

Tundra Times Statewide Classified

TUNDRA TIMES CLASSIFIED ADS REACH READERS IN EVERY VILLAGE AND CITY IN ALASKA

RATES:

CLASSIFIED—
1-6 pt. line 55 cents
3 or more insertions 50 cents

LEGAL
1-6 pt. line 60 cents
Approximately 5 words to each line.
Minimum — 2 lines

TO ORDER:

Write:
639 "I" Street
Anchorage, Alaska 99501

Pre-payment required on all orders
received from outside of Alaska.

1. EMPLOYMENT

HELP WANTED

TITLE: Social Worker Representative
DUTY STATION: Bethel, Alaska
RESPONSIBILITIES: Shall perform assigned duties under the general supervision of the supervisory social worker. Shall be responsible to assist and refer the initial intake of applicants to other agencies as appropriate including State Division of Family and Children Services, Alaska Native Health Services, Veteran Administration, and office of Vocational Rehabilitation.

Support the Child Welfare Worker with routine matters:

- A. help prepare child welfare applications,
- B. help make routine visits after placement of child,
- C. help recruit foster home parents and
- D. attend case conference with other agencies.

QUALIFICATION: At least an associate degree in Social Services and/or 1 year work experience in related social work.

SALARY: DOE
CLOSING DATE: September 15, 1978

APPLY: Send application or resume to:
Mr. Carl Jack, President
Assoc. of Village Council Presidents
P.O. Box 219
Bethel, Alaska 99559

YAKIMA NATION JOB OPENINGS TOPPENISH, WASHINGTON (509) 865-5121

Salaries negotiable; excellent fringe benefits. The Yakima Indian Tribe seeks dynamic individuals for the following key positions:

PERSONNEL MANAGER: Develop/implement comprehensive personnel system. **REQUIRE:** BA or MA degree, 4 years professional experience in personnel or public administration. **Closes:** 9-15-78

SR. ACCOUNTANT: Prefer background in computer-based accounting systems and governmental accounting. **REQUIRE:** 5 years experience as comptroller. Must be a CPA. **Closes:** 9-8-78

PUBLIC DEFENDER: Law school graduate, Wash. State Bar Assoc. member, 6 months professional experience in legal work. **Closes:** 9-8-78

GRANTS & CONTRACTS COORDINATOR: Monitors all tribal grants and contracts. **REQUIRE:** College graduate with 2 years related experience. **Closes:** 9-8-78

Submit resumes to:

Personnel Office, Attn. M. James
Yakima Indian Nation
P.O. Box 151
Toppenish, WA 98948

HELP WANTED

POSITION ANNOUNCEMENT:
Half-time Learning Center Coordinator/Instructor, located in Nenana, Alaska, responsible for the Clear-Nenana-Haley areas.

Available: Immediately.
Responsibilities: The coordinator will be responsible for the program operation of a statewide field-based cross-cultural, interdisciplinary adult and higher education program; to include coordination of all program activities in the region; administer a learning center, including all registration, personnel, budget management and planning, and proposal writing; develop and instruct diverse courses in highly individualized manner, responses to the great range of academic readiness in rural Alaska.

Qualifications: Prior cross-cultural experience, emphasis in cross-cultural skills; developmental studies preferred; Masters degree preferred.
Salary: Dependent on qualifications and experience.
Contact:
Bill Haw, Acting Dean
Rural Education
2221 E. Northern Lights Blvd.
Suite 135
Anchorage, Alaska 99504
(907) 274-9648

THE UNIVERSITY OF ALASKA IS
AN EQUAL OPPORTUNITY
EMPLOYER

HELP WANTED

COMMUNITY ACTIVITIES PROGRAM COORDINATOR: Plans and directs recreational activities for the age range from children through adult. Works closely with schools and other community agencies under Bristol Bay Area Health Corporation. **Human Services Director.** Prefer person with interest in drug and alcohol abuse education and supportive counseling. Degree in physical education, recreation or occupational therapy desired. **American Native preference.** Salary - \$19,704-\$21,278 depending on experience. **Contact:** Dr. Lisa Brown, Human Services Director, Bristol Bay Area Health Corporation, P.O. Box 10235, Dillingham, Alaska 99576 or phone (907) 842-5266 or 5267

HELP WANTED

Counselor P/T Approx. 5 hrs. per day, \$10.83 per hr. Duties: personal, social, educational, vocational counseling; career planning and academic advising. **Liaison** between student and staff. **Qualifications:** Masters degree in Guidance and Counseling or Student Personnel Services. Send letter of application, resume, credentials, and three letters of recommendation to Jerry Gultarte, Chairman Search Committee, University of Alaska, 2533 Providence Avenue, Anchorage, Alaska. **Deadline** for application and all materials September 22, 1978. **The University of Alaska is an Equal Opportunity Employer.**

HELP WANTED

REGIONAL TECHNICAL ASSISTANT FOR HUMAN SERVICES: Assist Human Services Director in planning and developing Family Growth Center Program. Duties will include travel to villages for training and supervision of Family Growth Center workers, acting liaison between village councils and human services program, explore future funding sources. **Qualifications:** Degree in health related discipline plus one year experience in Human Services field. **American Native preferred.** Salary depending on experience. **Contact:** Dr. Lisa Brown, Human Services Director, Bristol Bay Area Health Corporation, P.O. Box 10235, Dillingham, Alaska 99576, or phone (907) 842-5266 or 5267.

