

HELP WANTED

LEGISLATIVE INFORMATION OFFICER

The Legislative Affairs Agency is presently recruiting for a person to staff the legislative information office in Anchorage. The staff person will normally work eight hours a day as a staff employee in the office except during the legislative session, when additional help may be hired. Some travel to Anchorage will be expected for orientation and training prior to official office opening. Persons applying should have the following qualifications:

1. Political awareness without being an active member of any political party.
2. Some knowledge of computer terminals.
3. Experience in operating a single person office.
4. Knowledge of the legislative process.
5. Ability to meet and converse comfortably with the public.
6. Organizational ability for legislative hearing.

Persons interested in applying should forward a current resume or state employment application form to:

Legislative Affairs Agency
Division of Public Services
1024 West Sixth Avenue
Anchorage, Alaska 99501

Publish: 8/26, 9/02, 9/09, 9/16/81

STATE OF ALASKA
Department of Administration
announces a vacancy for
Alaska Public Broadcasting
Commission Engineer
\$3260 per month in Juneau

Responsible for consulting in the planning, design, engineering, construction, and equipping of an independent local broadcasting station statewide.

Requires: Bachelor's degree from an accredited college in electrical engineering. Plus five years' progressively responsible experience in the fields of broadcast engineering, radio, and television. Additional applicable experience may substitute for required education on a year for year basis.

NOTE: First class radio telephone license is required.

Send completed State of Alaska Employment application (FD-250) to:

Division of Personnel
3341 Fairbanks Street
Anchorage, Alaska 99503

Applications may be obtained from State Offices, the local Job Service Office, by writing to the Recruitment Coordinator at the address above.

AN EQUAL OPPORTUNITY EMPLOYER

EXECUTIVE DIRECTOR
Chief Executive Officer needed for statewide, non-profit anti-poverty agency. Responsible to 27 member Board of Directors, administrative and programmatic management of all agency activities in areas of natural resources and subsistence, rural energy, alcoholism and child development. Directly supervises activities of Deputy Director and Controller, represents agency before variety of legislative and administrative bodies, coordinates with other agencies as needed.

Minimum qualifications include BA/BS degree in appropriate discipline, no fewer than 5 years' experience in designing and administering programs on behalf of disadvantaged persons, including community organizing and advocacy; education may be substituted for experience on a year-for-year basis. Demonstrated sensitivity to social, economic, and cultural status of rural Alaska required; knowledge of rural organizations and governmental programs affecting rural Alaska desired. Must be willing to travel frequently (up to 40% time).

Salary range \$40,000-\$45,000 DOE

Reply with complete professional resume. Must be received by 5:00 p.m., Tuesday, September 15, 1981 to:

Rural Alaska Community Action Program, Inc.
327 Eagle Street
Anchorage, AK 99501
AAFEEO Employer

Publish: 8/26, 9/2, 9/9/81

VACANCY ANNOUNCEMENT

The Central Council of Tlingit & Haida Indian Tribes of Alaska is recruiting for the following position:

POSITION TITLE

Family Services Worker

SALARY

\$24,673.00 monthly with fringe benefits

APPLICATION PERIOD

Applications accepted through August 31, 1981

QUALIFICATIONS

MSW, or BA plus 2 years experience. Cultural sensitivity for Alaska Natives in general and Tlingit & Haida in particular.

DUTIES: Counseling and support services to children and families; foster home recruitment; community education regarding the Indian Child Welfare Act; intake, information and referral services. SEND OR BRING APPLICATIONS TO:

Andrew W. Eboba,
Executive Director
Central Council of Tlingit & Haida Indian Tribes of Alaska
One Sealska Plaza, Suite 200
Juneau, AK 99801
(907) 586-1432

Publish: 8/26/81

OMBUDSMAN ASSISTANT ANCHORAGE

The Office of the Ombudsman is accepting applications for the positions of Ombudsman Assistant I and II for the Anchorage office. The duties of the ombudsman assistant include, generally, interviewing complainants, handling declines and assists, collecting information and data about complaints, interviewing state agency personnel to ascertain agency policy, analysis of regulations and policy memoranda of specific state agencies, resolution of cases, and the preparation of recommendations concerning the resolution of complaints. The persons appointed are expected to manage a significant caseload (including previously uninitiated and new complaints) under constraints of limited time and resources.

A person interested in the position should present a resume or application and a writing sample by September 11, 1981. The resume or application should provide evidence of the applicant's investigative, research and analytic skills, an understanding of state regulatory and administrative procedures, and a familiarity with the programs of state agencies. The writing sample should give evidence of the applicant's ability to describe information in detail and to prepare and report the results of investigations and research performed.

The positions are exempt, not part of the state's classified service. The salary is \$2455 - \$2837/month, with additional state benefits provided. The applicants appointed should be prepared to begin work no later than October 15, 1981. Applicants may mail or deliver detailed resumes or applications and writing samples to: 840 "K" Street, Suite 203 Anchorage, Alaska 99501

The Office of the Ombudsman is an Equal Opportunity Employer

Publish: 8/26, 9/2/81

STATE OF ALASKA LEGISLATIVE AFFAIRS AGENCY DIVISION OF PUBLIC SERVICES

Position: Coordinator for Legislative Teleconference Network

Location: Juneau, Alaska
Responsible for operation and management of statewide audio/video teleconference system. Understanding telephony and satellite services desirable. Ability to work with long lines carrier, other telephone entities, and telephony equipment vendors essential. Broadcast experience helpful. Knowledge of legislative process and protocols desirable. Coordinator works with variety of teleconference users. Legislative, other state agencies, non-profit organizations. Excellent organizational skills mandatory. Knowledge of budget development necessary. Coordinator must be flexible as to working hours, willing to work under occasional stressful conditions, and meet the public with tact and poise. Position will involve evening and weekend work. Some travel necessary. Position has political activity restriction under legislative Salary: D.O.E.

