

WORKSHOP ANNOUNCEMENT

● May 16-20 MICRO-COMPUTERS FOR RURAL BUSINESSES (Co-sponsored by Tanana Valley Community College)

This five-day workshop will be an intensive, hands-on introduction to the use of the Apple II micro-computer for small businesses in rural areas. Emphasis will be on word processing, spreadsheets, accounting and data base management systems. Following the workshop, there will be an on-going audio conference course to provide reinforcement of the skills learned for participants once they return to village.

COST: \$500 per participant

LEADER: Helen Barrett

● May 23-27 MICRO-COMPUTERS IN VILLAGE CORPORATION MANAGEMENT (Co-sponsored by Tanana Valley Community College)

This will be an intensive, hands-on workshop covering intermediate bookkeeping on an Apple II computer, and telecommunications networks. We will spend 3-4 days putting actual data into accounting records, using subsidiary systems such as accounts payable and payroll, closing the monthly accounting cycle, and producing financial statements. Attendees are encouraged to bring their own data if they have or are planning to buy an Apple II.

COST: \$500 per person

LEADERS: Helen Barrett and Sue Neil, CPA

June 8-10 HOW TO PREPARE FOR YOUR AUDIT

This three-day workshop will discuss village corporation audits: the auditors' purpose and procedures and how corporation staff can prepare for the audit. It will cover account reconciliations, gathering audit documents, inventory count procedures, and will include practice in preparing audit schedules and posting audit entries.

COST: \$250 per person

LEADER: Sue Neil, CPA

REGISTRATION INFORMATION

Early registration is recommended; enrollment will be limited. Payment must accompany registration to insure placement in the workshop. Registration will be accepted at the door on a space available basis only.

For further information or to register, write or call:



127½ Minnie Street
Fairbanks, Alaska 99701
Phone: 452-1601

Anchorage School District

You can help plan in '83-'84

What happens in Anchorage School District classrooms

How? Fill a vacancy on an Anchorage School District curriculum committee

Result? Along with teachers and administrators, you'll discuss proposed changes and make recommendations. Work will start next fall.

Listed below are current vacancies. Selection will depend on your subject interest and attendance area.

Central, Clark, Gruening, Hanshaw, Mears, Romig & Wendler - art, foreign language, *health, language arts/reading, mathematics, music, physical education, science, social studies, vocational education

Bartlett, Chuglak, Dimond, East, Service & West - art, foreign language, *health, language arts/reading, music, physical education, science, vocational education

Area A - (Abbott Loop, Bayshore, Campbell, Chinook, Girdwood, Huffman, Klatt, Ocean View, O'Malley, Rabbit Creek, Sand Lake, Taku, Gladys Wood) - *health, social studies, mathematics, music, physical education, science

Area B - (Birchwood, Chuglak Elementary, Denali, Eagle River, Homestead, Lake Otis, Northern Lights, North Star, Northwood, Rogers Park, Tudor, Turnagain, Willow Crest) - *health, art, language arts, mathematics, music, physical education, science

Area C - (Airport Heights, Baxter, Chester Valley, College Gate, Creekside Park, Mountain View, Nunaka Valley, Ptarmigan, Russian Jack, Scenic Park, Susitna, Wonder Park, Government Hill) - art, music, physical education, social studies

Area D - (Aurora, Chugach, Fairview, Kennedy, Inlet View, Mt. Ilamna, Mt. Spurr, Muldoon, Orion, Ursa Major, Ursa Minor, Williwaw) - *health, art, language arts, music, physical education

*Health curriculum committee appointments must be approved by the Anchorage School Board.

To receive your application, call Dr. Ruth Keitz at 269-2201 between 8 a.m. through 5 p.m. through Friday, May 27.

Anchorage School District, Pouch 6-614, 4600 DeBarr Ave., Anchorage, Alaska 99502