HELP WANTED

Journey Level Investigator
State Human Rights Commission
Fairbanks
\$2,082 - \$2,411/month D.O.E.
Requires: a high level of analytical skill, fact gathering experience, exceptional skill at written and oral communication, demonstrated competence and experience in relating and working with minorities, feminists and those who must comply with the Human Rights Law. Experience in legal negotiations and interviewing is desired.

Job description, minimum qualifications and application forms are available at:
Alaska State Commission for Human Rights
675 7th Avenue, Station H
Fairbanks, Alaska 99701
(907) 452-1561

Deadline for applications: September 15, 1978.
This is a partially exempt agency and an Equal Opportunity Employer.

HELP WANTED

TRAINING COORDINATOR—Center of Alcohol and Addiction Studies. Involves developing University based components of training consistent with the State's training plan and implementing these programs statewide. **Qualifications:** include academic as well as experiential and general knowledge in the field of addictions. Experience required in field training, curriculum development and teaching at the college level. Knowledge and experience in the special needs of Alaskan rural areas preferred. **Doctorate preferred.**
AVAILABLE—October 15, 1978.

SALARY—DOE.
Send resume and letters of recommendation to:
Director
Center for Alcohol and Addiction Studies
University of Alaska
3211 Providence Dr.
Anchorage, Alaska 99504
The University of Alaska is an Equal Opportunity Employer.

HELP WANTED

EMS TRAINER WANTED: Work in Eskimo Villages teaching first aid to children and adults, also training instructors in villages. Extensive travel required. Requirements include certification as American Red Cross Instructor Trainer rating for Basic and Multi-Media First Aid; A.R.C. Standard First Aid and C.P.R. instructor; EMT certification. Prefer those experienced in bush Alaska or rural areas. Nine months per year position with possibility of extension to twelve months per year. Position begins October 1. **Salary** begins at \$15,600, D.O.E. **Contact:** Connie Ryan, EMS Director, Bristol Bay Area Health Corporation, Box 10235, Dillingham, Alaska 99576; Phone (907) 842-5291.

HELP WANTED

TITLE: Social Worker
DUTY STATION: Bethel, Alaska
RESPONSIBILITIES:
(1) To provide social work services and professional counseling in representation of AVCP goals to the individuals, families and groups within the AVCP region.
(2) Must be knowledgeable of guidelines of BIA contract for social services by AVCP and follow directives and regulations of Federal and State laws applicable to the delivery of services designated in the contract.
(3) To provide services and protection to children and adults outside the home.
(4) To take applications for general assistance and determination of eligibility of individuals and families for financial assistance and to authorize such assistance and make referrals to other agencies if necessary.
(5) Maintain case records and submit a monthly report of contacts, with various agencies and the clients involved.
(6) Recommends Institute changes to improve and enhance the delivery system of services, and communications of AVCP social services both inter and intra agency.

QUALIFICATIONS: Must have at least a degree of MSW in Social Services and at least three years of professional social work under professional supervision. Work will require some travel to villages, in or out of State of Alaska.
SALARY: DOE
CLOSING DATE: September 15, 1978

APPLY TO: Send application or resume to:
Mr. Carl Jack, President
Assoc. of Village Council Presidents
Box 219
Bethel, Alaska 99559

HELP WANTED

Wanted: Accountant
The Unalakleet Native Corporation has an opening for an Accountant who must have a Degree and at least 3 years of experience in General Accounting procedures. Salary: \$15,000 /yr. on up or D.O.E. **Hiring date:** ASAP. Send resume or applications to P.O. Box 100, Unalakleet, Alaska 99684.

HELP WANTED

DIRECTOR - CENTER FOR ALCOHOL AND ADDICTION STUDIES
Management of statewide training and research center. Duties include staff and project supervision, development of instructional research components development of grants and contracts, coordination with state and federal agencies. **Qualifications—Successful administrative and grantwriting experience, minimum 5 yrs. experience in instruction and research development. Knowledge and experience in special needs of Alaskan rural areas preferred. Doctorate preferred.**
Available: September 15, 1978.
Salary—Commensurate with University of Alaska salary schedule.
Send resume and letters of recommendation to:
Dr. Wendell Worlfe, Dean
Professional Schools and Centers
University of Alaska, Anchorage
2651 Providence Avenue
Anchorage, Alaska 99504
The University of Alaska is an Equal Opportunity Employer.

HELP WANTED

THE TUNDRA TIMES HAS THE FOLLOWING POSITIONS OPEN IN ITS NEW ANCHORAGE OFFICE:

BOOKKEEPER—Full or part time. Works under the direction of the Business Manager. Responsible for routine bookkeeping functions, including maintenance of ledgers, cash receipts journal, billing, records of accounts receivable and payable. Other routine functions of office manager. **Salary:** DOE.

