

Tundra Times

639 "11" Street, Anchorage, Alaska 99501

Call 279-0335 or 279-0012

Tundra Times Rates:
Classified: 75¢ per line
Legal: 85¢ per line
 Approximately 5 words per line. For more information, call 279-0012 or 279-0335. Write: 639 Street, Anchorage, Alaska 99501.

All orders from outside Alaska must be prepaid.

1. HELP WANTED

Native Youth

Native Youth, age 14-21, wanted to attend paid job training class. After five week, work available at minimum wage. No experience necessary. Call Helen Anawrok, Cook Inlet Native Association, Ascend Program.

PHONE 265-1275

HELP WANTED

INSTRUCTOR, ELEMENTARY EDUCATION PROGRAM, Sheldon Jackson College, a Christian Institution, meeting unique educational needs of Alaskans of all heritages.
 Qualifications: ability to relate to diverse cultures, ages, M.A. or equiv. teaching experience.
 Salary \$15,500-17,500, nine months; DOE. Apply to Dr. Charles Sheldon Jackson College, Box 479, Sitka, AK 99583 by 5-31-80. Equal Opportunity Employer.

HELP WANTED

POSITION OPENING
 The Barling Strait Regional Housing Authority is now accepting applications for the position of Executive Director.

The Executive Director is under the direct supervision of the Board of Commissioners. As the Chief Administrative Officer of the Authority, shall have direct supervision of all employees.
RESPONSIBILITIES: GENERAL: Develop and administer the program of the Authority and its by-laws, policies, and procedures. HUD regulations, incumbent shall plan, assign, review and co-ordinate operations and management of the projects for the Authority.
ADDITIONAL DUTIES: The incumbent shall:

- (1) Act as the ex officio secretary to the Authority;
- (2) Administer the overall Housing Authority operation;
- (3) Implement the policies of the Authority relative to planning, development, building construction and housing management;
- (4) Act as contracting officer for the Authority and sign all contracts and agreements;
- (5) Be responsible for the management and operation of all the Authority projects;
- (6) Prepare reports, correspondence and other documents that may be assigned by the Board of Commissioners.

QUALIFICATIONS:
 Degree of accredited college in Business Management or similar field

plus at least two years experience in management, housing, training or experience in housing management; knowledge of the people and villages of the Barling Strait Region; and ability to travel in situations required.
SALARY: \$35,000.00 plus D.O.E. plus fringe benefits.
 Deadline for receipt of applications is June 20, 1980.

For more information or applications call 443-2256 or 443-2257, or write P.O. Box 995, Nome, Alaska 99562 or stop by the office at East Third and Campbell Way, Nome, Alaska.

HELP WANTED

"The Alaska Historical Commission is currently interviewing persons for professional services research contracts. Contracts will be let for research in particular topics relating to Alaska history. Research contracts to each contract will vary with the topic, as will the length of contracts. Qualifications: Degree in history or related field. Ability to gather, compile, analyze, and interpret historical data; ability to plan and conduct research data; ability to communicate with the public; knowledge of historical research methods, procedures, and techniques; familiarity with Alaskan history, historical records, Alaskan research facilities, and archival and library sources, including use of primary source materials. For further information contact the Alaska Historical Commission, 3211 Independence Avenue, Room 402, Anchorage, AK 99504, or call 274-6222.

HELP WANTED

Director of Social Services
KODIAK AREA NATIVE ASSOCIATION

Responsible for direct program activities and to provide service to clients including design and eligibility for financial assistance and to provide family counseling and local village travel required. Qualifications: Masters of Social Work, two years of casework, knowledge of local Native culture, knowledge of local resources and agencies, and years of casework.
SALARY DOE. Position available approximately July 1, 1980.

Please resume to:
KODIAK AREA NATIVE ASSOCIATION
 Director of Social Services
 P.O. Box 172
 Kodiak, Alaska 99515

Publish 5/14, 5/21, 5/28, 6/04/80.

