

## DIRECTOR OF LABOR RELATIONS

The Anchorage School District has an immediate opening for a Director of Labor Relations. This position reports directly to the Superintendent of Schools. The Anchorage School District has 35,000 students, 3,600 employees and 8 bargaining units. Responsibilities will include advising the School Board and administration on all aspects of collective bargaining. This position includes negotiating, development of sound labor relations policies and communication to the general public regarding labor relations and the role of the collective bargaining process in the operation of the District.

A successful candidate must have a Master's Degree in Labor Relations, Business Administration, or degree in Labor Law or related field, three years general experience in personnel, of which two were as a labor negotiator in the public sector. Comparable credentials and experience will be considered. Salary is \$50,000 DOE. Send resume and references prior to January 31, 1981 to:

**BILL TANNER**  
Executive Director for Personnel  
Anchorage, Alaska 99502  
Phone 6-614  
Teletype 907-333-9661 Ext. 190

AN AFFIRMATIVE ACTION -  
EQUAL OPPORTUNITY EMPLOYER

work experience. Must be versatile, creative, able to work under pressure, able to assume responsibility for training of staff in a cross-cultural setting, and be able to live in harsh northern climate.

**SALARY:** Starting at \$30,500 Ann. (\$15.64/hr) plus for 37.5 hours (week) plus liberal fringe benefits. APPLICATIONS AND RESUMES MUST BE RECEIVED THROUGH JANUARY 5, 1981.

**CONTACT PERSON:** Jim Martin or Marlene Preston at 907/543-3231. **YKHC Personnel:** P.O. Box 528, Bethel, AK 99559.

THE YUKON-KUSKOKWIM HEALTH CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER.

## POSITION VACANCY

**HEATING & CONTROL SYSTEM SPECIALIST**  
The Lower Kuskokwim School District is currently seeking interested applicants for a Heating & Control System Specialist. Applicant must have demonstrated abilities for the successful performance of installation, repairs and modifications to all types of oil, gas, electric and ventilation systems and controls, at a journeyman level, having working knowledge of one or more of the following trades: carpentry, plumbing, refrigeration, or electrical. Must be willing to travel to remote locations and to live and work in a cross-cultural, rural Alaskan environment.

Work would consist of the following: at journeyman level, perform installations, maintenance and modifications to district-wide heating, boilers, furnaces and stoves, install ventilation systems, consult in compliance with all codes, assist in training new maintenance personnel, schedule preventative maintenance, correct repairs on forced air and circulating hot water heating systems, repair or replace electric controls, thermostats, hot water coils, condensers and circulating pumps, valves, gauges, elements, burners, and other associated equipment. Performs other duties as required.

This position is permanent, full-time. Salary is \$2,800.00 per month. Interested applicants should contact: **Personnel/Payroll Supervisor**, Lower Kuskokwim School District, P.O. Box 305, Bethel, Alaska 99559. Phone 543-2671, Ext. 246.

The Lower Kuskokwim School District is an Equal Opportunity Employer. Closing date: December 26, 1980.

## DIRECTOR OF EMPLOYMENT AND COUNSELING

**QUALIFICATIONS:** BA required, Master's degree in Guidance, Guidance or closely related field preferred. Experience in Guidance, Counseling, Education and Social Work.

**DEUTY AND RESPONSIBILITIES:** Under general supervision, interviews and counsels individuals with job or adjustment problems, provides specialized and technical assistance in counseling; advises staff and community groups concerning employment counseling programs. Supervises employment office, develops programs, makes job site monitoring visits, develops training programs for staff.

**Other qualifying pre-requisites:** familiar with culture and customs of rural Alaska. Willing to travel. **SALARY:** \$28,000 a year plus DOE. Send resume to:

**Sally Galtor**  
Maunelue Manpower  
P.O. Box 725  
Ketchikan, AK 99929  
or call 422-3860

Application deadline date: Jan. 21, 1981.  
Indian preference in hiring given under PL 93-638.