LAYOUT ARTIST—Part time. Assist editorial staff with newspaper layout and paste-up of camera ready copy. Commercial art background or interest helpful. Experienced or able to learn operation of newspaper composition equipment, including headlines and typesetters. **Salary:** DOE.

TYPESETTER—Good typist needed part-time to operate typesetting composition equipment approximately 20 hours each week. Schedule somewhat flexible. **Salary:** negotiable.

TO APPLY, COME IN PERSON TO THE TUNDRA TIMES OFFICE IN ANCHORAGE, 7TH AVENUE AT "STREET, SECOND FLOOR ABOVE THE ANCHORAGE DAILY NEWS.

Equal Opportunity Employer

HELP WANTED

POSITION: Director, Village Government Services
RESPONSIBILITIES: Incumbent shall work under the General Supervision of the President AVCP or his

designee. Shall be responsible to provide services to the Alaska Native and American Indian residing in the AVCP region as outlined below in the duties assigned to the incumbent.

DUTIES: (1) Provide Assistance, upon tribal (Village Council) request for a complete range of tribal operating services ranging from providing technical assistance in the areas of management, fiscal accountability and legal advice through resources available through AVCP. (2) To establish and begin implementing necessary training and start-up activities to place tribal governments in position of sufficient expertise to provide government services for themselves.

MINIMUM REQUIREMENTS: Qualification standards shall conform to the position description in the AVCP office.

SALARY: DOE
CLOSING DATE: September 15, 1978

SUBMIT APPLICATIONS TO:
Carl Jack, President
Assoc. of Village Council Presidents
P.O. Box 219
Bethel, Alaska 99559

HELP WANTED

HELP WANTED—SKILLED
Special Needs Coordinator required by Rural Alaska Community Action Program, BA in special education preferred with emphasis in early childhood problems. Two years experience in direct service with special education. Prefer rural Alaskan experience. Should be familiar with the application of the Denver Developmental Screening Test and the Portage Project Model. Stationed in Anchorage with frequent travel throughout rural Alaska. Send complete applications or resumes to Rural Cap, P.O. Box 3-3908, Anchorage, AK 99501, or come by the personnel office located at 327 Eagle Street, Anchorage.

2. OPPORTUNITIES

ALASKA AREA NATIVE HEALTH SERVICE

Health Professions scholarships still available for Fall term 1978. Sept. 8, 1978, is the deadline for all applications to reach the area personnel and training section:

Alaska Area Native Health Service
P.O. Box 7-741
Anchorage, Alaska 99510
No late applications will be accepted after this date.

Scholarships are:
HEALTH PROFESSIONS PREPARATORY SCHOLARSHIP PROGRAM FOR INDIANS
which provides scholarship support to Native people up to two academic years of compensatory professional education to enable a student to be eligible to enroll or re-enroll in a school of health professions, and

THE INDIAN HEALTH SCHOLARSHIP PROGRAM
which provides scholarship support for students enrolled in or accepted for enrollment in health professions school.
Specific questions, information and applications may be obtained by calling Joe Franklin, Area Grants Mgmt. Office at 265-3180 or Rose Jerue at 265-3397.

3. FOR SALE

FOR SALE

**LARGE PARCEL
LAKE FRONT ACCESS
\$5995 FULL PRICE
\$195 DOWN PAYMENT
\$52 PER MONTH**

Lake of the Ozarks, Missouri. Concrete boat ramp in. Covered fishing dock and swimming dock in. Year around fishing. Road frontage. Surveyed by licensed engineer. Iron pins. Detailed survey map. Much wild game. Deer, wild turkey, fox, raccoon. Large oak trees and hickory in grassy parklike setting. Ideal location. Good high ground. Much beauty. Invest in America. This transaction can be handled completely by mail. Write Trustee, General Acceptance Co., Box 329, Osage Beach, Missouri 65065 or call collect 314-392-3743. Nights 314-392-3722.

FOR SALE

BUILD A Beautiful PRE-CUT Log Home or Cabin! CEDAR or PINE KITS from \$3900. Brochure \$3.50. Dealership information pkg. \$5.00. Wilderness Log Homes, Route 2-TD 88C-30, Plymouth, Wisconsin 53073.

4. ITEMS WANTED

WANT TO BUY

We Buy Eskimo Artifacts
Pre-historic to turn of century engraved and carved ivory, bone, wood. Masks, utensils, charms, clothing—anything of interest. We pay postage both ways if we do not buy. Marty Ellman, R.D. 2 River Rd., Montgomery, N.Y. 12549.

To all Alaskans . . .

Do you know that

The New AMU

- Offers you new opportunities for learning to make a living - and make a life
- Is small enough to care about you individually - and big enough to provide an international outreach
- Links your learning with your work
- Challenges you to help create a new world with a new kind of education
- Was founded by Aleut Native Dr. Gordon Gould

Scholarships are available, you can earn your way working 20 hours a week. You can register until mid-September for fall classes which begin September 11. And you can have meals and live on campus.

Get in touch soon:

Office of Admission and Records
Alaska Methodist University
Anchorage, Alaska 99504
Phone: 276-8181