection), and probate (heirship find-

ing) packages. Types letters, memos, narrative and investigative reports, and other material. Performs other duties as assigned, and travel will be required. Must be made out of a hard working person. Salary: Depending upon Experience Send resume to:

MR. GENE PELTOLA
Vice-President of Operations
P.O. Box 219
Bethel, AK. 99559
Publish: 7/27 8/3/83.(6147)

JOB OPENING PROGRAM COORDINATOR

Description: Is principal staff for the Yukon-Kuskokwim Coastal Resource Service Area. Provides day to day program supervision; develops work programs; oversees development of informational material; supervises and trains field staff; develops RFP's and contracts; supervises contractors; reviews coastal management work products; writes monthly progress reports, and has other administrative duties required to meet contract obligations. Organizes technical material in a manner that can be understood by a village audience; represents the Board at public functions; and performs other duties as assigned.

Qualifications: Bachelors degree in Planning, Management or related field; ability to administer programs and supervise multi-disciplinary project teams. Knowledge of, and experience in Alaskan Bush helpful. Must have the ability to communicate in cross-cultural environment. Position located in Bethel and requires frequent Bush travel. Salary: to \$35,000.

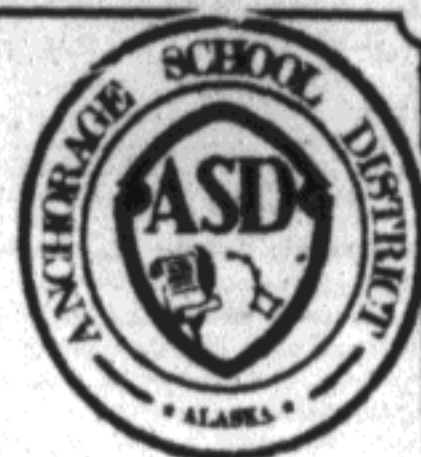
Respond by: August 15, 1983 at 5:00 p.m.
Send Resumes to:
CONNOR MURPHY
Senior Planner
Nunam Kiltutsit
P.O. Box 2068
Bethel, AK. 99559
Publish: 7/13,20,27 8/3/83.(6066)

POSITION OPENING

The Gwitchyaa Zhee Utility Company has the following position opening.

**POWER PLANT UTILITIES
MANAGER**
The following sets forth the classification desired for this position. Education & Experience: High School graduate, Journeyman rating in electrical industry, min. 3 yrs. Must have foreman experience. Must have an electrical journeyman examination approved by the Dept. of Labor. Must have experience in generator operation. Must have experience in construction. Responsible to: Gwitchyaa Zhee

Utility Board. Duties: Direct supervision of line and service crew. Maintain and force account construction of electrical facilities. Assist office staff with annual budget preparation. Other duties as assigned by the Gwitchyaa Zhee Utility Board. Salary: D.O.E. Send resume to Gwitchyaa Zhee Utility Company, P.O. Box 57, Fort Yukon, AK. 99740 or you may call 907-662-2325. Closing date for above July 29, 1983. Publish: 7/27/83.(6130)



STAFF DEVELOPMENT SPECIALIST (IN-SERVICE)*

CONTRACT LENGTH - TEN (10) MONTHS

SALARY: \$27,632 - \$41,448

Must have or be eligible for Alaska teacher certification. Must have Master's degree in education with five years experience as in-service trainer for teachers and administrators required. (Doctorate degree preferred). Prior experience in an administrative position and recognized leadership qualities essential. Demonstrated experience and/or academic preparation in staff development desirable. The In-service Specialist will be responsible for the following: identification of resources and communication concerning in-service; facilitating and conducting related seminars and workshops and other group activities as part of the continuing in-service to certificated personnel; organizing communication efforts concerning District in-service; working closely with other specialists and coordinators in the delivery of District in-service.

INQUIRIES CONCERNING THE ABOVE POSITION SHOULD BE DIRECTED TO THE PERSONNEL SERVICES.

APPLICATION WILL BE ACCEPTED THROUGH JULY 29, 1983.

* Position one year assignment only and contingent upon availability of funds.

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