## PROFESSIONAL POSITION OPENING

**TITLE:** Director, Natural Resources/Conservation Department  
**DUTIES:** Responsible for administration of Natural Resources/Subsistence Dept., including permits and contract management. Prepares funding applications and budgets. Takes leading role in implementation of subsistence programs. Provides staff and other assistance to Rural Alaska Resource Association. Has understanding of major natural resources/subsistence issues. (e.g., State land policy, d(2) implementation, marine mammals, migratory waterfowl, Outer Continental Shelf and Coastal Zone Management), has ability to analyze issues, prepare positions, advocate, direct, and coordinate strategy to achieve them.  
**QUALIFICATIONS:** Bachelor's Degree in Social, Economic, Political or appropriate Legal or Natural Science Degree, or other related field. Minimum 3 yrs. direct involvement with community organization or related activities in rural Alaska. Experience beyond 3 yr. minimum may be substituted for education. Requires on-year-to-year basis. Demonstrated ability to plan, manage, supervise Natural Resources Dept. Demonstrated familiarity with and sensitivity to socio-economic and cultural status of rural Alaska residents.  
**Salary range:** DOE exp.

**Apply to:**  
Rural Alaska Community Action Program, Inc.  
327 Eagle Street  
Anchorage, Alaska 99501  
EOE  
Closing date: January 5, 1981  
5:00 p.m.

## DIRECTOR OF COMPREHENSIVE EMPLOYMENT TRAINING

This is a professional level position involving planning, development, operation and overall administration of a comprehensive program of training and employment services to Native Americans residing within the Kenai Peninsula Borough. Periodic village travel is required.

**QUALIFICATIONS:** Should be familiar with the principles and techniques of manpower planning, development, and employment; must be able to understand federal laws and regulations pertinent to the administration of manpower programs; must be able to effectively coordinate other organizations involved in manpower development and related activities; must be familiar with the culture and lifestyle of the Native American people residing in the Kenai Peninsula area; a college degree in business administration, social work, public administration or other related field is preferred, but not mandatory, as a qualification for hire. Previous experience in manpower field will be a plus factor in evaluating candidate's qualifications.

Salary will be based upon experience and other qualifications.  
Please send Resume to:  
Kenai Indian Tribe  
P.O. Box 988  
Kenai, Alaska 99611

**POSITION:** Director of Budget and Finance for the Lower Yukon School District.  
**LOCATION:** Central Office at Mountain Village.  
**SALARY:** \$26,000 to \$42,000 depending on experience.

**DUTIES AND RESPONSIBILITIES:** Direct and supervise all accounting functions of the District. Prepare annual budget.

**ALASKA NATIVE TRAINING INSTITUTE**

Offers a 24 credit hour series of courses designed to provide the student with an overall exposure to the range of courses essential to being a well-rounded counselor. These courses consider topics such as:

- \* INTRODUCTION TO INDIAN ALCOHOLISM COUNSELING
- \* HUMAN DEVELOPMENT AND SUBSTANCE ABUSE
- \* INTRODUCTION TO COUNSELING PRINCIPLES AND THERAPY
- \* SUBSTANCE ABUSE COUNSELING IN GROUPS
- \* CASE DEVELOPMENT AND MANAGEMENT
- \* COMMUNITY RESOURCES

In addition, the institute will work with your group or organization to design special sections developed to suit your specific needs and problems.

The next series in Anchorage begins JANUARY 12-16, 1981.  
For information, please call 272-3002 or write to:  
THE ALASKA NATIVE TRAINING INSTITUTE  
127 West Firmin Road  
Anchorage, Alaska 99503

pare the annual budget and revisions to the budget for School Board adoption. Maintain budget status reports for the School Board and all administrators. Supervise and coordinate the distribution of all funds. Approve all documents authorizing expenditure of money. Act as the School Board's agent for the administration of all types of insurance programs and investment programs.  
**APPLICATION REQUIREMENTS:** Degree in Accounting, Finance, or Management with submit resume and application to:  
OSCAR W. BOSWELL  
DIRECTOR OF BUDGET AND FINANCE  
LOWER YUKON SCHOOL DISTRICT  
P.O. BOX 200  
MTR VILLAGE, AK 99632  
**APPLICATION DEADLINE:** All applications and resumes must be received by the Office no later than January 15, 1981.  
**HIRE DATE:** January 17, 1981.