HELP WANTED

COMPREHENSIVE ALCOHOL PROGRAM COORDINATOR

\$32,700 Annually, Monday thru Friday, 8:00am to 5:00pm; Closing Date: 06-10-80. Date Position to be filled: July 1, 1980

Coordinate CAP components (inpatient, outpatient, youth, women and court). Develop, plan and implement alcoholism treatment systems for the program for the community of 10 and 16 rural villages. Supervise prevention and treatment programs, plus monitoring sub-contracts and some treatment components. Develop and implement evaluation for all program components. Position dependent on availability of funding.

EDUCATION AND EXPERIENCE REQUIREMENTS: Master's Degree in Human Sciences field. Experience both in direct treatment and in administration of alcoholism outpatient settings. Administrative knowledge of JCAH regulations. Specialized training and experience in alcohol prevention programs required.

CONTACT:

Personnel Services
 Norton Sound Health Center
 P.O. Box 956
 Nome, AK 99562 or call (907) 443-5411, Ext. No. 315 or 317

Publish 5/28, 6/04, 1980

HELP WANTED

Law Offices of
ALASKA LEGAL SERVICES CORPORATION
 736 "11" Street, Anchorage, Alaska 99501
 Telephone 272-9431

JOY VACANCY ANNOUNCEMENTS

DIRECTOR OF ALLOTMENT LITIGATION:

Alaska Legal Services Corporation (ALSC) is seeking an attorney as Director of Allotment Litigation. Based in Anchorage, Alaska, the position is responsible for conducting all major litigation for ALSC clients relating to Native Allotment and the well-known processing of all ALSC allotment cases on the administrative level and providing training and assistance to ALSC staff on allotment issues. Will supervise the work of the Allotment Coordinator (soon to be created). Must have substantial federal litigation experience and be eligible for admission to practice in federal court

in Alaska. Salary \$23,000 DOE. Available June 1, 1980. Send resumes and references to Gordon Jackson, Alaska Legal Services Corporation, 736 "11" Street, Anchorage, Alaska 99501. Women and minorities particularly encouraged to apply.

DIRECTOR OF RURAL LITIGATION:

Alaska Legal Services Corporation (ALSC) is seeking an attorney as Director of Rural Litigation. Based in Anchorage and responsible for providing litigation support to ALSC's law offices in the Barling Strait region to rural offices for monitoring and consultation with ALSC's staff attorneys on their legal practice. Must be an experienced lawyer and familiar with Native American law and rural Alaska. Admission to practice in Alaska or eligibility for qualified admission under D.O.E. is required. Salary \$23,000 DOE. Available June 9, 1980. Send resumes and references to Gordon Jackson, Alaska Legal Services Corporation, 736 "11" Street, Anchorage, Alaska 99501. Women and minorities particularly encouraged to apply.

ALLOTMENT COORDINATOR:

Alaska Legal Services Corporation (ALSC) is seeking an attorney as Allotment Coordinator to work with the Director of Allotment Litigation to establish procedures for handling adjudication and administrative appeal of about 6,000 pending allotment cases. Must be familiar with caseload management, and training staff required. Some travel. Based in Anchorage.

One year's experience and eligible to practice in Alaska or eligible to practice in Alaska or eligible to practice in Alaska. Salary \$21,000 DOE. Available immediately. Send resumes and references to Gordon Jackson, Alaska Legal Services Corporation, 736 "11" Street, Anchorage, Alaska 99501. Women and minorities particularly encouraged to apply.

CHIEF COUNSEL:

Alaska Legal Services Corporation (ALSC) is seeking an attorney as Chief Counsel. That person provides overall direct supervision of ALSC attorneys and personnel in all areas of law offices. Responsible for recruiting new attorneys, evaluating professional staff, improving coordination of management systems, reviewing and approving all major litigation and appeals, and supervising the work of attorneys and paralegal training, and evaluating and implementing legislation and legislative policies in cooperation with the Executive Director. Salary \$27,000 DOE. Available June 1, 1980. Must be an experienced attorney either admitted to practice in Alaska or eligible for qualified admission under Bar Rule 43. Must be capable of supervising and administering the legal work of a forty lawyer, eleven-office law firm. Send resumes and references to Gordon Jackson, Alaska Legal Services Corporation, 736 "11" Street, Anchorage, Alaska 99501. Women and minorities particularly encouraged to apply.

