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I. HELP WANTED

Director of Development/Executive
Director for the Foundation

The University of Alaska Statewide System of Higher Education invites applications for the position of Director of Development/Executive Director for the Foundation. The Foundation is an independent organization established in 1974 to further private support of educational goals of the University of Alaska. The University, with major campuses in Anchorage, Fairbanks, and Juneau, eleven community colleges, seven rural learning centers plus a variety of special programs scattered throughout the state, has an enrollment of 23,000 students. The Director, by the Chief Development Officer of the University and is directly responsible to the President for planning, management and implementation of the University's fund development program. He/she will

direct fund-raising activities, including annual giving programs, corporate and foundation support, deferred giving programs.

As Executive Director of the University of Alaska Foundation, he/she advises and assists the Foundation's Board of Directors and co-ordinates with the University President, Statewide officers, and Chancellors on selection of projects for Foundation support. The Executive Director is responsible for coordinating all fund raising activities relating to the private sector.

Qualifications:
-Ability to relate effectively to the University Foundation Board of Directors, Board of Regents, donor, alumni, and other University constituencies.
-Demonstrated successful experience in resource development and management.

-An understanding of and commitment to the standards, values, and objectives of higher education.
-Strong leadership qualities and excellent communication skills.
-Extensive background and experience in Alaska culture, government, people and geography is required.
-Minimum of five (5) years of responsible, professional experience in related field.

-Extensive knowledge of the University of Alaska Statewide System is preferred.
-Specific experience in University Development work and community relations is preferred.
Education:
Bachelor's Degree or comparable experience.
Letters of application and resumes or nominations should be submitted

by March 22, 1980 to:

Successful candidate will assume duties July 1, 1980 pending budget approval by the Legislature. Salary: Depending on Experience. The University of Alaska is an EO/AA Employer and educational institution.

Selection Committee for the Director of Development
University of Alaska
Statewide Personnel
Bunnell Building
Fairbanks, Alaska 99701

Publish: 2/20 and 2/27

HELP WANTED

EXECUTIVE DIRECTOR,
INSTITUTE OF ALASKAN
NATIVE ARTS

Responsible for comprehensive program planning, grants administration, fiscal control, public relations and program management. Qualifications: MFA in art with administrative experience or equivalent. Salary DOE. Application deadline: March 15, 1980. Apply to: Board of Directors, IANA, P.O. Box 80583, Fairbanks, Alaska 99708.

Publish: 2/27 and 3/05

HELP WANTED

LEGISLATIVE INFORMATION
OFFICER
Full Time

The Legislative Affairs Agency is presently recruiting for a person to staff the legislative information office

in Barrow. The staff person will normally work eight hours a day as the sole employee in the office except during the legislative session, when additional help may be hired. Some travel to Anchorage will be expected for orientation and training prior to official office opening. Persons applying should have the following qualifications:

1. Political awareness without being an active member of any political party.
2. Some knowledge of computer terminal.
3. Experience in operating a single-person office.
4. Knowledge of the legislative process.
5. Ability to meet and converse cheerfully with the public.
6. Organizational ability for the legislative hearings.

Persons interested in applying should forward a current resume or state employment application form to:

Legislative Affairs Agency
Division of Public Services
1024 West Sixth Avenue
Anchorage, Alaska 99501

Interviews will be scheduled in Barrow during March with employment to commence on or before April 1.

Publish: 2/27, 3/05

HELP WANTED

DIRECTOR, ADVANCEMENT FOR
SHELDON JACKSON COLLEGE

Assistant to the President for Advancement who will develop relations and resources to support the College. Skills needed for public relations, publications, federal relations and funding, church relations and funding, working with foundations, grants, federal programs and endowments, college development and alumni relations. Must be competent administrator and planner. Position to be filled as soon as possible and not later than July 1, 1980. Salary: D.O.E. Sheldon Jackson College is a Christian institution offering four and two year programs meeting the unique educational needs of Alaskans from diverse cultural heritages.

Direct inquiries and visas to: President Hugh H. Holloway, Sheldon Jackson College, P.O. Box 479, Sitka, Alaska 99835 or telephone 907-747-5222.

Sheldon Jackson is an Equal Opportunity/Employer/Educator

Publish: 2/06, 2/13, 2/20, 2/27, 3/05

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