**NATIVE YOUTH, 14-21,** wanted for paid job readiness class. Contact the Ascend Program, 278-4641.

**POSITION OPENING**  
**TITLE:** RESOURCE MANAGEMENT OFFICER - BEARING STRAITS NATIVE CORPORATION  
**POSITION DESCRIPTION:** Provides direction and information to Bearing Straits Native Corporation.  
**DUTIES:**  
1. Present mineral agreement proposals to the Village Corporations.  
2. Provide land and resource data to BSNIC for evaluation and selection.  
3. Coordinate sand and gravel and rock material sales projects.  
4. Other land and resource projects assigned by the Vice President, Land and Resource Development.

**QUALIFICATIONS:**  
College graduate with related field of study preferred but can be substituted with prior experience of at least 2 years in position of similar nature.  
**SALARY:** DOE  
**CLOSING DATE:** January 15, 1981  
**SEND RESUMES TO:**  
Bearing Straits Native Corporation  
Box 100  
Nome, Alaska 99676  
For more information call 276-1322 (Anchorage) or 937-2618 (Nome).

## 2. FOR SALE

**Lower Yukon Fishermen Assoc.** have Lower Yukon fishing permit for sale. Will sell for highest pay. Information write: Gary Wilde Sr., L.Y.F. Assoc. Pres., Box 156, Mountain Village, AK 99632

## 3. LEGAL NOTICES

**STATE OF ALASKA**  
**DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES**  
**DESIGN AND CONSTRUCTION**  
**KOTZEBUE AIRPORT CITIZENS CENTER - ROOFING**  
**PROJECT NO. H60058-B**  
**FURNISH ALL LABOR, EQUIPMENT, MATERIALS, TRANSPORTATION & SUPERVISION AND PERFORM ALL WORK REQUIRED TO REMOVE THE EXISTING ROOF AND INSTALL APPROXIMATELY 1,800 AQ. FT. OF NEW METAL ROOFING.**

Bid documents, including requirements, plans, specifications and contract documents are available for inspection and/or purchase (NON-REFUNDABLE FEE OF \$10.00 CHECK, ONLY) may be payable to State of Alaska, Department of Transportation & Public Facilities at the following location(s):  
**MAXIMUM OF 2 SETS**  
Division of General Design & Construction, Department of Transportation & Public Facilities, Pouch 690, 1111 Aviation Drive, Anchorage, Alaska 99502 (907) 266-1580.

Division of General Design & Construction, University Plaza, 600 University Ave., Suite F, Fairbanks, AK 99701 (907) 479-6252.  
All Technical questions should be directed to **CHRIS BIRCH, PROJECT MANAGER** (907) 478-5251.  
All questions regarding documents/procedures should be directed to **JACK O'CONNOR, Senior Construction Manager** (907) 266-1580.  
Bid documents are available for inspection at:

Division of General Design & Construction, 804 West Street, Douglas Island Center Bldg., Room 115 (Plans), Douglas, AK 99824 (907) 266-1580.  
Associated General Contractors, Alaska Chapter, 3201 Spennard Rd., Anchorage, AK 99503;  
Associated General Contractors, Plan Room 1416 Gillingham Way, Fairbanks, AK 99701;  
Associated General Contractors, Juneau Chapter, 134 N. Franklin, Suite A, Juneau, AK 99801;  
Associated General Contractors, Tacoma Chapter, 3820 S. Pine Street, Tacoma, WA 98409;  
Fairbanks MBE Service Center, 1028 1/2 23rd Avenue, Fairbanks, AK 99701.

99701;  
Construction Plan Bureau, 1172 Gambell, Anchorage, AK 99501;  
Construction Plan Bureau, 801 Barnett Street, Fairbanks, AK 99701.