Publish May 28, 1980

HELP WANTED

The Kodiak Area Native Association has an opening for Economic Development Planner. Salary is DOE.

Duties: Compile demographic data of the Kodiak Island villages, mainly on inventory of natural resources, develop, special and human resources available in the villages. Prepare an up-to-date and implement the Economic Development Plan for the villages; identify and select appropriate programs for village participation; assist in the development and implementation of programs at the local level.

Qualifications: College degree with experience in planning and regional planning, with 4 years planning experience. Must communicate well and be familiar with Alaska and its characteristics. Contact: Director, Community Development, Planning Division, Kodiak Area Native Association, Box 172, Kodiak, Alaska or phone 486-5725.

Publish 5/28 and 6/04, 1980

HELP WANTED

MAUNEUL ASSOCIATION P.O. BOX 256 Kotzebue, Alaska 99552

Maunel Association is seeking a (Wellness Health Promotion) Program Director and the wellness program is a health promotion program in which the health of the community is emphasized. It is designed to complement the existing health care system as well as to provide personal services and not to replace them. Some major activities are developing local health care services, providing medical self-care classes and coordinating with other health providers. Qualifications should include demonstration of their own life style, health care knowledge, health and body functions, experience in health promotion and teaching. Annual salary up to \$30,000.

DOE. Applications will be accepted until June 15, 1980. Contact Mark Schwind or Bruce Newman at above address.

Publish: 5/28, 6/04, 6/11, 6/18

HELP WANTED

POSITION ANNOUNCEMENT

EMPLOYER: Inupiat Community of the Arctic Slope
ADDRESS: Inupiat Community, Barrow, Alaska 99723 - Ph. 852-2411

DEPARTMENT: Social Services
TITLE: Social Services Director

DUTIES: Provide social services to individual clients and groups which may involve in counseling and giving solutions to minority clients. Take applications, determine eligibility of individuals for financial assistance, and refer to other agencies for assistance. Maintains case records and write reports as required. Prepare applications of need of department and maintain statistical and financial record of grant funds expended. Perform other duties as may be required.

QUALIFICATIONS: Degree in Sociology, Psychology, or other related field. Must have previous experience in social work. Ability to counsel individuals and groups. Supervisory ability required. Must be able to speak Inupiat preferred. Ability to travel to villages and outlying cities.

SALARY: Depends on Experience

Deadline for receipt of applications is June 30, 1980. Inupiat Community of the Arctic Slope shall have preference in employment to qualified Natives regardless of age, religion, or sex. This is an Equal Opportunity Employer.

HELP WANTED

POSITION ANNOUNCEMENT

EMPLOYER: Inupiat Community of the Arctic Slope
P.O. Box 437
Barrow, Alaska 99723
Phone 852-2411

DEPARTMENT: Administration

TITLE: Administrative Officer

DUTIES: Provide administrative services in areas of personnel, procurement, real and personal property management, and safety. Provide technical information and assistance and clarification of policies and procedures relating to administrative areas.

QUALIFICATIONS: Knowledge of BIA and Federal procedures and Federal Personnel Manuals and practices. Must have experience in personnel, real property management and safety. Must be able to communicate and work with people in a diversity of occupations, educational levels, and ethnic backgrounds. Ability to speak Inupiat preferred.

SALARY: Depends on Experience.

Deadline for receipt of applications is June 30, 1980. Inupiat Community of the Arctic Slope shall give preference in employment to qualified Natives regardless of age, religion, or sex. Inupiat Community of the Arctic Slope is an Equal Opportunity Employer.
 Publish: 5/28, 6/04, 6/11, 6/18 and 6/25, 1980.

HELP WANTED

AVCP
 Association of Village Council Presidents - P.O. Box 219 - Bethel, Alaska 99559 - Phone 543-3521

VICE PRESIDENT OF OPERATIONS

JOB OPENING

POSITION DESCRIPTION:
 Responsible to the President for the operation and administration of the Association of Village Council Presidents. Exercises duties and powers established by the Board of Directors. Exercises direct supervision over corporation's twelve village directors and general supervision over all other salaried personnel. This position is a full-time position. Duties include: recruitment, promotions, and transfers of personnel. Assists the President in the negotiation of contracts and grants. Responsible for assuring compliance of all contracts and grants administered by AVCP.