Recruitment closes September 30, 1981.
Submit detailed resume to: Charity B. Kadow, Division of Public Services, 1024 W. 6th Avenue, Anchorage, Alaska 99501 (907) 274-8518

Publish: 8/26 - 9/30/81

REQUEST FOR PROPOSAL LEASE OF CITY DOCK

The City of St. Mary's is soliciting proposals for the lease of the operation of the City Dock. St. Mary's is located on the Lower Yukon River and provides port services for freight traffic on the Yukon River and from Seattle. The dock includes 89,000 sq. ft. of storage area of which 15,000 sq. ft. is protected storage, and a warehouse pad. The lease will be awarded on a competitive bid and the deadline for the submission of proposals is September 15, 1981. All proposals should be sent to the attention of the Port Director, City of St. Mary's, Box 163, St. Mary's, Alaska 99658. Further information and copies of the port tariff can be obtained by contacting Tim Troll at the address above or by calling (907) 438-2515.

Publish: 8/26/81

Two full-time, temporary teacher(s) in mathematics for Spring 82 semester - Jan. 18-May 1, 1981.

Master's degree in mathematics or a closely related discipline is required. If Master's is not in math, a combination of graduate and undergraduate coursework at least equivalent to a major in math at the bachelor's level is required. Demonstration of ability to teach community college level math is highly desirable. Duties: Teach a course in Calculus I and II. Prepare application, comprehensive resume, copies of all transcripts and three letters of recommendation to: Robert Spurr, Director of Math/Natural Sciences - Anchorage Community College, 253 Providence Ave., Anchorage, AK 99504, closing date: September 30, 1981. AAL is an Affirmative Action/Equal Opportunity Employer.

Publish: 8/26, 9/2/81

Position: City Manager

Location: Mtn. Village City Office Box 204 Mtn. Village, AK 99632

Responsibilities: Must be able to work with City Council and establish a sound management system in Fiscal, Personnel, and Record systems.

Individual must have knowledge in Budgeting, Federal and State contracts and Grants, Financial reporting to both Council and Funding Sources. Person must be able to report on Federal/State tax statements on timely basis. Establish proper operation and Maintenance procedures for City owned property, Water and Sewer System Equipment. Able to write and negotiate construction and Lease contracts. Having knowledge in Proposal writing is preferred.

Qualifications: At least High School Education or G.E.D. Degree in Office Type management is preferred. Or must have Four Years Experience in Office Work.

Salary: Negotiable

Contact: Ivanoff or Paul Beams Phone 591-2929 or write to: City Council Mtn. Village, AK 99632

Publish: 8/17, 8/24, 8/31, 9/07/81

Business Directory

Phone 279-0012 or 279-0335
or write to: Tundra Times,
639 I St., Anchorage, AK 99501

TV Film Producers

Holden-Hackney Productions

Professional Video/Film Producers

502 West 27th Avenue
Anchorage, Alaska 99503 (907) 277-1822

Wood Stoves

COMPARE BEFORE YOU BUY!!!

The world's finest Quality Cast Iron Stoves

5% State Financing Available For Installation of Wood and Coal Stoves

HEARTH'S NE II Largest Selection Alaska

- | | |
|-------------------|---------------|
| Vermont Castings | Jotul |
| Hearthstone | Waterford |
| Energy Harvesters | Lange |
| Warm Morning | Petit Godin |
| Jetstream | Coalbrookdale |
| Gawing | Tiroli |
| Koppe | Weso |

1306 Chugach Way
Anchorage, AK 99503
276-3972

NORTHEAST WOOD STOVES

Attorneys

Kennelly, Azar & Donohue

Attorneys at Law

- *Personal Injury
- *Wrongful Death
- *Malpractice
- *Maritime Claims

No fees for initial consultation

310 "K" St., Suite 507

276-2255

Fishing Supplies

DONALSON COMPANY

PO Box 845

Anchorage, Alaska

Phone 279-3025

Construction

Hooper Bay Construction Company

An Alaska Native Corporation

130 West International Airport Road, Suite C
Anchorage, Alaska 99502 (907) 276-4248

Soil Exploration

General Contracting

Design

Construction Management

Grant Writing

Drilling & Blasting

Office Supplies

Yukon Office Supply, Inc.

Sales Service Rentals

511 Gateway Rd., Fairbanks

Phone 457-1188

Fabrics

HOUSE OF FABRICS

COMPLETE LINE OF FABRICS

Corduroy, Velvet, Vervetee, Fake Fur, Huffs, Jean-Cut-Lite, Parka Trims, and Parka Patterns

250 Third Street, No. 110
Fairbanks, Alaska 99701

ROTMAN STORES, Inc.

"Old Fashion Prices! In A Modern Store"

GROCERIES - MEAT - PRODUCE
Hardware - Sundries - Sporting Goods
Furniture - Appliances - Clothing - Jewelry

Mail Orders Handled Promptly.
P.O. Box 53, Kotzebue, AK 99752/442-3123
Selavik, 484-2187