Northwest Construction Council (ACC), 1200 Westlake Avenue North, P.O. Box 9271, Seattle, WA 98109;  
Northwest Plan Center, P.O. Box 9271, Seattle, WA 98109;  
12053, Portland, OR 97212;  
Dodge-Scanlon, 100 West Tower, 100 West Harrison Plaza, Seattle, WA 98119.

OSCAR W. BOSWELL, 1245 Fourth Avenue S., Seattle, Washington 98134;  
Alaska Architectural & Engineering, 710 3rd, Fairbanks, AK;  
Bid submittal and contract execution are described in the bid documents. Five Percent (5%) bid security is required.

Sealed bids will be received at the Office of the Director, Division of General Design & Construction, Attn: Ms. Patricia Saltz, P.O. Box 6789, 1111 Aviation Drive (Aviation Bldg.), Anchorage, AK 99502, until 2:00 p.m. on January 15, 1981. Bids received after 2:00 p.m. on January 15, 1981 will be publicly opened and read.

Robert W. Ward, Commissioner  
Department of Transportation & Public Facilities  
Publish 12/31, 1/07.

## STATE OF ALASKA

**DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES**  
**DIVISION OF GENERAL DESIGN AND CONSTRUCTION**  
**McGrath Maintenance Shop Fire Reconstruction**

**PROJECT NO. H60053**  
Bids, including requirements, materials and supervision and perform all work required for the installation of fire protection, including requirements, interior finishes, doors and hardware and miscellaneous items.

Bid documents, including requirements, plans, specifications and contract documents are available for inspection and/or purchase (NON-REFUNDABLE FEE OF \$10.00 CHECK, ONLY) may be payable to State of Alaska, Department of Transportation & Public Facilities at the following location(s):  
**MAXIMUM OF 2 SETS**  
Division of General Design and Construction, Department of Transportation & Public Facilities, Pouch 690, 1111 Aviation Drive, Anchorage, Alaska 99502 (907) 266-1580.

All questions regarding documents/procedures should be directed to **JAMES A. GENTRY, PROJECT MANAGER** (907) 266-1580.

Jack O'Connor, Senior Construction Manager (907) 266-1580.  
Bid documents are available for inspection at:

Division of General Design & Construction, 804 West Street, Douglas Island Center Bldg., Room 115 (Plans), Douglas, AK 99824 (907) 266-1580.  
Associated General Contractors, Alaska Chapter, 3201 Spennard Rd., Anchorage, AK 99503;  
Associated General Contractors, Juneau Chapter, 134 N. Franklin, Suite A, Juneau, AK 99801;  
Associated General Contractors, Tacoma Chapter, 3820 S. Pine Street, Tacoma, WA 98409;  
Fairbanks MBE Service Center, 1028 1/2 23rd Avenue, Fairbanks, AK 99701.

Construction Plan Bureau, 1172 Gambell, Anchorage, AK 99501;  
Construction Plan Bureau, 801 Barnett Street, Fairbanks, AK 99701;  
Northwest Construction Council (ACC), 1200 Westlake Avenue North, 310, Seattle, WA 98109;  
Northwest Plan Center, P.O. Box 9271, Seattle, WA 98109;  
Northwest Plan Center, P.O. Box 9271, Seattle, WA 98109;  
12053, Portland, OR 97212;  
Dodge-Scanlon, 100 West Tower, 100 West Harrison Plaza, Seattle, WA 98119.

OSCAR W. BOSWELL, 1245 Fourth Avenue S., Seattle, Washington 98134;  
Alaska Architectural & Engineering, 710 3rd, Fairbanks, AK;  
Bid submittal and contract execution are described in the bid documents. Five Percent (5%) bid security is required.

Sealed bids will be received at the Office of the Director, Division of General Design & Construction, Attn: Ms. Patricia Saltz, P.O. Box 6789, 1111 Aviation Drive (Aviation Bldg.), Anchorage, AK 99502, until 2:00 p.m. on January 15, 1981. Bids received after 2:00 p.m. on January 15, 1981 will be publicly opened and read.

Robert W. Ward, Commissioner  
Department of Transportation & Public Facilities  
Publish 12/31, 1/07.