QUALIFICATIONS:

At least three years of successful and direct involvement with Yupik Native concerns. Bachelors degree in Business Administration preferred but can be substituted for equal time of demonstrated leadership and administrative capability. Must be familiar with the administration of non-profit corporations and be aware of the needs of the people in the AVCP region.

SALARY: D.O.E.

CLOSING DATE: June 13, 1980

SEND RESUME TO:
 Carl Jackson, Village Council President
 P.O. Box 219
 Bethel, Alaska 99559

Publish 5/28, 6/04, 6/11, 1980.

2. ITEMS WANTED

NOTICE

I pay 70% of London Spot for gold value of scrap 10K, 14K, 18K, jewelry, and kind of any type.
 Call 349-9659

3. MISCELLANEOUS

FEED ONE ADULT for one year for a total cost of \$47.45. Quality guaranteed. Free Details. Tri - Co, E.G.A., P.O. Box 38, Gambell, AK 99742.

4. LEGAL NOTICES

INVITATION FOR BIDS
STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
DIVISION OF HIGHWAY DESIGN AND CONSTRUCTION

Sealed bids in single copy for furnishing all labor, materials and equipment required for work on Project No. S005-20131, McGrath Road, described herein, will be received until 2:00 p.m., June 12, 1980, in the Division Director's Office, Highway Design and Construction, Island Center Building, Douglas, Alaska.

This project consists of grading, drainage and surface treatment of 0.60 mile of roadway.

Principal items of work consist of the following: 6,500 cubic yards of unclassified excavation; 6,400 tons of selected material; 1,700 tons of crushed aggregate base course; 19 tons of 80 mesh sieve material; 200 tons of surface treatment; 200 tons of 20 mesh sieve material; 268 linear feet of 24 inch pipe concrete; 100 linear feet of 12 inch pipe concrete. Construction Engineering by the Contractor.

All work shall be completed in 150 Calendar Days.

In accordance with requirements set forth by the "Federal Highway Administration" and "Alaska Regulations" for made a part of all advertisement for highway construction contracts.

"Bidders must submit certifications stating whether or not they are interested in submitting a portion of the work and, if so, to what extent. A bidder's affirmative action to seek out and consider minority business enterprises as potential subcontractors. Each bidder intending to submit a bid of the contract work shall identify and list the names of minority business enterprises subcontractors to affirmatively solicit their interest. Bids and prices, and shall document the bidder's affirmative action. A bidder's failure to submit this information will result in the bidder's bid being considered a false certification shall render the bid null and void.

Certification Form 25A330 will be included with the bidding documents.

Plans and specifications may be obtained from the Division Director's Office, Highway Design and Construction, Island Center Building, Douglas, Alaska. Plans may be examined at the Highway Office of the Division Director's Office, Highway Design and Construction, Island Center Building, Douglas, Alaska.

Robert W. Ward
 Commissioner
 Department of Transportation and Public Facilities

Publish 5/21, 5/28, 6/4

LEGAL NOTICE

INVITATION FOR BIDS
STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
DIVISION OF HIGHWAY DESIGN AND CONSTRUCTION

Sealed bids in single copy for furnishing all labor, materials and equipment required for work on Project No. S005-20131, McGrath Road, described herein, will be received until 2:00 p.m., June 12, 1980, in the Division Director's Office, Highway Design and Construction, Island Center Building, Douglas, Alaska.

This project will consist of grading, drainage and surface treatment of 1.19 miles of bicycle path.

Principal items of work consist of the following: 6,000 cubic yards of 45 tons of asphalt base patch; 106 tons of 80 mesh sieve material; 200 tons of surface treatment; 200 tons of 20 mesh sieve material. Construction Engineering by the contractor and railroad crossing.

All work shall be completed in 90 Calendar Days.

In accordance with requirements set forth by the "Federal Highway Administration" and "Alaska Regulations" for made a part of all advertisement for highway construction contracts.
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